

## **Staff Reports from Town Meetings**

- Town Administrators Report
- Treasurers Report
- Planning Department Report
- Police Dept./Outreach Dept. Reports
- Wastewater Plant Report & Water Plant Report

## Town Administrator's Report

January 4, 2022

### Meetings

- Met with Billy and Brandon Phillips about the opening of 5<sup>th</sup> Brewing Company which they are aiming at late February or early March.
- Met with representative from Perryville Little League regarding the batting cage, announcing booth roof, and fixing the outside water line from the snack building.
- Met with representatives from Chesapeake Overlook to discuss possible prospects and sewer issues.
- Met with AECOM and R.E. Pierson regarding Sanitary Sewer Improvement Project on December 2<sup>nd</sup> and December 15<sup>th</sup>.
- Met with CBM regarding denitrification project and the stormwater management plans necessary for the county permit.
- Met with Cecil Land Trust and Wetland Studies and Solutions, regarding MS4 projects and funding.
- Met with Braxton Richardson, Project Manager, Turner Construction, GWL about various topics.
- Met with David Cleghorn from Help USA and Veteran's Administration officials about the proposed construction/renovation of an additional 70 houses at the Perry Point Village
- Met with District 2 Engineer Kenny Fender about additional School Zone measures on Aiken Avenue. Also, due to considerable tractor-trailers travel on Aiken Avenue (MD222), the Town of Perryville request you consider making Aiken Avenue local deliveries only with weight limits. For quality-of-life issues and safety reasons, the town believes these actions are merited.
- Met with Brad Willis, Chief, Perryville Volunteer Fire Department
- Attended a Public Information Act webinar.
- Meet with several developers who are interested in various parcels in town.

### Organization

- Revised the Emergency Response Program to include: Parade/Special Event Emergency Response Program, Natural Gas Leak, and After-Action Review.
- Reviewed the rough draft of the Information System Technology Contingency Plan which has not been implemented to date. Provided a copy to our IT contractor for review.
- The staff participated in a Website training which will allow us to improve our content and provide for timely updates.

### Daily Work Update

- Reviewed and approved department head leave slips and time sheets. Responded to inquiries from the press. Had regular discussions with the Department Heads and town supervisors. Proof read minutes to meetings. Prepared Staff Reports for work session / town meeting. Reviewed and approved invoices. Reviewed and approved p.o.'s for greater than \$5,000. Set up virtual 2hour Website training for staff members.

### Community

- We will be participating in Cecil County's Tourism event; Winter Lights Cecil Nights which promotes local businesses throughout the county. We will be offering two fun games to promote local eateries; Ice Fishing and Caching through the snow.
- Revived the Legacy Grant program through DHCD and completed the necessary follow up reports.
- The following grants will be offered late winter or early spring: Business Development, Revisitation, Non-profit, and Façade Improvement.
- Spoke with Dave Troilo, Director of Community Services for Cecil County provided the specs necessary to create the bench pad located at Perryville Station. Aaron is getting a quote for the pad.

### Projects

- KCI filed with MDE MS4 Year 3 Progress Report.
- WWTP SBR's #1 and SBR#2 are repaired and working properly.
- To date R.E. Pierson has completed 6% of the Sanitary Sewer Improvement project for GWL. The detour on Frenchtown Road will continue until January 14th.
- Introduced upgrades to the Water Treatment Plant. Upgrades includes two additional membrane filtration trains and associated piping. The upgrade will also necessitate improvements to the raw water pump station, chlorine contact tanks and finished water pump station to handle the increased plant capacity.
- AECOM provided a water line assessment proposal. The RFP will be available late February early March.
- WWTP Denitrification project: were a few final comments regarding funding language in the Specifications that came up in his lookover of the latest set GMB sent (the one removing the EQ Covers?). I think I recall something regarding the or-equal criteria language and maybe one or two other minor items. The permit and P&S approval should follow shortly.
- Fire Company-Station 16 water tie in project update. Final plans with comments were submitted to MDE. Met with representatives from the firehouse regarding project funding. RFP has been developed and currently out for bid. Unfortunately, there was no bidders.

- The GWL project is approximately 20% completed with a tentative opening date of June 23, 2023.

