

## **Staff Reports from Town Meetings**

- Assistant Town Administrators Report
- Treasurers Report
- Planning Department Report
- Engineers Report
- Police Dept./Outreach Dept. Reports
- Public Works Report & Parks & Recreation Report
- Wastewater Plant Report & Water Plant Report



## **Assistant Town Administrator Report for the October 5, 2021 Town Meeting**

**COVID19 Update** –Town Hall is open to the public. Masks are optional.

### **EMPLOYMENT**

Crewman I – Advertised in house and outside. We will be setting up interviews in the next couple of weeks.

Town Administrator – The Town Administrator will start on October 18, 2021.

### **MISCELLANEOUS**

Processed 2 payrolls and completed all tax payments, retirement payments and A/P checks.

Our next project with Onsite will be preparing the Edmunds server for cloud system in support of our Information Systems Contingency Plan.

The office staff prepares material and posts it to Facebook, Website and Nixel, if needed. The staff has processed 8 deeds, 3 dump trailer rentals, 43 heavy trash calls and 6 park pavilion rentals, 2 in-state boat stickers and SOLD OUT of out of State boat stickers.

### **Town Clerk**

Processed work session minutes and town meeting minutes. Prepares the agenda and materials through Board Docs. Scheduled meetings and responds to requests for the Mayor and Commissioners.

### **Water/Sewer**

September 9, 2021 – 181 door hangers went out. On September 14, 2021, there were 30 shut offs completed. There are 12 payment plans, 7 new meters installed and 7 settlement charges completed for the month.

### **MEETINGS**

September 2, 2021 – Attended meeting with Pierson, Contractor.

September 7, 2021– Attended Town Meeting.

September 8, 2021 – Attended a meeting with Perryville Little League.

September 9, 2021 – Attended a meeting with Lee's Landing.

September 21, 2021 – Attended Work Session.

September 22, 2021 – Attended the Leadership Meeting.

September 24, 2021 – Attended meeting with Kristie, Perryville Fire Company.

September 29, 2001 – Attended meeting with Trash Tech.

September 30, 2021 – Attended Boo Bash Meeting.



**Treasurer's Report  
Town of Perryville, Maryland  
October 5, 2021**

**Projects:**

- **FY 21- Financial Statements**

- Prepared additional schedules and closing entries for audit.

- **Audit**

- Auditors worked off site September 1<sup>st</sup> and 2<sup>nd</sup>.
- Auditors performed the final audit on site September 7<sup>th</sup> through September 17<sup>th</sup>. No material discrepancies were found at that time.
- Audit will be finalized off site by the auditors. Currently, Finance is preparing the Management Discussion and Analysis which will be included in the audit.
- Final Audit should be received by the end of October.

- **American Rescue Act**

- Continued to attend seminars on the latest updates of the American Rescue Act.
- The first report is due to the US Treasury on October 31, 2021.

- **CDA Financing**

- Prepared application for Bond financing through the Maryland Local Government Infrastructure Finance Program. (CDA)
- Retained the services of Lindsey Rader, Principal with Funk & Bolton. She will be our bond counsel during this process. Ms. Rader represented the Town when we applied to CDA previously for funding for the Police Station.
- We have been working with the CDA and our project engineers to calculate the actual amount we need to borrow. At this point, it looks like the Bond would be for approximately \$240,000 not the \$1,450,000 we had originally thought.
- If we borrow too much, we will not be able to return the proceeds or prepay the loan. We would have to find another approved capital project to spend it on.

- **Retention Plan**

- Currently working on retention plan for the Town records. Coordinating with requests of the Department Heads. Contacted the State Archives and received their guidelines. Once our tentative retention plan is complete, it will be submitted to the State for approval.

**Treasurer's Report  
Town of Perryville, Maryland  
October 5, 2021**

- **MDA Grant**
  - Prepared reimbursement package for current grant the Town has with MDE for the planning phase of the Denitrification project.

**Current/Future Projects**

- Reorganize the computer filing system for all finance related computer files, indexing them in a manner appropriate for record retention programs.
- Compose/Compile a Procedures Manual for the Finance Department, including detailed check-off schedules, instructions and examples.
- Devise a simpler method to allocate salary and benefits from support departments to other departments.
- Working on an employee discount/benefit package that would include various free or discounted offers to our Town employees.

**August, 2021 Statistics:**

- 223 purchase orders were processed totaling \$328,143.26
- 101 Accounts payable checks were processed totaling \$294,051.91.
- 4 A/R invoices totaling \$2,335.05
- Local Impact Funds - Life to date (Sep-10 to July-21) slot revenue received \$15,185,258.57. Total received to date for FY 21 is \$1,883,901.84, which includes our annual Revenue of \$70,000 disbursed directly from the State. We have not received our payments for August as of this time.

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	YTD Rev/Expd	Balance/Excess/Deficit	%Expd/%Real
01-R1010-	Real Estate Taxes Full Year	1,724,188.90	1,745,378.00	904,874.51	-840,503.49	51.84
01-R1013-	Pr.Yr and Town Billed RE Taxes Collected	0	4,000.00	-2,677.92	-6,677.92	0.00
01-R1015-	Real Estate Taxes Discounts Applied	0	-25,000.00	-5,808.00	19,192.00	0.00
01-R1020-	Personal Property Taxes - Corporate	67,545.58	1,465,000.00	1,581.26	-1,463,418.74	0.11
01-R1030-	Personal Property Taxes - Utility	4,195.50	42,000.00	0	-42,000.00	0.00
01-R1031-	PPT CORPORATE--PENALTIES & INTEREST	0	100.00	0	-100.00	0.00
01-R1050-	Real Estate Tax - Penalties & Interest	0.00	3,000.00	514.26	-2,485.74	17.14
01-R1060-	Local Income Taxes - State	94,961.87	480,000.00	93,160.74	-386,839.26	19.41
01-R1070-	Tax Differential - County	133,748.23	136,139.90	136,140.00	0.10	100.00
01-R1081-	Local Impact Grant Fund	0.01	957,000.00	215,226.07	-741,773.93	22.49
01-R1117-	Loan Repayments from Sewer Fund	0	106,644.00	0	-106,644.00	0.00
01-R1120-	Traders License	1,089.68	4,000.00	831.28	-3,168.72	20.78
01-R1150-	State Aid - Police Protection	0.00	84,679.00	17,082.50	-67,596.50	20.17
01-R1160-	Police Citations	300.00	600.00	0	-600.00	0.00
01-R1161-	Police Asset Seizure Revenue (Deferred)	0	0.00	3,431.30	3,431.30	0.00
01-R1163-	Police Asset Seizure	2,606.58	0.00	0	0.00	0.00
01-R1165-	Senate Bill 508 Public Safety Grant	0	3,000.00	0	-3,000.00	0.00
01-R1172-	Juvenile Outreach Governors Office CC	0	18,000.00	25,349.14	7,349.14	140.83
01-R1200-	Critical Area Grants	0.00	1,500.00	0	-1,500.00	0.00
01-R1216-	DNR ADA Grant	0.00	3,200.00	720.00	-2,480.00	22.50
01-R1219-	DNR Cleanup Grant	0	3,000.00	0	-3,000.00	0.00
01-R1221-	MHAA Grant	0	0.00	0	0.00	0.00
01-R1222-	MHT Grant	0	0.00	0	0.00	0.00
01-R1227-	Community Legacy Grant	0	35,000.00	0	-35,000.00	0.00
01-R1229-	H.E.L.P. Development Grant	0	10,000.00	0	-10,000.00	0.00
01-R1240-	Miscellaneous Grants	0	10,000.00	0	-10,000.00	0.00
01-R1250-	Interest Income Savings	0	5.00	0	-5.00	0.00
01-R1252-	Interest Income Facilities Reserve	0	500.00	0	-500.00	0.00
01-R1255-	Interest Income MLGIP	1,874.66	7,000.00	306.65	-6,693.35	4.38
01-R1258-	Interest Income Local Impact Fund	0	0.00	0	0.00	0.00
01-R1260-	Interest Income Community Activity Acct	2.53	10.79	0	-10.79	0.00
01-R1281-	Interest Income MLGIP Assign Funds	0	0.00	18.73	18.73	0.00
01-R1282-	Interest Income MLGIP Facility Reserve	58.39	200.00	0.42	-199.58	0.21

01-R1283-	Interest Income MLGIP Local Impact Fund	0	0.00	0	0.00	0.00
01-R1290-	Motel Tax	3,812.09	55,000.00	9,976.15	-45,023.85	18.14
01-R1310-	Rodgers Tavern	0	10,000.00	5,304.50	-4,695.50	53.05
01-R1330-	Park Fees	130.00	5,000.00	3,027.50	-1,972.50	60.55
01-R1350-	Admission & Amusement	13.95	2,700.00	187.26	-2,512.74	6.94
01-R1360-	BOA Fees	0	500.00	0	-500.00	0.00
01-R1370-	Bank Shares	0	888.00	0	-888.00	0.00
01-R1380-	Boat Ramp Fees	7,484.00	22,000.00	7,036.75	-14,963.25	31.99
01-R1390-	Cable TV Franchise	0.00	60,000.00	15,526.00	-44,474.00	25.88
01-R1407-	Community Activity Revenue	-105.00	2,000.00	120.00	-1,880.00	6.00
01-R1410-	Copies & Faxes	6.35	200.00	23.30	-176.70	11.65
01-R1420-	Donations & Contributions	0	1,000.00	0	-1,000.00	0.00
01-R1425-	Designated Donations	2,044.00	10,000.00	650.00	-9,350.00	6.50
01-R1430-	Highway User Revenues	37,960.68	181,204.00	84,578.91	-96,625.09	46.68
01-R1435-	Landlord Licensing Fees	210.00	11,000.00	45.00	-10,955.00	0.41
01-R1440-	Planning, Inspection & Review Fees	0	24,000.00	195.00	-23,805.00	0.81
01-R1450-	Misc. Revenues	83.85	25,000.00	-5,394.89	-30,394.89	0.00
01-R1460-	Refuse Rebate	2,066.00	8,262.00	2,066.00	-6,196.00	25.01
01-R1470-	Sale of Fixed Assets/Surplus	3,025.00	19,000.00	0	-19,000.00	0.00
01-R1490-	Waste Collection/Disposal Fee	250.00	1,300.00	300.00	-1,000.00	23.08
01-R1500-	Zoning Certificates	260.00	1,500.00	180.00	-1,320.00	12.00
01-R1601-	Funds From Unreserved Fund Balance	0	14,000.00	0	-14,000.00	0.00
01-R1604-	FUNDS FROM RESERVED FUND BALANCE	0	0.00	0	0.00	0.00
	<b>GENERAL FUND Revenue Total</b>	<b>2,087,812.85</b>	<b>5,549,510.69</b>	<b>1,514,572.42</b>	<b>-4,034,938.27</b>	
01-1000-100	MAYOR & COMM OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1000-105	MAYOR & COMM.- Contractual	129.00	8,500.00	0	8,500.00	0.00
01-1000-200	MAYOR & COMM.- Telephone	0	500.00	0	500.00	0.00
01-1000-210	MAYOR & COMM.- Postage	0	0.00	0	0.00	0.00
01-1000-220	MAYOR & COMM.- Travel	0	1,250.00	0	1,250.00	0.00
01-1000-230	MAYOR & COMM.- Meals	0	1,200.00	180.00	1,020.00	15.00
01-1000-240	MAYOR & COMM.- Community Promotion	0	26,500.00	0	26,500.00	0.00
01-1000-260	MAYOR & COMM.- Advertising	170.25	1,800.00	112.50	1,687.50	6.25
01-1000-270	MAYOR & COMM.- Dues, Subscriptions, Lic.	7,106.04	8,077.00	6,995.08	1,081.92	86.60



01-1000-300	MAYOR & COMM.- Conventions & Expenses	0	12,925.00	405.00	12,520.00	3.13
01-1000-310	MAYOR & COMM.- Insurance	0	115.00	0	115.00	0.00
01-1000-320	MAYOR & COMM.- Minor Equipment	0	0.00	0	0.00	0.00
01-1000-500	MAYOR & COMM.- Emp. Rewards & Expense	102.00	4,000.00	0	4,000.00	0.00
01-1000-510	MAYOR & COMM.- Election Office & Voting	0	5,000.00	0	5,000.00	0.00
01-1000-600	MAYOR & COMM.- Misc. Expense	244.58	4,500.00	211.35	4,288.65	4.70
01-1000-800	MAYOR & COMM.- CAPITAL OUTLAY CONTROL:	0	0	0	0	0.00
01-1000-950	MAYOR & COMM.-Contingency	0	19,096.90	0	19,096.90	0.00
	<b>Department1000 Total</b>	<b>7,751.87</b>	<b>93,463.90</b>	<b>7,903.93</b>	<b>85,559.97</b>	
01-1100-000	ADMINISTRATION - SALARY & WAGE CONTROL:	0	0	0	0	0.00
01-1100-010	ADMINISTRATION- Salary Regular	45,158.13	236,090.00	52,954.66	183,135.34	22.43
01-1100-020	ADMINISTRATION- Salary O/T	278.71	4,000.00	676.99	3,323.01	16.92
01-1100-030	ADMINISTRATION- FICA	3,278.72	18,295.00	4,377.64	13,917.36	23.93
01-1100-040	ADMINISTRATION- MD Unemployment Ins	0	823.00	0	823.00	0.00
01-1100-050	ADMINISTRATION- Health Insurance	8,653.34	61,992.00	8,100.10	53,891.90	13.07
01-1100-060	ADMINISTRATION- Worker's Comp	52.72	262.00	44.10	217.90	16.83
01-1100-070	ADMINISTRATION-Pension	1,043.14	7,175.00	897.91	6,277.09	12.51
01-1100-100	ADMINISTRATION- OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1100-105	ADMINISTRATION- Contractual	1,071.96	4,092.00	951.93	3,140.07	23.26
01-1100-200	ADMINISTRATION- Telephone	0	0.00	0	0.00	0.00
01-1100-210	ADMINISTRATION- Postage	18.43	1,200.00	9.83	1,190.17	0.82
01-1100-220	ADMINISTRATION- Travel	0	600.00	0	600.00	0.00
01-1100-230	ADMINISTRATION- Meals	0	800.00	0	800.00	0.00
01-1100-260	ADMINISTRATION- Advertising	0	619.65	619.65	0.00	100.00
01-1100-270	ADMINISTRATION- Dues,Subscriptions,Licen	150.00	1,450.00	0	1,450.00	0.00
01-1100-290	ADMINISTRATION- Training & Education	0	800.35	0	800.35	0.00
01-1100-300	ADMINISTRATION-Conventions & Expenses	0	4,450.00	0	4,450.00	0.00
01-1100-320	ADMINISTRATION- Minor Equipment	0	2,600.00	869.99	1,730.01	33.46
01-1100-380	ADMINISTRATION- Uniforms	0	0.00	0	0.00	0.00
01-1100-600	ADMINISTRATION- Misc. Expense	36.00	300.00	36.00	264.00	12.00
	<b>Department1100 Total</b>	<b>59,741.15</b>	<b>345,549.00</b>	<b>69,538.80</b>	<b>276,010.20</b>	
01-1200-000	FINANCE - SALARY & WAGE CONTROL:	0	0	0	0	0.00
01-1200-010	FINANCE-Salary Regular	22,678.78	120,537.00	31,957.60	88,579.40	26.51
01-1200-020	FINANCE-Salary-Overtime	0	560.00	0	560.00	0.00

01-1200-030	FINANCE-FICA	1,601.84	9,225.00	2,605.14	6,619.86	28.24
01-1200-040	FINANCE-MD Unemployment Insurance	0	478.00	0	478.00	0.00
01-1200-050	FINANCE-Health Insurance	4,349.64	38,495.00	3,768.04	34,726.96	9.79
01-1200-060	FINANCE-Workers Compensation	35.50	184.83	30.42	154.41	16.46
01-1200-070	FINANCE-Pension	680.39	3,618.00	936.56	2,681.44	25.89
01-1200-100	FINANCE - OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1200-105	FINANCE-Contractual	571.17	1,500.00	571.17	928.83	38.08
01-1200-210	FINANCE-Postage	90.18	1,000.00	66.59	933.41	6.66
01-1200-220	FINANCE-Travel	0	250.00	0	250.00	0.00
01-1200-230	FINANCE-Meals	0	100.00	0	100.00	0.00
01-1200-260	FINANCE-Advertising	0	600.00	0	600.00	0.00
01-1200-270	FINANCE-Dues, Subscriptions, Licenses	0	325.00	0	325.00	0.00
01-1200-290	FINANCE-Training & Education	0	325.00	0	325.00	0.00
01-1200-300	FINANCE-Conventions & Expenses	0	2,150.00	0	2,150.00	0.00
01-1200-320	FINANCE-Minor Equipment	0	0.00	0	0.00	0.00
01-1200-600	FINANCE-Miscellaneous Expense	0	500.00	0	500.00	0.00
01-1200-800	FINANCE- CAPITAL OUTLAY CNTRL:	0	0	0	0	0.00
	<b>Department1200 Total</b>	<b>30,007.50</b>	<b>179,847.83</b>	<b>39,935.52</b>	<b>139,912.31</b>	
01-1250-530	ACCOUNTING & LEGAL- IND. ACCTING & AUDIT	7,805.50	14,235.00	418.75	13,816.25	2.94
01-1250-540	ACCOUNTING & LEGAL- Legal Fees	5,880.00	39,000.00	9,170.00	29,830.00	23.51
	<b>Department1250 Total</b>	<b>13,685.50</b>	<b>53,235.00</b>	<b>9,588.75</b>	<b>43,646.25</b>	
01-1300-000	PLANNING & ZONING SALARY & WAGE CNTRL:	0	0	0	0	0.00
01-1300-010	PLANNING & ZONING- Salary Regular	22,718.17	160,444.00	40,896.25	119,547.75	25.49
01-1300-020	PLANNING & ZONING- Salary O/T	0	1,670.00	0	1,670.00	0.00
01-1300-030	PLANNING & ZONING- Fica	1,621.75	12,349.00	3,332.20	9,016.80	26.98
01-1300-040	PLANNING & ZONING- MD Unemployment Ins.	0	519.00	0	519.00	0.00
01-1300-050	PLANNING & ZONING- Health Insurance	4,658.58	23,501.00	5,154.77	18,346.23	21.93
01-1300-060	PLANNING & ZONING-Workmen's Comp	305.05	1,301.04	228.84	1,072.20	17.59
01-1300-070	PLANNING & ZONING- Pension	447.25	4,843.00	602.03	4,240.97	12.43
01-1300-100	PLANNING & ZONING- OTHER EXPENSE CNTRL:	0	0	0	0	0.00
01-1300-105	PLANNING & ZONING- Contractual	612.84	23,575.00	571.17	23,003.83	2.42
01-1300-110	PLANNING & ZONING- Contr. Service Engin.	0	15,000.00	0	15,000.00	0.00
01-1300-200	PLANNING & ZONING-Telephone Expense	86.78	1,060.00	0	1,060.00	0.00
01-1300-210	PLANNING & ZONING- Postage	35.04	1,250.00	68.06	1,181.94	5.44

01-1300-220	PLANNING & ZONING- Travel	0	300.00	0	300.00	0.00
01-1300-230	PLANNING & ZONING- Meals	0	250.00	0	250.00	0.00
01-1300-260	PLANNING & ZONING- Advertising	1,198.50	1,800.00	0	1,800.00	0.00
01-1300-270	PLANNING & ZONING- Dues,Subscript, Licen	0	1,800.00	0	1,800.00	0.00
01-1300-290	PLANNING & ZONING- Training & Education	0	3,500.00	590.00	2,910.00	16.86
01-1300-300	PLANNING & ZONING- Conventions & Expense	0	2,500.00	0	2,500.00	0.00
01-1300-320	PLANNING & ZONING-Minor Equipment	0	600.00	0	600.00	0.00
01-1300-380	PLANNING & ZONING - Uniforms	0	200.00	0	200.00	0.00
01-1300-540	PLANNING & ZONING- Legal Fees	6,760.00	25,000.00	40.00	24,960.00	0.16
01-1300-600	PLANNING & ZONING- Misc. Expense	0	500.00	0	500.00	0.00
	<b>Department1300 Total</b>	<b>38,443.96</b>	<b>281,962.04</b>	<b>51,483.32</b>	<b>230,478.72</b>	
01-1350-000	ECONOMIC DEVELOPMENT-SALARY & WAGE CTRL:	0	0	0	0	0.00
01-1350-010	ECONOMIC DEVELOPMENT - Salary Regular	0.00	32,638.00	0	32,638.00	0.00
01-1350-020	ECONOMIC DEVELOPMENT - Salary O/T	0	0.00	0	0.00	0.00
01-1350-030	ECONOMIC DEVELOPMENT - Fica	204.23	2,486.00	0	2,486.00	0.00
01-1350-040	ECONOMIC DEVELOPMENT - MD Unemplmnt Ins	0	190.00	0	190.00	0.00
01-1350-050	ECONOMIC DEVELOPMENT - Health Insurance	-11.41	0.00	0	0.00	0.00
01-1350-060	ECONOMIC DEVELOPMENT - Workmen's Comp	11.17	102.75	15.82	86.93	15.40
01-1350-070	ECONOMIC DEVELOPMENT - Pension	80.23	975.00	0	975.00	0.00
01-1350-100	ECONOMIC DEVELOPMENT-OTHER EXPENSE CTRL:	0	0	0	0	0.00
01-1350-105	ECONOMIC DEVELOPMENT - Contractual	190.38	915.00	190.38	724.62	20.81
01-1350-220	ECONOMIC DEVELOPMENT - Travel	0	100.00	0	100.00	0.00
01-1350-240	ECONOMIC DEVELOPMENT - Community Activ.	750.00	22,175.00	49.30	22,125.70	0.22
01-1350-265	ECONOMIC DEVELOPMENT - Marketing/Adverts	19.98	13,500.00	48.89	13,451.11	0.36
01-1350-270	ECONOMIC DEVELOPMENT - Dues,Subscrip,Lic	0	500.00	0	500.00	0.00
01-1350-290	ECONOMIC DEVELOPMENT - Training & Educat	0	750.00	0	750.00	0.00
01-1350-300	ECONOMIC DEVELOPMENT - Convention & Exps	-280.00	1,500.00	0	1,500.00	0.00
01-1350-320	ECONOMIC DEVELOPMENT - Minor Equipment	0	300.00	0	300.00	0.00
	<b>Department1350 Total</b>	<b>964.58</b>	<b>76,131.75</b>	<b>304.39</b>	<b>75,827.36</b>	
01-1400-000	GENERAL SERVICE-SALARY & WAGE CONTROL:	0	0	0	0	0.00
01-1400-010	GENERAL SERVICE- Salary Regular	0	4,814.00	107.21	4,706.79	2.23
01-1400-030	GENERAL SERVICE- Fica	0	366.00	8.20	357.80	2.24
01-1400-040	GENERAL SERVICE- MD Unemployment Ins.	0	38.00	0	38.00	0.00
01-1400-060	GENERAL SERVICE- Worker's Comp	21.36	0.00	0	0.00	0.00