**Treasurer's Report  
Town of Perryville, Maryland  
January 4, 2022**

**Projects:**

- **FY 22- Financial Statements**
  - Reviewed activity year to date and made adjustments as needed.
- **American Rescue Act**
  - Continued to attend seminars on the latest updates of the American Rescue Act.
  - The first report's due date to be submitted to the Treasury has now been pushed back to April 30, 2022.
  - Started working on the calculation of "Revenue Loss" which is one of the "Allowable Uses" under the Act. Any amount calculated as a "loss" in this calculation can be used for expenditures not covered under the other main categories in the act.
- **Denitrification Project/ Sewer Expansion Project**
  - Prepared summary of all activity to date for the Denitrification Project and the Sewer Expansion Project to track expenditures and progress.
  - Submitted another reimbursement request.
- **Retention Plan**
  - Currently working on retention plan for the Town records. Coordinating with requests of the Department Heads. Contacted the State Archives and received their guidelines. Once our tentative retention plan is complete, it will be submitted to the State for approval.

**Current/Future Projects**

- Reorganize the computer filing system for all finance related computer files, indexing them in a manner appropriate for record retention programs.
- Compose/Compile a Procedures Manual for the Finance Department, including detailed check-off schedules, instructions and examples.
- Devise a simpler method to allocate salary and benefits from support departments to other departments.

**Treasurer's Report  
Town of Perryville, Maryland  
January 4, 2022**

- Working on an employee discount/benefit package that would include various free or discounted offers to our Town employees.

**November, 2021 Statistics:**

- 206 purchase orders were processed totaling \$383,410.89
- 98 Accounts payable checks were processed totaling \$335,565.66
- 8 A/R invoices totaling \$919,302.07.
- Local Impact Funds - Life to date (Sep-10 to Oct-21) slot revenue received \$15,620,476.21. Total received to date for FY 22 is \$603,528.08 We have not received our payments for November as of this time.

As of Nov 2021				
<u>G/L Account #</u>	<u>Bank</u>	<u>Account Name</u>	<u>G/L Reconciliation</u>	<u>Bank Reconciliation</u>
1025	PNC	General Checking - PNC	\$ 287,557.75	\$ 287,535.04
1030	PNC	Payroll - PNC	27,445.13	\$ 111,866.69
1032	PNC	Health Savings Checking - PNC	9,429.56	10,011.81
1036	MLGIP	General - MLGIP	5,382,009.35	5,382,009.35
1037	MLGIP	MLGIP Assign Funds	2,177,145.31	2,177,145.31
1039	MLGIP	MLGIP Facility Reserve Acct	7,967.19	7,967.19
1045	HOWARD	Perryville Police Asset Seizure HOWARD	27,228.72	27,228.72
2035	PNC	W&S Savings - PNC	346,003.15	346,003.15
2036	MLGIP	W&S Fund Acct. - MLGIP	2,184,562.22	2,184,562.22
3030	MLGIP	Sewer Improvement Fund - MLGIP	6,475,002.81	6,475,002.81
3026	PNC	W&S Improvements - PNC	5,077.66	5,077.66
3046	HOWARD	W&S Improvements - HOWARD	472,701.61	472,701.61
8025	PNC	Local Impact Grant Fund	878,951.75	878,951.75
8038	MLGIP	MLGIP Local Impact Grant Fund	272,331.85	272,331.85
9053	MLGIP	MLGIP Capital Project Acct	534,485.87	534,485.87
		<b>Totals:</b>	\$ 19,087,899.93	\$ 19,172,881.03

unreconciled

reconciled

## Planning & Zoning Department

### December Report – January 4, 2022 Town Meeting

#### Development/Projects:

- **Magraw Subdivision:** owner/developer to complete the Dedication Agreement for the road; resolve title issues to move forward; infill potential for 10 single family homes. CURRENT STATUS: No update.
- **Frenchman Land:** Site ready for construction and dirt pile has been moved; owner has potential tenant for PPE storage, temporary permit issued. CURRENT STATUS: No update.
- **Cedar Meadows:** demolition of existing house complete; Concept Plan was reviewed and approved by the Planning Commission; reviewed by Cecil County TAC; TIS Scoping meeting held; comments provided for formulating traffic concerns and impacts; TIS approved by Cecil County; plans back to priority to move forward. Northern Bay Engineering has advised they intend to submit plans in the fall; reviewing TIS update that includes delay/queuing analysis and Traffic Signal Warrant Analysis. Staff has been informed that D.R. Horton is the intended builder. CURRENT STATUS: No update.
- **Woodlands:** Owners researching prospects for development of the site. CURRENT STATUS: Meeting held 12/17 to discuss opportunities and infrastructure needs.
- **Former Perryville Outlet property (68 Heather Lane):** Applicant has filed a Petition for Judicial Review regarding their rezoning denial; owner willing to discuss alternative development options; Judge McCurdy, Jr. concludes the findings of fact in the order are supported by substantial evidence and therefore affirmed the decision. Property owner submitted other options for 1<sup>st</sup> floor retail and residential above and vehicle storage of automobiles and light trucks but their intention is to resubmit request for rezoning for the warehouse. Site inspection conducted 1/22/2020 for compliance with building codes and County issued letter informing property owner 90 days to either do repairs, board up and make secure, or demolish/remove structures to avoid further action. Community outreach meeting held 3/5/2020 to discuss warehouse feasibility; Cecil County Division of Permits and Inspections to review with legal counsel for further action. Owner/developer is still pursuing rezoning potential for warehouse and discussing with legal counsel to move forward. Inspection with Cecil County conducted, follow up continues. Demolition complete. CURRENT STATUS: No update.
- **Chesapeake Overlook project:** Owner continues to actively market the site and in negotiations with prospective businesses; Chesapeake Overlook Parkway has been dedicated as a Town road; owner continues to move forward with engineering and surveying for mass grading plans to prepare pad sites. Final negotiations pending. Engineering started for Lot 5 and requested "Fast Track" designation to make the site 'pad ready' and install necessary infrastructure to support future uses. CURRENT STATUS: Amendment to the General Development Plan submitted for review.
- **5<sup>th</sup> Company Brewing LLC:** Redevelopment, Interior renovations continue. CURRENT STATUS: Opening tentative for February/March time frame.
- **Tiki Lee's Perryville (31 River Road):** Redevelopment to include a public marina, restaurant and bar; MDE permit approval: replace existing timber piles, piers, breakwaters and reconnect existing floating dock, replacement of bulkhead approximately 415 feet in length; architect working on building plans and site development; reviewing code requirements; finalizing design. Concept Plan submitted for review; continue to review requirements. CURRENT STATUS: Plan in progress.
- **Owens Marina (12 River Road):** Board of Appeals approved request for Service of Alcohol pending approval of a restaurant meeting requirements; outreach meeting held with residents for future plans; demolition permit submitted for office building, redevelopment of the area for service and maintenance indoors; application submitted to MDE to obtain authorization to perform work in tidal wetlands (replace timber piles, piers,



breakwaters and reconnect existing floating docks); Petition for Judicial Review was filed on 2/25/2020 by some condo residents for review by the courts for the decision of the Board of Appeals; 10/16/2020 Cecil County Circuit Court Judge Sexton affirmed the decision and dismissed and denied the Petition for Judicial Review.; an appeal of the judge's decision has been submitted to the court. Engineering work in progress for redevelopment of the supply and maintenance building. CURRENT STATUS: Plan pending to address all requirements for submittal.

- **Great Wolf Resort:** Phase 2 of Chesapeake Overlook with all final approvals received; Amendment to Final Site Plan approved for expansion as largest GWL; ground-breaking /construction start July 2021 Site work and construction ongoing. Steve Jacobsen reports Great Wolf ranked #47 in Newsweek's "America's Most Loved Workplaces 2021". The rankings "focused squarely on the degree to which employees have a positive feeling about their employer" and "employee's emotional connection is directly relatable to the success of a company". Congratulations to Great Wolf Lodge! CURRENT STATUS: Construction process is at 24% completion; on schedule for opening June 2023.
- **Habitat for Humanity Susquehanna:** organization devoted to building and repairing homes in partnership with qualifying families; 524 Richmond Street complete; 526 Richmond Street to be constructed as handicap accessible; Zoning Certificate issued and building permit application submitted to the County. CURRENT STATUS: Dedication ceremony December 3<sup>rd</sup>; final inspections completed and U&O issued.....welcome to new residents: Connie & Tracy!
- **Richmond Hills at Charles Street:** Concept Plan for proposed 22 single family dwellings approved by the Planning Commission to proceed to Cecil County for technical advisory review and storm water; concept storm water plans have been approved; reviewed by Cecil County Technical Advisory Committee April 1<sup>st</sup>; TIS and engineering for preliminary site plan; Preliminary Stormwater Management and Erosion and Sediment Control Plans were submitted to Cecil County for review. CURRENT STATUS: Reviewing Water & Sewer Construction Plans; Preliminary Site Plan submittal pending.