01-1400-070	GENERAL SERVICE- Pension	0	144.00	0	144.00	0.00
01-1400-100	GENERAL SERVICE- OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1400-105	GENERAL SERVICE- Contractual	22,943.26	116,495.99	20,173.74	96,322.25	17.32
01-1400-106	GENERAL SERVICE- Facilities Reserve	0	75,000.00	0	75,000.00	0.00
01-1400-112	Loan to Sewer	0	0.00	0	0.00	0.00
01-1400-115	GENERAL SERVICE-StormWater Permit Requir	0	200,000.00	0	200,000.00	0.00
01-1400-200	GENERAL SERVICE- Telephone	2,944.92	9,100.00	2,263.09	6,836.91	24.87
01-1400-240	GENERAL SERVICES-Revitalization Program	0	45,000.00	0	45,000.00	0.00
01-1400-245	GENERAL SERVICES - Facade Program	0	35,000.00	0	35,000.00	0.00
01-1400-250	GENERAL SERVICE- Community Promotion	0	1,000.00	0	1,000.00	0.00
01-1400-260	GENERAL SERVICE- Advertising	47.25	1,250.00	0	1,250.00	0.00
01-1400-270	GENERAL SERVICE- Dues,Subscription,Licen	707.35	1,563.00	795.90	767.10	50.92
01-1400-280	GENERAL SERVICE- Office Supplies	1,393.95	14,000.00	2,177.21	11,822.79	15.55
01-1400-310	GENERAL SERVICE- Insurance	17,936.83	23,300.00	20,675.56	2,624.44	88.74
01-1400-320	GENERAL SERVICE- Minor Equipment	0	1,500.00	0	1,500.00	0.00
01-1400-330	GENERAL SERVICE- Electric	1,131.98	5,900.00	1,208.29	4,691.71	20.48
01-1400-332	GENERAL SERVICE- Water & Sewer	0.00	1,200.00	284.56	915.44	23.71
01-1400-340	GENERAL SERVICE- Heating & Propane	0	3,500.00	928.29	2,571.71	26.52
01-1400-350	GENERAL SERVICE- Supplies	729.06	3,000.00	484.34	2,515.66	16.14
01-1400-370	GENERAL SERVICE- Vehicle Expense (Fuel)	42.67	1,100.00	92.44	1,007.56	8.40
01-1400-400	GENERAL SERVICE- Repairs & Maint Bldgs	416.94	15,000.00	3,999.99	11,000.01	26.67
01-1400-410	GENERAL SERVICE- Repairs & Maint. Equip	0	300.00	0	300.00	0.00
01-1400-420	GENERAL SERVICE- Repairs & Maint Vehicle	80.56	644.00	0	644.00	0.00
01-1400-500	GENERAL SERVICES- Emp. Rewards & Expense	0	7,000.00	0	7,000.00	0.00
01-1400-525	GENERAL SERVICES - Designated Donations	0	10,000.00	0	10,000.00	0.00
01-1400-600	GENERAL SERVICE- Misc. Expense	916.46	9,100.00	852.01	8,247.99	9.36
01-1400-800	GENERAL SERVICE- CAPITAL OUTLAY CONTROL:	0	0	0	0	0.00
01-1400-810	GENERAL SERVICE- Cap Outlay Bldgs & Grds	0	0.00	0	0.00	0.00
01-1400-900	GENERAL SERVICES-Contrib. To Non-profits	15,340.00	80,000.00	0	80,000.00	0.00
01-1400-905	GENERAL SERVICES-Business Dvlp Grant	0	20,000.00	0	20,000.00	0.00
	<b>Department1400 Total</b>	<b>64,652.59</b>	<b>685,314.99</b>	<b>54,050.83</b>	<b>631,264.16</b>	
01-1450-000	ENGINEER - SALARY & WAGE CONTROL:	0	0	0	0	0.00
01-1450-010	ENGINEER - Salary Regular	5,846.67	30,428.00	9,322.09	21,105.91	30.64
01-1450-030	ENGINEER - Fica	436.60	2,322.00	786.08	1,535.92	33.85

01-1450-040	ENGINEER - MD Unemployment Ins	0	66.00	0	66.00	0.00
01-1450-050	ENGINEER - Health Insurance	262.30	2,245.00	265.00	1,980.00	11.80
01-1450-060	ENGINEER - Workmen's Comp	176.90	821.00	143.44	677.56	17.47
01-1450-070	ENGINEER - Pension	175.37	910.00	239.45	670.55	26.31
01-1450-100	ENGINEER - OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1450-105	ENGINEER - Contractual	190.38	600.00	190.38	409.62	31.73
01-1450-270	ENGINEER - Dues, Subscript, License	0	2,798.00	0	2,798.00	0.00
01-1450-290	ENGINEER - Training & Education	0	471.00	0	471.00	0.00
	<b>Department1450 Total</b>	<b>7,088.22</b>	<b>40,661.00</b>	<b>10,946.44</b>	<b>29,714.56</b>	
01-1500-000	POLICE- SALARY & WAGE CONTROL:	0	0	0	0	0.00
01-1500-010	POLICE- Salary Regular	162,580.16	855,079.00	196,625.61	658,453.39	23.00
01-1500-020	POLICE- Salary O/T	10,943.15	88,000.00	30,083.47	57,916.53	34.19
01-1500-030	POLICE- Fica	12,624.48	71,863.00	19,057.42	52,805.58	26.52
01-1500-040	POLICE- MD Unemployment Insurance	0	2,878.00	0	2,878.00	0.00
01-1500-050	POLICE- Health Insurance	21,848.09	101,572.00	25,454.48	76,117.52	25.06
01-1500-060	POLICE- Workmen's Comp	9,819.14	44,249.00	7,850.20	36,398.80	17.74
01-1500-070	POLICE- Pension	3,511.48	28,182.00	4,212.48	23,969.52	14.95
01-1500-090	POLICE- Outreach Reimbursed Payroll	0	-1,750.00	-2,274.38	524.38	0.00
01-1500-100	POLICE- OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1500-105	POLICE- Contractual	7,264.81	30,150.00	6,602.58	23,547.42	21.90
01-1500-200	POLICE- Telephone	5,050.33	18,200.00	2,938.81	15,261.19	16.15
01-1500-210	POLICE- Postage	0	300.00	103.89	196.11	34.63
01-1500-220	POLICE- Travel	0	100.00	0	100.00	0.00
01-1500-230	POLICE- Meals	0	300.00	0	300.00	0.00
01-1500-260	POLICE- Advertising	0	500.00	0	500.00	0.00
01-1500-270	POLICE-Dues, Subscriptions, Licenses	6,500.35	13,884.00	6,757.28	7,126.72	48.67
01-1500-290	POLICE- Training & Education	500.00	5,000.00	1,200.00	3,800.00	24.00
01-1500-300	POLICE- Conventions & Expenses	0	2,540.00	0	2,540.00	0.00
01-1500-310	POLICE- Insurance	36,654.60	39,500.00	38,889.78	610.22	98.46
01-1500-320	POLICE- Minor Equipment	463.83	22,828.00	3,321.99	19,506.01	14.55
01-1500-326	POLICE-Communication	112.00	40,750.00	154.00	40,596.00	0.38
01-1500-330	POLICE- Electric	2,194.60	19,000.00	2,283.79	16,716.21	12.02
01-1500-332	POLICE-Water & Sewer	0.00	410.00	99.62	310.38	24.30
01-1500-340	POLICE- Heating & Propane	0	200.00	0	200.00	0.00

01-1500-345	POLICE - Fuel Misc.	0	200.00	0	200.00	0.00
01-1500-350	POLICE- Supplies	2,576.09	10,000.00	762.74	9,237.26	7.63
01-1500-370	POLICE- Vehicle Expense (Fuel)	4,517.52	32,000.00	6,370.12	25,629.88	19.91
01-1500-380	POLICE- Uniforms	3,266.85	17,500.00	5,573.98	11,926.02	31.85
01-1500-400	POLICE- Repairs & Maint. Bldgs	1,000.78	10,650.00	1,703.34	8,946.66	15.99
01-1500-410	POLICE-Repairs & Maint. to Equipment	0	1,500.00	0	1,500.00	0.00
01-1500-420	POLICE- Repairs & Maint Vehicles	3,465.14	14,364.00	1,101.91	13,262.09	7.67
01-1500-600	POLICE- Misc. Expense	576.43	5,000.00	1,235.91	3,764.09	24.72
01-1500-800	POLICE- CAPITAL OUTLAY CONTROL:	0	0	0	0	0.00
01-1500-805	POLICE- Capital Outlay Other	0	8,000.00	0	8,000.00	0.00
01-1500-806	POLICE-Capital Lease	7,851.43	87,237.28	11,317.44	75,919.84	12.97
01-1500-810	POLICE- Capital Outlay Bldgs & Grounds	0	13,222.00	0	13,222.00	0.00
01-1500-900	POLICE- Volunteer Fire Company Donation	0	73,000.00	0	73,000.00	0.00
01-1500-910	POLICE- Safety Misc.	0	2,000.00	0	2,000.00	0.00
	<b>Department1500 Total</b>	<b>303,321.26</b>	<b>1,658,408.28</b>	<b>371,426.46</b>	<b>1,286,981.82</b>	
01-1550-000	JUV. OUTREACH - SALARY & WAGE CONTROL	0	0	0	0	0.00
01-1550-010	JUVENILE OUTREACH-Salary Regular	17,165.04	135,117.00	43,519.22	91,597.78	32.21
01-1550-030	JUVENILE OUTREACH- FICA	1,182.77	10,254.00	3,594.79	6,659.21	35.06
01-1550-040	JUVENILE OUTREACH-MD Unemployment Insura	0	769.00	0	769.00	0.00
01-1550-050	JUVENILE OUTREACH - Health Insurance	2,297.69	42,505.00	4,780.04	37,724.96	11.25
01-1550-060	JUVENILE OUTREACH - Workers Compensation	568.40	2,579.00	455.94	2,123.06	17.68
01-1550-070	JUVENILE OUTREACH - Pension	295.48	4,021.00	410.76	3,610.24	10.22
01-1550-100	JUVENILE OUTREACH-OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1550-105	JUVENILE OUTREACH - Contractual	380.77	10,031.00	1,142.31	8,888.69	11.39
01-1550-200	JUVENILE OUTREACH - Telephone	1,150.24	3,500.00	869.13	2,630.87	24.83
01-1550-210	JUVENILE OUTREACH - Postage	0	100.00	0	100.00	0.00
01-1550-220	JUVENILE OUTREACH - Travel	55.24	400.00	104.65	295.35	26.16
01-1550-260	JUVENILE OUTREACH - Advertising	213.00	400.00	0	400.00	0.00
01-1550-280	JUVENILE OUTREACH - Office Supplies	355.51	4,000.00	71.27	3,928.73	1.78
01-1550-290	JUVENILE OUTREACH - Training & Education	0	3,700.00	0	3,700.00	0.00
01-1550-305	JUVENILE OUTREACH - Program Activities	1,655.37	11,000.00	1,965.95	9,034.05	17.87
01-1550-310	JUVENILE OUTREACH - Insurance	834.32	2,500.00	2,461.38	38.62	98.46
01-1550-320	JUVENILE OUTREACH - Minor Equipment	0	3,300.00	244.61	3,055.39	7.41
01-1550-330	JUVENILE OUTREACH - Electric	474.01	2,300.00	539.59	1,760.41	23.46

01-1550-332	JUVENILE OUTREACH - Water & Sewer	0.00	435.00	176.20	258.80	40.51
01-1550-340	JUVENILE OUTREACH - Heating	0	1,500.00	0	1,500.00	0.00
01-1550-350	JUVENILE OUTREACH - Supplies	209.46	7,000.00	67.29	6,932.71	0.96
01-1550-400	JUVENILE OUTREACH-Repairs & Maint Bldgs	0	2,000.00	9.49	1,990.51	0.47
01-1550-420	JUVENILE OUTREACH-Rep & Maint Vehicles	0	572.00	0	572.00	0.00
01-1550-600	JUVENILE OUTREACH - Misc. Expense	0	300.00	18.00	282.00	6.00
	<b>Department1550 Total</b>	<b>26,837.30</b>	<b>248,283.00</b>	<b>60,430.62</b>	<b>187,852.38</b>	
01-1600-000	PUBLIC WORKS- SALARY & WAGE CONTROL:	0	0	0	0	0.00
01-1600-010	PUBLIC WORKS- Salary Regular	44,561.99	282,540.00	68,169.74	214,370.26	24.13
01-1600-020	PUBLIC WORKS- Salary O/T	5,351.15	22,000.00	4,977.21	17,022.79	22.62
01-1600-025	PUBLIC WORKS- Salary O/T - Snow Rmvl	0	9,000.00	0	9,000.00	0.00
01-1600-030	PUBLIC WORKS- Fica	3,683.34	23,875.00	5,933.43	17,941.57	24.85
01-1600-040	PUBLIC WORKS- MD Unemployment Insurance	0	1,095.00	0	1,095.00	0.00
01-1600-050	PUBLIC WORKS- Health Insurance	6,474.57	43,682.00	6,670.16	37,011.84	15.27
01-1600-060	PUBLIC WORKS- Workmen's Comp	1,492.78	6,737.41	1,193.24	5,544.17	17.71
01-1600-070	PUBLIC WORKS- Pension	998.79	9,363.00	1,578.32	7,784.68	16.86
01-1600-100	PUBLIC WORKS- OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1600-105	PUBLIC WORKS- Contractual	2,064.09	11,900.00	4,909.54	6,990.46	41.26
01-1600-200	PUBLIC WORKS- Telephone	2,283.67	9,000.00	1,278.41	7,721.59	14.20
01-1600-210	PUBLIC WORKS- Postage	6.28	25.00	0	25.00	0.00
01-1600-220	PUBLIC WORKS- Travel	0	500.00	0	500.00	0.00
01-1600-230	PUBLIC WORKS- Meals	35.23	800.00	100.70	699.30	12.59
01-1600-260	PUBLIC WORKS- Advertising	56.00	400.00	0	400.00	0.00
01-1600-270	PUBLIC WORKS- Dues,Subscription, License	0	100.00	0	100.00	0.00
01-1600-290	PUBLIC WORKS- Training & Education	0	250.00	0	250.00	0.00
01-1600-300	PUBLIC WORKS- Conventions & Expenses	0	4,500.00	0	4,500.00	0.00
01-1600-310	PUBLIC WORKS- Insurance	8,982.14	9,500.00	9,353.24	146.76	98.46
01-1600-320	PUBLIC WORKS- Minor Equipment	599.98	4,000.00	0	4,000.00	0.00
01-1600-330	PUBLIC WORKS- Electric	11,014.78	65,000.00	11,136.09	53,863.91	17.13
01-1600-332	PUBLIC WORKS- Water & Sewer	0.00	440.00	99.62	340.38	22.64
01-1600-340	PUBLIC WORKS- Heating & Propane	0	2,300.00	0	2,300.00	0.00
01-1600-350	PUBLIC WORKS- Supplies	668.53	7,000.00	1,485.91	5,514.09	21.23
01-1600-370	PUBLIC WORKS- Vehicle Expense (Fuel)	3,138.65	23,000.00	3,993.83	19,006.17	17.36
01-1600-380	PUBLIC WORKS- Uniforms	0	3,000.00	0	3,000.00	0.00

01-1600-400	PUBLIC WORKS- Repairs & Maint Bldgs	2,699.97	4,500.00	493.56	4,006.44	10.97
01-1600-410	PUBLIC WORKS- Repairs & Maint Equip	0	10,000.00	0	10,000.00	0.00
01-1600-420	PUBLIC WORKS- Repair & Maint Vehicles	1,798.98	12,936.00	5,271.79	7,664.21	40.75
01-1600-430	PUBLIC WORKS- Repair Roads & Sidewalks	10,456.06	90,000.00	19,787.04	70,212.96	21.99
01-1600-440	PUBLIC WORKS- Roads Snow Removal	0	8,000.00	0	8,000.00	0.00
01-1600-600	PUBLIC WORKS- Misc. Expense	164.00	1,500.00	182.00	1,318.00	12.13
01-1600-800	PUBLIC WORKS- CAPITAL OUTLAY CONTROL:	0	0	0	0	0.00
01-1600-807	PUBLIC WORKS- Capital Lease	0.00	45,072.00	4,377.72	40,694.28	9.71
01-1600-840	PUBLIC WORKS- Cap.Out. Roads & Sidewalks	39,795.92	181,204.00	0	181,204.00	0.00
01-1600-850	PUBLIC WORKS- Capital Outlay Other Mach.	0	64,000.00	0	64,000.00	0.00
	<b>Department1600 Total</b>	<b>146,326.90</b>	<b>957,219.41</b>	<b>150,991.55</b>	<b>806,227.86</b>	
01-1650-100	SANITATION- OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1650-105	SANITATION- Contractual	47,690.00	300,000.00	49,063.10	250,936.90	16.35
01-1650-460	SANITATION- Dump Fees	766.94	11,500.00	1,148.58	10,351.42	9.99
	<b>Department1650 Total</b>	<b>48,456.94</b>	<b>311,500.00</b>	<b>50,211.68</b>	<b>261,288.32</b>	
01-1700-000	PARKS & RECREATION- SALARY & WAGE CNTRL:	0	0	0	0	0.00
01-1700-010	PARKS & RECREATION- Salary Regular	20,028.20	118,779.00	32,355.85	86,423.15	27.24
01-1700-020	PARKS & RECREATION- Salary O/T	102.75	1,670.00	1,040.25	629.75	62.29
01-1700-030	PARKS & RECREATION- Fica	1,380.90	9,152.00	2,789.68	6,362.32	30.48
01-1700-040	PARKS & RECREATION- MD Unemployment Ins	0	614.00	0	614.00	0.00
01-1700-050	PARKS & RECREATION- Health Insurance	3,360.16	24,887.00	1,937.14	22,949.86	7.78
01-1700-060	PARKS & RECREATION- Workmen's Comp	621.86	2,821.17	497.06	2,324.11	17.62
01-1700-070	PARKS & RECREATION- Pension	229.20	3,589.00	628.05	2,960.95	17.50
01-1700-100	PARKS & RECREATION- OTHER EXPENSE CNTRL:	0	0	0	0	0.00
01-1700-105	PARKS & RECREATION- Contractual	3,540.00	13,875.00	3,540.00	10,335.00	25.51
01-1700-110	PARKS & RECREATION- DNR Clean Up Grant	0	3,000.00	0	3,000.00	0.00
01-1700-200	PARKS & RECREATION- Telephone	287.49	1,200.00	0	1,200.00	0.00
01-1700-210	PARKS & RECREATION- Postage	0	25.00	0	25.00	0.00
01-1700-245	PARKS & RECREATION- LSHG Donation	0	4,000.00	0	4,000.00	0.00
01-1700-260	PARKS & RECREATION- Advertising	375.00	250.00	45.00	205.00	18.00
01-1700-290	PARKS & RECREATION- Training & Education	0	100.00	0	100.00	0.00
01-1700-310	PARKS & RECREATION- Insurance	7,393.02	8,100.00	7,974.87	125.13	98.46
01-1700-320	PARKS & RECREATION- Minor Equipment	0	1,000.00	229.42	770.58	22.94
01-1700-330	PARKS & RECREATION - Electric	104.64	1,100.00	100.65	999.35	9.15