#### Code Enforcement:

Code Enforcement Statistics Report													
ACTION	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL
<i>Door Hangers</i>	13	19	7	9	17	21	15	11	13	5	1	0	131
<i>Violation Letters</i>	3	3	2	5	2	3	8	1	2	0	1	0	30
<i>Citations</i>	0	0	0	0	1	0	1	0	0	0	0	0	2
<i>Rental Licenses Issued</i>	32	2	6	8	1	0	2	1	0	1	7	68	128
<i>Other</i>	Email: 1, Phone call: 2, In Person: 2 w/contractor, 2 w/owner  Honor Box: December Count 30 Month Total \$300.00 Year Total \$16,140.00												

**Planning Commission:** Meeting held December 20<sup>th</sup> – discussion included Critical Area regulations status, proposed amendment to Chesapeake Overlook General Development Plan, and general discussion.

**Board of Appeals:** No meeting held in December.

**P&Z Meetings/Events:**

- 12/8 – attended Leadership meeting; meeting at 5<sup>th</sup> Company Brewing for construction updates, marketing, establishing partnership for future events.
- 12/10 – attended MD NFIP Community virtual meeting – information provided for updates to staffing, mapping, insurance, regulations, available training, upcoming conferences.
- 12/14 – phone call with town attorney for review of pending project.
- 12/15 – attended meeting to discuss sewer improvement project status.
- 12/17 – met with resident to discuss local project; meeting to discuss future development and infrastructure needs.
- 12/20 – meetings (2) with interested developers for potential development opportunities, requirements and process.

**Zoning Certificates:** 2 certificates approved; 0 for roof mounted solar panels.

**Grants:**

- Developing the Town's Façade Improvement Grant Program that is funded by Maryland Department of Housing and Community Development's Community Legacy Program.

**Economic & Community Development:**

- 12/3 Habitat for Humanity dedication ceremony.
- Updated local businesses on COVID Economic Injury Disaster Loan program from Department of Commerce.
- Updated local businesses on Maryland Department of Housing and Community Development, Project Restore.

**Farmers Market/Community Events:**

- Thank you for your support of the Farmer's Market.....looking forward to 2022!
- Perryville Christmas Parade & Tree Lighting on December 11<sup>th</sup> was a huge success.....thank you to all participants and attendees!

**Upcoming Events:**

- January - February 2022: Winter Lights – Cecil Nights, Cecil County Tourism Winter Promotion.

**Website:** Continue to update and keep current the information posted for related departments.

**Rodgers Tavern – see attached report:**

- Museum is now open on Saturdays for FREE self-guided 45-minute tours for up to 5 members of the same household.

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## RODGERS TAVERN MUSEUM REPORT MEMORANDUM

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**TO:** DIANNA BATTAGLIA  
**FROM:** JENNIFER PITTS  
**SUBJECT:** NOVEMBER – DECEMBER 2021 REPORT  
**DATE:** DECEMBER 28, 2021

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### **MEETINGS AND EVENTS:**

11/3/2021: Washington-Rochambeau Revolutionary Route National Historic Trail Monthly Planning Meeting

11/10/2021: Meeting with Dianna Battaglia and Charles re: RTM Friends Group

11/23/2021: Picked up copies of GIS data files for MHT and Rodgers Tavern Museum from Washington College

11/29/2021: Hand delivered required hard copy of MHT grant Technical Report and GIS data to MHT in Crownsville