01-1700-332	PARKS & RECREATION - Water & Sewer	0.00	825.00	199.24	625.76	24.15
01-1700-340	PARKS & RECREATION- Heating & Propane	40.57	575.00	0	575.00	0.00
01-1700-350	PARKS & RECREATION- Supplies	769.66	4,000.00	935.92	3,064.08	23.40
01-1700-370	PARKS & RECREATION- Vehicle Exp (Fuel)	668.04	10,000.00	1,072.45	8,927.55	10.72
01-1700-380	PARKS & RECREATION- Uniforms	0	1,000.00	158.85	841.15	15.89
01-1700-400	PARKS & RECREATION- Repairs & Maint Park	6,785.84	50,500.00	6,772.00	43,728.00	13.41
01-1700-410	PARKS & RECREATION- Repair & Maint Equip	424.64	3,500.00	333.10	3,166.90	9.52
01-1700-450	PARKS & RECREATION- Repairs & Maint Road	0	15,000.00	0	15,000.00	0.00
01-1700-600	PARKS & RECREATION- Misc. Expense	36.00	700.00	36.00	664.00	5.14
01-1700-800	PARKS & RECREATION- CAPITAL OUTLAY CTRL:	0	0	0	0	0.00
01-1700-805	PARKS & RECREATION- Capital Outlay Other	7,435.00	24,200.00	0	24,200.00	0.00
	<b>Department1700 Total</b>	<b>53,582.97</b>	<b>304,462.17</b>	<b>60,645.53</b>	<b>243,816.64</b>	
01-1800-100	RODGERS TAVERN- OTHER EXPENSE CONTROL:	0	0	0	0	0.00
01-1800-105	RODGERS TAVERN- Contractual	7,357.50	52,845.00	3,707.50	49,137.50	7.02
01-1800-200	RODGERS TAVERN- Telephone	632.37	2,700.00	661.81	2,038.19	24.51
01-1800-240	RODGERS TAVERN-Community Activ/Events	0	7,700.00	2,619.99	5,080.01	34.03
01-1800-260	RODGERS TAVERN- Advertising	0	800.00	0.00	800.00	0.00
01-1800-270	RODGERS TAVERN - Dues & Subscription	412.00	1,607.00	352.00	1,255.00	21.90
01-1800-310	RODGERS TAVERN- Insurance	1,368.54	1,750.00	172.30	1,577.70	9.85
01-1800-320	RODGERS TAVERN- Minor Equipment	0	1,157.00	0	1,157.00	0.00
01-1800-330	RODGERS TAVERN- Electric	1,037.31	4,300.00	647.86	3,652.14	15.07
01-1800-332	RODGERS TAVERN - Water & Sewer	0.00	425.00	99.62	325.38	23.44
01-1800-335	RODGERS TAVERN- Gas	68.72	2,500.00	82.80	2,417.20	3.31
01-1800-350	RODGERS TAVERN- Supplies	259.90	2,000.00	44.25	1,955.75	2.21
01-1800-400	RODGERS TAVERN- Repairs & Maint Bldgs	12,879.21	9,800.00	1,725.00	8,075.00	17.60
01-1800-410	RODGERS TAVERN-Repairs & Maint Equip	297.00	3,500.00	0	3,500.00	0.00
01-1800-600	RODGERS TAVERN- Misc. Expense	0	400.00	98.50	301.50	24.63
01-1800-800	RODGERS TAVERN- CAPITAL OUTLAY CONTROL:	0	0	0	0	0.00
01-1800-805	RODGERS TAVERN- Capital Outlay Other	0	0.00	0	0.00	0.00
	<b>Department1800 Total</b>	<b>24,312.55</b>	<b>91,484.00</b>	<b>10,211.63</b>	<b>81,272.37</b>	
01-1900-000	DEBT SERVICE- EXPENSES CONTROL:	0	0	0	0	0.00
01-1900-701	DEBT SERVICE- Principal DHCD 04B Streets	0	20,000.00	0	20,000.00	0.00
01-1900-706	DEBT SERVICE- Interest DHCD 04-B Streets	0	2,784.32	0	2,784.32	0.00
01-1900-717	DEBT SERVICE-Principal CDA 2016 SERIES A	0	160,000.00	0	160,000.00	0.00

01-1900-718	DEBT SERVICE-Interest CDA 2016 SERIES A	20,228.25	38,426.00	19,212.25	19,213.75	50.00
01-1900-719	DEBT SERVICE-Bond Fees CDA 2016 SERIES A	388.58	778.00	388.58	389.42	49.95
	<b>Department1900 Total</b>	<b>20,616.83</b>	<b>221,988.32</b>	<b>19,600.83</b>	<b>202,387.49</b>	
	<b>GENERAL FUND Expenditure Total</b>	<b>845,790.12</b>	<b>5,549,510.69</b>	<b>967,270.28</b>	<b>4,582,240.41</b>	
02-R2040-	WATER- Service Charges	-150.54	1,151,000.00	2,110.07	-1,148,889.93	0.18
02-R2050-	WATER- Penalties & Interest	0	900.00	0	-900.00	0.00
02-R2080-	WATER- Service Fee - Shut off	0	7,000.00	0	-7,000.00	0.00
02-R2081-	WATER-Local Impact Grant Fund	-0.29	43,961.00	65,763.13	21,802.13	149.59
02-R2090-	WATER-Water Connection Charges	0	154,000.30	0	-154,000.30	0.00
02-R2100-	WATER- Tower Co. / SBA Rent	0	21,084.00	0	-21,084.00	0.00
02-R2101-	WATER- Verizon Rent	11,017.14	46,113.00	7,428.22	-38,684.78	16.11
02-R2102-	WATER-Atlantic Broadband Rent	400.00	2,400.00	600.00	-1,800.00	25.00
02-R2103-	WATER- T-Mobile Rent	7,956.75	33,273.00	8,195.46	-25,077.54	24.63
02-R2104-	WATER- Sprint Rent (TMobile)	3,600.00	21,600.00	5,400.00	-16,200.00	25.00
02-R2107-	WATER-Everstream Rent (UNITI FIBER)	506.49	2,092.00	521.67	-1,570.33	24.94
02-R2250-	WATER- Interest Income Savings	21.50	200.15	8.00	-192.15	4.00
02-R2255-	WATER- Interest Income MLGIP	320.47	1,500.00	55.43	1,444.57	3.70
02-R2460-	WATER- Misc. Revenue	23.46	200.00	50.00	-150.00	25.00
02-R2510-	WATER- Reading Fees	950.00	3,500.00	705.00	-2,795.00	20.14
02-R2520-	WATER- Water Model Fee	0	5,000.00	0	-5,000.00	0.00
02-R2550-	Loan Repayments from Sewer Fund	0	130,000.00	0	-130,000.00	0.00
02-R2601-	Decrease to Retained Earnings	0	20,000.00	0	-20,000.00	0.00
	<b>WATER FUND Revenue Total</b>	<b>24,644.98</b>	<b>1,643,823.45</b>	<b>90,836.98</b>	<b>-1,552,986.47</b>	
02-2000-000	WATER- SALARY & WAGE CONTROL:	0	0	0	0	0.00
02-2000-010	WATER- Salary Regular	72,840.88	356,347.00	82,297.22	274,049.78	23.09
02-2000-020	WATER- Salary O/T	1,620.55	27,810.00	2,262.32	25,547.68	8.13
02-2000-030	WATER- FICA Expense	5,300.84	29,282.00	7,001.58	22,280.42	23.91
02-2000-040	WATER- MD Unemployment Insurance Expens	0	1,075.00	0	1,075.00	0.00
02-2000-050	WATER- Health Insurance	9,039.92	60,610.00	7,787.01	52,822.99	12.85
02-2000-060	WATER- Worker's Comp	1,687.66	7,637.86	1,348.86	6,289.00	17.66
02-2000-070	WATER- Pension	1,978.82	11,483.00	2,465.99	9,017.01	21.48
02-2000-100	WATER- OTHER EXPENSE CONTROL:	0	0	0	0	0.00

02-2000-105	WATER- Contractual	380.76	18,725.00	380.76	18,344.24	2.03
02-2000-115	WATER- Model Engineering	0	5,000.00	0	5,000.00	0.00
02-2000-125	Water-Loan to Sewer	0	0.00	0	0.00	0.00
02-2000-200	WATER- Telephone	972.64	5,400.00	913.04	4,486.96	16.91
02-2000-210	WATER- Postage	1,016.56	4,100.00	594.71	3,505.29	14.51
02-2000-220	WATER- Travel	0	300.00	0	300.00	0.00
02-2000-230	WATER- Meals	0	300.00	0	300.00	0.00
02-2000-260	WATER- Advertising	0	1,000.00	0	1,000.00	0.00
02-2000-270	WATER- Dues,Subscriptions, Licenses	50.00	500.00	100.00	400.00	20.00
02-2000-280	WATER- Office Supplies	489.76	1,200.00	179.31	1,020.69	14.94
02-2000-290	WATER- Training & Education	0	500.00	0	500.00	0.00
02-2000-300	WATER- Conventions & Expenses	0	1,000.00	0	1,000.00	0.00
02-2000-310	WATER- Insurance	18,241.54	23,500.00	22,644.68	855.32	96.36
02-2000-320	WATER- Minor Equipment	61.54	2,500.00	103.55	2,396.45	4.14
02-2000-330	WATER- Electric	11,595.88	85,000.00	11,596.57	73,403.43	13.64
02-2000-345	WATER-Fuel - Misc	956.31	2,500.00	2,505.50	-5.50	100.22
02-2000-350	WATER- Supplies	346.23	2,500.00	311.69	2,188.31	12.47
02-2000-360	WATER- Laboratory Supplies	283.45	2,500.00	351.98	2,148.02	14.08
02-2000-365	WATER- Chemical Supplies	3,189.00	24,500.00	113.76	24,386.24	0.46
02-2000-370	WATER- Vehicle Expense (Fuel)	126.36	1,000.00	237.55	762.45	23.76
02-2000-380	WATER- Uniforms	0	500.00	100.35	399.65	20.07
02-2000-390	WATER- Land Rent	0	0.00	0	0.00	0.00
02-2000-400	WATER- Repairs & Maint. Bldgs	995.24	2,000.00	0	2,000.00	0.00
02-2000-410	WATER- Repairs & Maint. Equipment	6,001.64	50,000.00	23,987.53	26,012.47	47.98
02-2000-420	WATER- Repairs & Maint Vehicles	0	572.00	0	572.00	0.00
02-2000-520	WATER- Professional Services Testing	952.00	5,000.00	720.00	4,280.00	14.40
02-2000-530	WATER- Ind. Accounting & Auditing	1,631.00	3,500.00	87.50	3,412.50	2.50
02-2000-540	WATER- Legal Fees	0	600.00	0	600.00	0.00
02-2000-600	WATER- Misc. Expense	128.23	3,000.00	391.04	2,608.96	13.03
02-2000-655	WATER- Bond Administration Fees	21,110.93	21,111.00	21,110.93	0.07	100.00
02-2000-704	DWSRF-Water Plant Upgrade-Principal	0	412,077.75	0	412,077.75	0.00
02-2000-705	DWSRF-Water Plant Upgrade-Interest	14,250.01	26,858.28	13,429.14	13,429.14	50.00
02-2000-731	WATER- Principle DHCD 02A-8 Bonds	0	35,500.00	0	35,500.00	0.00
02-2000-736	WATER- Int. DHCD 02A-8 Bonds	0	1,871.56	0	1,871.56	0.00