12/31/2021: Webinar: Maryland Heritage Areas Authority Project Grants

### **ACTIVITIES:**

1. MHT Non-Invasive Archaeological Survey Grant
    - Final Progress Report and Final Request for Disbursement submitted
    - Required hard copy of Technical Report and digital copy of GIS database of next grant report
  2. Events/Activities
    - Speaker Series: in development. All three speakers originally booked for 2020 are available for a spring speaker series, March-May 2022. Currently confirming booking fees, topics and specific dates.
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- Traveling Exhibit: in development. “Journey Stories” is a poster exhibition from the Smithsonian Institution Traveling Exhibition Service. From the website: “For four centuries, movement, across short distances and far, has shaped America. Our nation’s history is a patchwork of many stories, woven over time from the voyages of people—voluntary and involuntary—who traveled to build new lives state-to-state, across the continent, and from around the world. No matter the country of origin or reason for coming here, from our earliest days, Americans have been intensely mobile, and we still are. Travel over roads, rails, rivers, and trails—even the skies—have shaped our cultural and economic landscape.” Rodgers Tavern/Susquehanna Lower Ferry history will be included to compliment the exhibit.
  - Holiday decorating: Museum decorated with help from volunteers Lauren and Tyler.
  - Museum Visit: Though not open to the public, the Veterans Museum arranged a tour for RTM volunteers/staff. Visiting other museums/ historic sites is an opportunity for RTM volunteers/staff to see how other museums operate and create connections with museum colleagues in the region.
  - Applied for a Lower Susquehanna Heritage Greenway Mini-grant to conduct research into the military activities of Col. John Rodgers during the Revolutionary War. Grant also includes a public presentation of research findings.
3. Museum Collection Management Manual:
    - Continue writing the Collection Management Manual
  4. Virtual volunteer opportunities
    - Interactive online timeline allowing visitors to dive deeper into the Tavern/Ferry’s history [project assigned to Volunteer Tyler Osbourn]:
      - Tyler is researching and testing the accessibility of Tiki-Toki, an online timeline builder
    - Social media to promote the Museum and the Farmers Market [project on hold while reviewing Town’s social media policy]
  5. Gift Shop open. Venmo approved as a Payment Processing System
  6. Museum Visitation: open Saturdays from 12:00pm – 4:00pm. No appointment necessary. Mask requirement reinstated per Town requirement (effective 9/13/2021) that masks be worn in common areas and within 6 feet of another person.



# *Perryville Police Department*

*2 Perryville Town Center Drive • P.O. Box 511 • Perryville, MD 21903*

**Robert S. Nitz**  
Chief of Police

**Tel: 410-642-3725 • Fax: 410-642-3724**

**Matthew Roath**  
Mayor

## **Monthly Report for December 2021**

### **CURRENT PROJECT(S)**

- Working with FBI/MD State Police for transition to new NIBRS {National Incident Based Reporting System} system (replacing long standing UCR {Uniformed Crime Reporting}).
- Reviewed and prepared PO requests for various items.
- Preparing to upfit the Interview Rooms with Axon Interview for more efficient and better-quality recordings for interviews of both suspects/victims/witnesses. (*January 11, 2022 is install date*).
- Revising employee performance evaluations to better assess officer performance.
- Reviewing/updating officer job descriptions.

### **MONTHLY MEETINGS/TRAINING**

- Ofc. Palmer and Det. Lenzi attended ARIDE training at Baltimore Co. PD (11/30-12/1/2021).
- Attended Police Accountability Board meeting at CCSO (12/2/2021).
- Attended District Court (12/2/2021).
- Completed on-line portion for Taser instructor recertification (12/3/2021).
- Attended Christmas parade meeting (12/7/2021).
- Attended Town Hall meeting (12/7/2021).
- Town Leadership meeting (12/8/2021).
- Officers completed final In-Service training for the year (12/7 and 12/14/2021).
- Attended the in person portion of Taser instructor recertification (12/29/2021).

### **COMMUNITY EVENTS, ACTIVITIES, MEETINGS, ETC:**

- Meeting with Town Admin George Patchel/Cathy McCardell regarding Emergency Response plan (12/1/2021).
- Officers assisted the Town of North East with their Christmas parade (12/4/2021).
- Officers worked the Town of Perryville's Christmas parade (12/11/2021).
- Attended the Employee Christmas luncheon (12/17/2021).
- Contacted Chief Anderson, MDTA Police regarding assistance with truck traffic on Aiken Ave. (12/17/2021).

Perryville Police Department Monthly Police Report  
December, 2021

	October	November	December	Year to Date 2021		
ROBBERY	0	1	0	1		
ASSAULT	5	3	3	34		
BURGLARY	5	0	0	12		
THEFT	10	3	6	63		
Auto Theft	2	1	0	7		
CDS	2	3	2	73		
DISORDERLY	2	2	0	13		
MDOP	2	1	1	19		
ADULT ARREST	25	26	24	285		
JUVENILE ARREST	0	1	0	5		
Referrals to Outreach	0	0	0	3		
CITATIONS	24	7	23	401		
WARNINGS	25	29	30	546		
SEROS	0	0	1	19		
ACCIDENTS	8	13	6	85		
52 (Investigated)	6	2	1	30		
89 (no Investigation)	2	11	5	55		
DRIVING UNDER THE INFLUENCE	2	3	2	11		
CALLS FOR SERVICE	296	289	252	1597		