02-2000-800	WATER- CAPITAL OUTLAY CONTROL:	0	0	0	0	0.00
02-2000-805	WATER- Capital Outlay Other	0	135,000.00	0	135,000.00	0.00
02-2000-950	WATER-Contingency	0	11,898.00	0	11,898.00	0.00
	<b>Department2000 Total</b>	<b>175,247.75</b>	<b>1,385,758.45</b>	<b>203,022.57</b>	<b>1,182,735.88</b>	
02-2100-000	WATER DISTRIBUTION-SALARY & WAGE CTRL:	0	0	0	0	0.00
02-2100-010	WATER DISTRIBUTION-Salary Regular	11,849.60	73,570.00	18,188.86	55,381.14	24.72
02-2100-020	WATER DISTRIBUTION-Salary O/T	92.87	1,115.00	93.69	1,021.31	8.40
02-2100-030	WATER DISTRIBUTION-Fica	881.77	5,691.00	1,511.77	4,179.23	26.56
02-2100-040	WATER DISTRIBUTION-MD Unemployment Ins	0	227.00	0	227.00	0.00
02-2100-050	WATER DISTRIBUTION-Health Ins	1,104.32	9,112.00	1,238.25	7,873.75	13.59
02-2100-060	WATER DISTRIBUTION-Workmen's Comp	354.54	1,620.00	283.44	1,336.56	17.50
02-2100-070	WATER DISTRIBUTION-Pension	302.37	2,232.00	435.97	1,796.03	19.53
02-2100-100	WATER DISTRIBUTION- OTHER EXPENSE CTRL:	0	0	0	0	0.00
02-2100-105	WATER DISTRIBUTION-Contractual	4,442.50	6,948.00	5,447.37	1,500.63	78.40
02-2100-270	WATER DISTRIBUTION-Dues, Sub, Licenses	100.00	300.00	100.00	200.00	33.33
02-2100-290	WATER DISTRIBUTION-Training & Education	0	250.00	0	250.00	0.00
02-2100-320	WATER DISTRIBUTION - Minor Equip	0	1,000.00	0	1,000.00	0.00
02-2100-350	WATER DISTRIBUTION-Supplies	392.71	1,000.00	340.00	660.00	34.00
02-2100-415	WATER DISTRIBUTION-R & M Mains & Meters	39,285.31	80,000.00	34,363.39	45,636.61	42.95
02-2100-800	WATER DISTRIBUTION-CAPITAL OUTLAY CTRL:	0	0	0	0	0.00
02-2100-805	WATER DISTRIBUTION-Capital Outlay Other	8,620.00	15,000.00	0	15,000.00	0.00
02-2100-880	WATER DISTRI-Capital Outlay Water Meter	0	60,000.00	3,440.00	56,560.00	5.73
	<b>Department2100 Total</b>	<b>67,425.99</b>	<b>258,065.00</b>	<b>65,442.74</b>	<b>192,622.26</b>	
	<b>WATER FUND Expenditure Total</b>	<b>242,673.74</b>	<b>1,643,823.45</b>	<b>268,465.31</b>	<b>1,375,358.14</b>	
03-R3040-	SEWER- Service Charges	-262.09	925,000.00	0.00	-925,000.00	0.00
03-R3050-	SEWER- Penalties & Interest	0.00	200.00	0	-200.00	0.00
03-R3081-	SEWER-Transfers in-Local Impact	0.48	424,039.00	195,769.13	-228,269.87	46.17
03-R3090-	SEWER- Connection Charges	300.00	154,000.00	300.00	-153,700.00	0.19
03-R3100-	SEWER- Facilities Fee	0	22,000.00	0	-22,000.00	0.00
03-R3106-	SEWER - Denitrification Grant	107,466.00	727,707.00	0	-727,707.00	0.00
03-R3110-	SEWER- VA Sewer Revenue	0	425,000.00	0	-425,000.00	0.00
03-R3200-	SEWER- BNR/ENR Grant MDE	0	60,000.00	0	-60,000.00	0.00
03-R3255-	SEWER- Interest Income MLGIP	79.26	300.00	267.35	-32.65	89.12

03-R3256-	SEWER- Interest Income PNC Water/Sewer	0.43	10.00	0.09	-9.91	0.90
03-R3276-	SEWER- Interest Income Howard	56.18	150.00	16.06	-133.94	10.71
03-R3460-	SEWER- Misc. Revenue	0	250.65	0	-250.65	0.00
03-R3466-	SEWER-Loan from Water	0	0.00	0	0.00	0.00
03-R3467-	Loan from General Fund to Sewer	0	0.00	0	0.00	0.00
03-R3500-	SEWER- MD Bay Restoration Admin Fee	1,966.69	10,500.00	0	-10,500.00	0.00
03-R3510-	SEWER- Reading Fees	950.00	4,400.00	705.00	-3,695.00	16.02
03-R3565-	SEWER- MD BAY RESTORATION PAYABLE	27,415.39	0.00	27,086.23	27,086.23	0.00
03-R3601-	Decrease to Retained Earnings	0	6,839,649.00	0	-6,839,649.00	0.00
	<b>SEWER FUND Revenue Total</b>	<b>137,972.34</b>	<b>9,593,205.65</b>	<b>224,143.86</b>	<b>-9,369,061.79</b>	
03-3000-000	SEWER- SALARY & WAGE CONTROL:	0	0	0	0	0.00
03-3000-010	SEWER- Salary Regular	74,588.16	366,761.00	90,758.07	276,002.93	24.75
03-3000-020	SEWER- Salary O/T	1,349.22	11,125.00	3,291.31	7,833.69	29.58
03-3000-030	SEWER- FICA	5,569.75	28,791.00	7,760.64	21,030.36	26.96
03-3000-040	SEWER- MD Unemployment Insurance	0	1,171.00	0	1,171.00	0.00
03-3000-050	SEWER- Health Insurance	8,755.66	57,419.00	6,615.76	50,803.24	11.52
03-3000-060	SEWER- Worker's Comp	1,704.90	7,714.91	1,362.56	6,352.35	17.66
03-3000-070	SEWER- Pension	1,917.40	11,291.00	1,914.67	9,376.33	16.96
03-3000-100	SEWER- OTHER EXPENSE CONTROL:	0	0	0	0	0.00
03-3000-105	SEWER- Contractual	380.76	9,650.00	380.76	9,269.24	3.95
03-3000-200	SEWER- Telephone	1,401.30	4,400.00	553.56	3,846.44	12.58
03-3000-210	SEWER- Postage	951.51	2,800.00	469.81	2,330.19	16.78
03-3000-220	SEWER- Travel	0	400.00	0	400.00	0.00
03-3000-230	SEWER- Meals	33.44	300.00	0	300.00	0.00
03-3000-260	SEWER- Advertising	391.50	600.00	0	600.00	0.00
03-3000-270	SEWER- Dues, Subscriptions, Licenses	50.00	700.00	0	700.00	0.00
03-3000-280	SEWER- Office Supplies	163.97	1,300.00	643.35	656.65	49.49
03-3000-290	SEWER- Training & Education	134.00	1,500.00	134.00	1,366.00	8.93
03-3000-300	SEWER- Conventions & Expenses	0	1,400.00	0	1,400.00	0.00
03-3000-310	SEWER- Insurance	30,265.01	33,700.00	32,490.19	1,209.81	96.41
03-3000-320	SEWER- Minor Equipment	0	3,500.00	930.82	2,569.18	26.59
03-3000-330	SEWER- Electric	16,723.82	112,000.00	17,996.35	94,003.65	16.07
03-3000-340	SEWER- Heating & Propane	0	6,000.00	0	6,000.00	0.00

03-3000-345	SEWER-FUEL-MISC	470.95	1,000.00	1,320.64	-320.64	132.06
03-3000-350	SEWER- Supplies	2,616.98	10,000.00	3,788.90	6,211.10	37.89
03-3000-360	SEWER- Laboratory Supplies	824.29	5,000.00	1,099.25	3,900.75	21.99
03-3000-365	SEWER- Chemical Supplies	25,054.13	75,000.00	10,512.64	64,487.36	14.02
03-3000-370	SEWER- Vehicle Expense (FUEL)	511.97	4,000.00	814.30	3,185.70	20.36
03-3000-380	SEWER- Uniforms	74.97	1,000.00	79.98	920.02	8.00
03-3000-390	SEWER- Land Rent	418.58	1,950.00	494.05	1,455.95	25.34
03-3000-400	SEWER- Repairs & Maint BLDGS	415.04	5,000.00	0.00	5,000.00	0.00
03-3000-410	SEWER- Repairs & Maint. Equipment	24,899.79	135,000.00	77,193.03	57,806.97	57.18
03-3000-420	SEWER- Repairs & Maint Vehicles	0	1,516.00	14.00	1,502.00	0.92
03-3000-425	SEWER- ENR Operations & Maintenance	0	60,000.00	0	60,000.00	0.00
03-3000-520	SEWER- Professional Services Testing	4,343.00	30,000.00	3,946.50	26,053.50	13.16
03-3000-530	SEWER- Ind. Accounting & Audit	2,213.50	3,500.00	118.75	3,381.25	3.39
03-3000-540	SEWER- Legal Fees	0	1,000.00	0	1,000.00	0.00
03-3000-600	SEWER- Misc. Expense	128.33	3,000.00	282.90	2,717.10	9.43
03-3000-610	OFFICE FURNITURE-NON-CAPITAL	0	1,000.00	0	1,000.00	0.00
03-3000-655	SEWER-Bond Administration Fees	16,525.13	16,526.00	16,525.13	0.87	99.99
03-3000-660	Repayment of Loan from General Fund	0	106,644.00	0	106,644.00	0.00
03-3000-661	Sewer-Repay Loan from Water Fund	0	130,000.00	0	130,000.00	0.00
03-3000-721	SEWER-WQSRF- WWTP Upgrade - Principal	0	320,210.00	0	320,210.00	0.00
03-3000-722	SEWER - WQSRF - WWTP Upgrade - Interest	16,165.55	28,848.00	14,423.56	14,424.44	50.00
03-3000-740	SEWER- Principle-FMHA 1984 Bonds	20,833.44	44,302.00	21,902.89	22,399.11	49.44
03-3000-745	SEWER- Interest-FMHA 1984 Bonds	4,465.56	6,296.44	3,396.11	2,900.33	53.94
03-3000-800	SEWER- CAPITAL OUTLAY CONTROL:	0	0	0	0	0.00
03-3000-805	SEWER- Capital Outlay Other	0	7,720.00	0	7,720.00	0.00
03-3000-891	SEWER- Capital Outlay Machine & Equip	82,461.89	727,725.00	2,144.20	725,580.80	0.29
03-3000-950	SEWER-Contingency	0	13,420.00	0	13,420.00	0.00
	<b>Department3000 Total</b>	<b>346,803.50</b>	<b>2,402,180.35</b>	<b>323,358.68</b>	<b>2,078,821.67</b>	
03-3100-000	WASTE PUMP STATIONS-SALARY & WAGE CTRL:	0	0	0	0	0.00
03-3100-010	WASTE PUMP STATIONS- Salary Regular	13,052.16	73,571.00	16,156.56	57,414.44	21.96
03-3100-020	WASTE PUMP STATIONS- Salary O/T	92.89	1,181.00	93.66	1,087.34	7.93
03-3100-030	WASTE PUMP STATIONS- Fica	966.74	5,696.00	1,345.85	4,350.15	23.63
03-3100-040	WASTE PUMP STATIONS- MD Unemployment Ins	0	227.00	0	227.00	0.00
03-3100-050	WASTE PUMP STATIONS- Health Insurance	957.67	15,639.00	1,059.10	14,579.90	6.77

03-3100-060	WASTE PUMP STATIONS- Worker's Comp	408.02	1,859.30	326.08	1,533.22	17.54
03-3100-070	WASTE PUMP STATIONS- Pension	277.67	2,234.00	394.43	1,839.57	17.66
03-3100-100	WASTE PUMP STATIONS- OTHER EXPENSE CTRL:	0	0	0	0	0.00
03-3100-105	WASTE PUMP STATIONS- Contractual	4,442.50	9,448.00	5,447.38	4,000.62	57.66
03-3100-140	WASTE PUMP STATIONS- Contractual I&I	0	301,234.00	0	301,234.00	0.00
03-3100-200	WASTE PUMP STATIONS- Telephone	755.15	2,600.00	723.64	1,876.36	27.83
03-3100-270	WASTE PUMP STATIONS-Dues, Sub, Licenses	50.00	300.00	100.00	200.00	33.33
03-3100-290	WASTE PUMP STATIONS-Training & Education	0	300.00	0	300.00	0.00
03-3100-320	WASTE PUMP STATION - Minor Equipment	0	200.00	0	200.00	0.00
03-3100-330	WASTE PUMP STATIONS- Electric	3,836.36	34,000.00	4,077.04	29,922.96	11.99
03-3100-332	WASTE PUMP STATIONS-Water & Sewer	0.00	625.00	149.45	475.55	23.91
03-3100-350	WASTE PUMP STATIONS- Supplies	0	1,700.00	1,699.36	0.64	99.96
03-3100-400	WASTE PUMP STATIONS- Repairs & Maint Bld	0	500.00	0	500.00	0.00
03-3100-410	WASTE PUMP STATIONS- Repairs & Maint Eqp	525.00	48,800.00	720.00	48,080.00	1.48
03-3100-415	WASTE PUMP STATIONS- Repairs & Maint M&M	409.98	1,500.00	250.00	1,250.00	16.67
03-3100-417	WASTE PUMP STATIONS- Repairs Sewer Line	21,713.00	45,000.00	31,237.52	13,762.48	69.42
03-3100-600	WASTE PUMP STATIONS- Misc Expense	2,255.62	200.00	0	200.00	0.00
03-3100-800	WASTE PUMP STATIONS-CAPITAL OUTLAY CTRL:	0	0	0	0	0.00
03-3100-805	WASTE PUMP STATIONS-Capital Outlay Other	0	6,644,211.00	3,738.90	6,640,472.10	0.06
	<b>Department3100 Total</b>	<b>49,742.76</b>	<b>7,191,025.30</b>	<b>67,518.97</b>	<b>7,123,506.33</b>	
	<b>SEWER FUND Expenditure Total</b>	<b>396,546.26</b>	<b>9,593,205.65</b>	<b>390,877.65</b>	<b>9,202,328.00</b>	
04-R4601-	FOREST- Deferred Revenue	0	3,932.00	0	-3,932.00	0.00
	<b>Forest Conservation Fund Revenue Total</b>	<b>0.00</b>	<b>3,932.00</b>	<b>0.00</b>	<b>-3,932.00</b>	
04-4000-100	FOREST- OTHER EXPENSE CONTROL:	0	0	0	0	0.00
04-4000-242	FOREST- Afforestation/Reforestation	0	3,932.00	0	3,932.00	0.00
	<b>Department4000 Total</b>	<b>0.00</b>	<b>3,932.00</b>	<b>0.00</b>	<b>3,932.00</b>	
	<b>Forest Conservation Fund Expenditure Total</b>	<b>0.00</b>	<b>3,932.00</b>	<b>0.00</b>	<b>3,932.00</b>	
08-R8258-	Int Income-Local Impact Fund	54.92	0.00	5.66	5.66	0.00
08-R8283-	Interest Income MLGIP LIF	222.88	0.00	16.55	16.55	0.00
	<b>Local Impact Fund Revenue Total</b>	<b>277.80</b>	<b>0.00</b>	<b>22.21</b>	<b>22.21</b>	

09-R9280-	INTEREST INCOME MLGIP CAPITAL PROJECT	217.60	0.00	28.34	28.34	0.00
	<b>Capital Projects Fund Revenue Total</b>	<b>217.60</b>	<b>0.00</b>	<b>28.34</b>	<b>28.34</b>	







## Planning & Zoning Department

### September Report – October 5, 2021 Town Meeting

#### Development/Projects:

- **Magraw Subdivision:** owner/developer is working to complete the Dedication Agreement for the road; working to resolve title issues to move forward; renewed interest in the project for 10 single family homes. CURRENT STATUS: No update.
- **Frenchman Land:** Site ready for construction and dirt pile has been moved; owner has potential tenant for PPE storage, temporary permit issued. CURRENT STATUS: No update.
- **Cedar Meadows:** demolition of existing house complete; Concept Plan was reviewed and approved by the Planning Commission; reviewed by Cecil County TAC; TIS Scoping meeting held; comments provided for formulating traffic concerns and impacts; TIS approved by Cecil County; plans back to priority to move forward. CURRENT STATUS: Northern Bay Engineering has advised they intend to submit plans in the fall; reviewing TIS update that includes delay/queuing analysis and Traffic Signal Warrant Analysis.
- **Woodlands:** Owners researching prospects for development of the site. CURRENT STATUS: Developers pursuing available opportunities.
- **Former Perryville Outlet property (68 Heather Lane):** Applicant has filed a Petition for Judicial Review regarding their rezoning denial; owner willing to discuss alternative development options; Judge McCurdy, Jr. concludes the findings of fact in the order are supported by substantial evidence and therefore affirmed the decision. Property owner submitted other options for 1<sup>st</sup> floor retail and residential above and vehicle storage of automobiles and light trucks but their intention is to resubmit request for rezoning for the warehouse. Site inspection conducted 1/22/2020 for compliance with building codes and County issued letter informing property owner 90 days to either do repairs, board up and make secure, or demolish/remove structures to avoid further action. Community outreach meeting held 3/5/2020 to discuss warehouse feasibility; Cecil County Division of Permits and Inspections to review with legal counsel for further action. Owner/developer is still pursuing rezoning potential for warehouse and discussing with legal counsel to move forward. Inspection with Cecil County conducted, follow up continues. CURRENT STATUS: Demolition in progress.
- **Chesapeake Overlook project:** Owner continues to actively market the site and in negotiations with prospective businesses; Chesapeake Overlook Parkway has been dedicated as a Town road; owner continues to move forward with engineering and surveying for mass grading plans to prepare pad sites. Final negotiations pending. CURRENT STATUS: Businesses have renewed interest in the project.
- **5<sup>th</sup> Company Brewing LLC:** Redevelopment continues with a projected opening in June. CURRENT STATUS: Kitchen area taking shape; outdoor patio railing installed.
- **Tiki Lee's Perryville (31 River Road):** Owner is working on overall construction plans to include a public marina, restaurant and bar; MDE permit approval: replace existing timber piles, piers, breakwaters and reconnect existing floating dock, replacement of bulkhead approximately 415 feet in length; architect working on building plans and site development; reviewing code requirements for site development prior to submitting for zoning approval/building permit. CURRENT STATUS: Owner representatives moving forward with design; meeting scheduled to review requirements.
- **Owens Marina (12 River Road):** Board of Appeals approved request for Service of Alcohol pending approval of a restaurant meeting requirements; outreach meeting held with residents for future plans; demolition permit submitted for office building, redevelopment of the area for service and maintenance indoors; application submitted to MDE to obtain authorization to perform work in tidal wetlands (replace timber piles, piers, breakwaters and reconnect existing floating docks); Petition for Judicial Review was filed on 2/25/2020 by some

condo residents for review by the courts for the decision of the Board of Appeals; 10/16/2020 Cecil County Circuit Court Judge Sexton affirmed the decision and dismissed and denied the Petition for Judicial Review.; an appeal of the judge's decision has been submitted to the court. **CURRENT STATUS:** No update.

- **Great Wolf Resort:** Phase 2 of Chesapeake Overlook; final approvals received; construction bids under review; completing financing package. Ground-breaking/construction start on hold; resort locations opening gradually across the country; continue to remain fully committed to the project; settled on property 10/26/2020; Amendment to Final Site Plan approved for expansion (will be the largest GWL). **CURRENT STATUS:** Site work and construction continues.
- **Habitat for Humanity Susquehanna:** organization devoted to building and repairing homes in partnership with qualifying families; 524 Richmond Street complete; 526 Richmond Street to be constructed as handicap accessible; Zoning Certificate issued and building permit application submitted to the County. **CURRENT STATUS:** Construction progressing; water and sewer connections made.
- **Richmond Hills at Charles Street:** Concept Plan for proposed 22 single family dwellings approved by the Planning Commission to proceed to Cecil County for technical advisory review and storm water; concept storm water plans have been approved; reviewed by Cecil County Technical Advisory Committee April 1<sup>st</sup>; TIS and engineering for preliminary site plan; Preliminary Stormwater Management and Erosion and Sediment Control Plans were submitted to Cecil County for review. **CURRENT STATUS:** Reviewing Water & Sewer Construction Plans; Preliminary Site Plan submittal pending.

#### Code Enforcement:

Code Enforcement Statistics Report													
ACTION	JAN.	FEB.	MAR.	APR.	MAY	JUN.	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	TOTAL
<i>Door Hangers</i>	13	19	7	9	17	21	15	11	13				
<i>Violation Letters</i>	3	3	2	5	2	3	8	1	2				
<i>Citations</i>	0	0	0	0	1	0	1	0	0				
<i>Rental Licenses Issued</i>	32	2	6	8	1	0	2	1	0				
<i>Other</i>	Email: 1, Phone call: 5, In Person: 4 w/residents  Honor Box: September Count 116 Month Total \$1,160.00 Year Total \$14,290.00												

**Planning Commission:** No meeting was held in September.

**Board of Appeals:** No meeting was held in September.

#### P&Z Meetings/Events:

- 9/2 – attended planning meeting for fundraising event.
- 9/14 – meeting with Rodgers Tavern Director.
- 9/15 – meeting with Commissioner Aldridge.
- 9/16 – attended meeting to discuss Halloween event.
- 9/20 – phone meeting with Mr. Sussman to discuss draft agreement.
- 9/22 – attended Leadership meeting.

**Zoning Certificates:** 6 certificates approved; 0 for roof mounted solar panels. A total of 8 Zoning Certificates have now been approved for Construction Trailers for Great Wolf Lodge.

**Grants:**

- Developing the Town's Façade Improvement Grant Program that is funded by Maryland Department of Housing and Community Development's Community Legacy Program.

**Economic & Community Development:**

- Contacted various vendors to support Town events - 3rd Friday Cruisers, Perryville Farmers Market.
- Contacted various Sponsors and Vendors to support Town Boo Bash
- Town Boo Bash – Bi-Weekly planning meeting, Thursday at 10:30am
- Updated local businesses on COVID Economic Injury Disaster Loan program from Department of Commerce.
- Updated local businesses on Maryland Department of Housing and Community Development, Project Restore

**Farmers Market/Community Events:**

- Every Saturday - Farmer's Market at Rodgers Tavern Museum 9:00 a.m. - 12:00 p.m.
- 3<sup>rd</sup> Friday Cruisers at Lower Ferry Park 4:00pm – 7:00pm – 13 cars were at the event on September 17<sup>th</sup> even with the threat of gray clouds and rain in surrounding areas. The next event will be held October 15<sup>th</sup>.....all are welcome....look at the cars and get some dinner from local eateries or food trucks.
- Morning Mindfulness at Roger's Tavern Museum Saturdays September 25<sup>th</sup> –October 30<sup>th</sup> 7:30am to 8:30am Free to all ages – Yoga taught by Town Resident.

**Upcoming Events:**

- October 15, 2021: Friday Cruisers
- October 29, 2021: Boo Bash @ Lower Ferry Park 5pm-7pm.