December 28, 2021

# Perryville Police Department

Outreach Program

Town Report

December 2021

Overall Monthly Attendance: 283

Number of New Referrals: 0

Number of New Members: 3

Total number of donated meals provided: 250

## **Announcements**

This month at Outreach, we continued our yearly tradition of adopting out families for Christmas. This year we were successful at fulfilling 127 Christmas dreams. This was our biggest year yet. We would like to thank Amazon, Ikea, CCPS, and all our community for their help. We also participated in Christmas at the park. We are very grateful for the Fill a Float campaign. This was such a great event, and we are grateful for all who helped pull it off. We fed 20 families Christmas dinners and received \$2100 in grocery coupons from Amazon to serve our families. Mrs. Nancy Murphy stopped by and volunteered her time with a painted glass craft. This time we painted Christmas themed pictures to give as gifts to our families. Mrs. Jane stopped by and helped us create truck ornaments, cookies, melted crayon ornaments, and paper ornaments this month. Amazon gifted all our members with scooters to take home for Christmas. Life skills this month focused on Friendship and being Merry! Children helped sort food donations and gifts for community service this month. We are grateful for another successful giving season and look forward to what the new year brings.

Outreach received donations from Perryville Lions Club (Veggies), Haven community church, principio united Methodist, Perryville united Methodist, Amazon, Ikea, Pete Riche, commissioner Christina Aldridge, Ms. Marylyn, Yvonne Beard, Wendy Allen, lots of others!

To stay updated on all activities, events, and donation information, please go over to Facebook and give our page a like: [facebook.com/PPDOP](https://facebook.com/PPDOP). There you can find our monthly schedule, events, and any activities we are currently up to.

# **Water & Wastewater Treatment Plants**

## **Monthly Operating Report**

### **December, 2021**

#### **Wastewater:**

Plant Influent Monthly Flow:	18.46 Million Gallons
Plant Effluent Monthly Flow:	17.01 Million Gallons
Veterans Center Monthly Flow:	5.22 Million Gallons

The wastewater plant was in full compliance with the NPDES Discharge Permit for the month of November, 2021 and December, 2021 with the December lab results received to-date.

#### **Activities:**

1. Re-installed SBR #1 mixer with new motor, power cord and ordered a new variable frequency motor drive
2. Scott Talbert completed Sacramento course - disinfection, lab procedures & math
3. Submitted Risk/Resilience phase II certification to MDE
4. Still waiting delivery for 500 replacement socks for SBR's aeration system
5. Randy Taylor completed his one-year employment probation period
6. On track year-to-date to qualify to receive annual \$60,000 ENR grant for 2021 from MDE
7. Continue to adhere to all safety protocols regarding COVID 19
8. Tested all emergency lighting & monthly check of fire extinguishers
9. Monthly housekeeping was performed
10. Monthly tank cleaning was performed
11. Scheduled preventive maintenance was performed
12. Tested all emergency lighting & monthly check of fire extinguishers



# **Water & Wastewater Treatment Plants**

## **Monthly Operating Report**

### **December, 2021**

Page 2

#### **Water:**

Plant Raw Water Monthly Flow:	9.8 Million Gallons
Plant Finished Water Flow:	9.2 Million Gallons
Plant Backwash Water:	1.7 Million Gallons

Plant in compliance with MDE regulations for the month of November, 2021 and December, 2021 with the December lab results received to-date.

#### **Activities:**

1. Monthly bacti distribution samples results were negative indicating water safe for consumption
2. Staff repaired leaking water fill line to backpulse tank
3. Continue replacing multiple air operated valves
4. Requested vendor quote to weld three leaks on 6" stainless steel lines
5. Performed routine overnight cleans on both membrane trains
6. DPW completed flushing the water distribution system
7. Ordered a new CIP tank water heater
8. Corey Burns sat for the MDE class 4 water certification exam
9. Checking water towers equipment and water quality weekly
10. Cleaned I-95 sump pump battery terminals and charged battery
11. Replaced tubing on two chemical feed pumps
12. Continue to adhere to all safety protocols regarding COVID 19
13. Monthly housekeeping was performed
14. Scheduled preventive maintenance was performed
15. Tested all emergency lighting & monthly check of fire extinguishers