**Website:** Continue to update and keep current the information posted for related departments.

**Rodgers Tavern – see attached Quarterly Report:**

- Museum is now open on Saturdays for FREE self-guided 45-minute tours for up to 5 members of the same household. Visitors can reserve their timed entry pass at <https://rtmgenadmin.eventbrite.com> or by calling 410-642-2164. Entry times are available from 12:00pm to 3:00pm. Timed entry ends at 3:00pm to give visitors enough time to explore before the museum closes at 4:00pm. Walk-ups are welcome; however, pass holders will receive priority.

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**RODGERS TAVERN MUSEUM REPORT MEMORANDUM**

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**TO:** DIANNA BATTAGLIA

**FROM:** JENNIFER PITT'S

**SUBJECT:** JULY 2021-SEPTEMBER 2021 QUARTERLY REPORT

**DATE:** SEPTEMBER 27, 2021

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**MEETINGS AND EVENTS:**

7/1/2021: Webinar: Making History at 250- The Field Guide for the Semiquincentennial

7/7/2021: Washington-Rochambeau Revolutionary Route Monthly Planning Call

7/15/2021: Tap Into the Tavern Planning Meeting; Volunteer Interview

7/19/2021: Planning and Zoning Department Meeting

7/20/2021: Webinar – Introduction to CAP (Collections Assessment Program)

7/22/2021: Tap Into the Tavern Planning Meeting

7/27/2021: Meeting with Bartlett Tree Service re: Champion Willow Oak

7/29/2021: Tap Into the Tavern Planning Meeting

8/4/2021: Washington-Rochambeau Revolutionary Route Monthly Planning Call.

8/5/2021: Tap Into the Tavern Planning Meeting; Volunteer Interview

8/12, 8/19, 8/26/2021: Tap Into the Tavern Planning Meeting

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8/28/2021: Tap Into the Tavern Event

9/1/2021: Washington-Rochambeau Revolutionary Route Monthly Planning Call

9/2/2021: Tap Into the Tavern Debriefing

9/14/2021: Meeting with Dianna re: Museum Budget

9/16/2021: Planning Meeting/Discussion about Boo Bash 2021

9/24/2021: Zoom Event with NAME (National Association of Museum Educators) - Exhibit Labels with Beverly Serrell

**ACTIVITIES:**

1. MHT Non-Invasive Archaeological Survey Grant
  - Final Technical Report submitted to MHT, Museum, and Town for review.
  - Final Invoice Received from Washington College
  - Preparing next grant report
2. Event Development
  - Tap Into the Tavern Fundraiser: \$5,150 Event Budget (same as 2019), Expenses: \$4,523.49, Revenue: \$8,392.82,
  - RTM/W3R Virtual Challenge Fundraiser: cancelled due to Town policy of requiring event ticket sales be paid through Town's online payment processor or in person only. Run Signup is a "one stop shop" online event registration/management/promotion for in-person and virtual races.
  - Speaker Series: in development
  - Traveling Exhibit: in development
  - Perryville Farmers Market:
    - Farmers Market Opened on May 1<sup>st</sup> at the Rodgers Tavern Museum
    - 4ft.x8ft. Banner installed on Community Events sign on Aiken Ave.
    - Marketing:
      - Utilized Eventbrite, Perryville Patch, Cecil County Chamber of Commerce, and Museum calendar of events to advertise Market for free. Note: Cecil Whig pulls event information from Eventbrite
      - Weekly promotion of new vendor products on Market Facebook page
      - Collaborate with vendors to promote Market
    - Continue efforts to add new vendors
3. Museum Collection Management Manual:
  - Continue writing the Collection Management Manual for the museum's two collection categories (the Permanent Collection and the Education Collection).
4. Developing virtual volunteer opportunities
  - Interactive online timeline allowing visitors to dive deeper into the Tavern/Ferry's history

- Social media to promote the Museum and the Farmers Market
5. Gift Shop open. Venmo approved as a Payment Processing System
  6. Museum Visitation: open Saturdays from 12:00pm – 4:00pm. No appointment necessary. Mask requirement reinstated per Town requirement (effective 9/13/2021) that masks be worn in common areas and within 6 feet of another person.



- MDE Phase II MS-4 Permit Regulations for Small Municipalities
  - MS4 Control Measure 1 - Public Education & Outreach – Creating public environmental seminars & hotlines to report to authorities environmental violations.
  - MS4 Control Measure 2 - Public Involvement & Participation – Creating public participation events for various environmental concerns related to MS4.
  - KCI is continuing their work in the implementation of the remaining tasks of the MS4 permit and WIP requirements.
  - Finalizing strategies and a lesson plan for Public Education & Outreach and Public Involvement & Participation to implement for the annual report. The deadline to report on the findings is June 30. The second annual report will be submitted in October to MDE.
  - Working with KCI to develop Concept Sketch plans for the 20% Impervious Surface Mitigation projects necessary to meet the MS4 requirements. The total cost of these MS4 projects to the Town are expected to exceed one million dollars over the next five years.
  - Feedback from MDE on last year's MS4 annual report indicates that the Town abides by the regulations.
  - Attended Annual River Sweep with Perryville, collected 210 lbs of trash along the Perryville shoreline
  - Preparing to submit annual report to MDE by October 31st.
- Reservoir Road Dam
  - The Dam is maintaining a safe reservoir water level.
  - A Dam inspection by MDE was cancelled and will need to be rescheduled to discuss maintenance and security
- Town Hall Site & Little League
  - On hold until budget approved for Phase III
  - Pricing a 1.5" hose bib from the LL Building exterior, in order to water the field.
- Otsego Street
  - On hold until project ready / budget. Survey work can be placed on hold.
  - Elm Street Project off-site trees for the SWM mitigation must be re-planted (County requirement and enforcement)
- Fire House Station 16 Water Tie-in
  - Developed construction plans & details for Station 16 water main.
  - Updated the construction cost estimate based off detailed design.
  - Will resume work with USDA for grant assistance if needed after construction plans are finished and a detail project cost estimate is created.
  - Obtaining easement requirements.
  - Submitted Legal Bidding documents & construction plans
- MD 222 Sidewalk Construction
  - NO NEW UPDATES - SHA to design utility relocations due to sidewalk and temporary easements with the Town.
- Perryville Community Park Road Bridge
  - Cecil County issued an inspection report of the Perryville Community Park Road Bridge. Several items and repairs are necessary for the bridge. McGuirk Construction has completed the first phase for approximately \$17,066. The remaining project will be done in phases.
- SWM BMPs for Sewer Improvement Great Wolf Lodge

- FWA has submitted concept plans to Cecil County for review. The concept plans are for SWM design mitigation work of POI 9 and POI 10 for mitigation of Sewer Improvements for the Great Wolf Lodge project.
- Elm Street SWM Mitigation (Tree Planting on Avenue G)
  - Got price quotes from three vendors to plant 48 trees along Avenue G as mitigation for SWM for the Elm Street Project completed several years ago. Unfortunately, all the original trees planted for that project died and Cecil County is forcing the Town to re-plant the trees. Trees should be planted in the fall season.
- Perryville Transportation and Feasibility Study
  - Working with both the Mayor and Commissioners to obtain a comprehensive transportation study of downtown Perryville for possible commercial development and general traffic safety.
- Perryville Community Park Improvements
  - Working with Mayor's concept to improve the Perryville Community Park with fishing pond, relocated senior baseball field, walking track, fitness stations, a new band shell, and a renovated Park House building with ADA bathrooms.
- Sanitary Sewer Concept Layout to Port Deposit
  - Working on a concept estimate for a sanitary sewer system from the Casino area to outfall at Port Deposit if feasible, or to outfall within the Town of Perryville along Aiken Ave if feasible.
- Richmond Hills
  - Reviewing the construction plans for the Richmond Hills development
- Cedar Meadows
  - Reviewing the construction plans for the Cedar Meadows development



# ***Perryville Police Department***

*2 Perryville Town Center Drive • P.O. Box 511 • Perryville, MD 21903*

**Robert S. Nitz**  
*Chief of Police*

**Tel: 410-642-3725 • Fax: 410-642-3724**

**Matthew Roath**  
*Mayor*

## **Monthly Report for September 2021**

### **CURRENT PROJECT(S)**

- Working with FBI/MD State Police for transition to new NIBRS {National Incident Based Reporting System} system (replacing long standing UCR {Uniformed Crime Reporting})-*All updates on computers have been completed as well as soap files installed in machines running NIBRS reports.*
- Received notification that we received DUI Enforcement grant money (\$1,449.42)
- Reviewed and prepared PO requests for various items.
- Preparing for upcoming events (Susquehanna River Running Festival)
- Preparing to upfit the Interview Rooms with Axon Interview for more efficient and better-quality recordings for interviews of both suspects/victims/witnesses.  
Preparing and updating policies for the new laws regarding Law Enforcement on October 1<sup>st</sup>.
- Preparing for our National Night Out October 12<sup>th</sup>

### **MONTHLY MEETINGS/TRAINING**

- Attended a virtual meeting on Hurricane Ida (9/1/2021)
- Attended a virtual meeting regarding the SRRF (9/1/2021)
- Sgt. Hoffman attended townhall meeting (9/7/2021)
- Attended town work session. (9/21/2021)
- Attended the town leadership meeting (9/22/2021)

### **COMMUNITY EVENTS, ACTIVITIES, MEETINGS, ETC:**

- Officers were on hand for the first day of school arrivals/dismissals (9/8/2021)
- Attended a press conference with the Cecil County State's Attorneys office and allied Law Enforcement agencies regarding a newly formed Gun Violence Reduction Task Force. (9/10/2021)
- Hosted training in partnership with LGIT on "Reducing Law Enforcement Liability". (9/15/2021)
- MD Highway Safety Kick off meeting for DUI grant awards. (9/21/2021)
- Officer Leas presented a class on bicycle/pedestrian safety to Perryville Elementary school students. (9/22/2021)
- Worked the Susquehanna River Running Festival (9/25/2021) no issues
- Officer Leas attended the SRO meeting virtually (9/28/2021)
- Attended zoom meeting regarding SB 600 Police Accountability Act of 2021 (9/28/2021)



Perryville Police Department Monthly Police Report  
September, 2021

				Year to Date 2021		
	July	August	September			
ROBBERY	0	0	0	0		
ASSAULT	3	2	2	23		
BURGLARY	1	0	1	7		
THEFT	3	5	7	44		
Auto Theft	0	2	1	4		
CDS	18	6	7	67		
DISORDERLY	4	1	1	10		
MDOP	1	1	1	15		
ADULT ARREST	37	24	27	210		
JUVENILE ARREST	1	1	0	4		
Referrals to Outreach	0	0	0	3		
CITATIONS	25	28	51	337		
WARNINGS	60	60	28	462		
SEROS	6	3	2	18		
ACCIDENTS	8	7	12	70		
52 (Investigated)	2	2	3	24		
89 (no Investigation)	6	5	9	46		
DRIVING UNDER THE INFLUENCE	0	2	2	4		
CALLS FOR SERVICE	247	248	265	760		

September 29, 2021

## September, 2021

[illegible]

September 29, 2021

# Perryville Police Department

Outreach Program

Town Report

September 2021

Overall Monthly Attendance: 308

Number of New Referrals:

Number of New Members: 1

Total number of donated meals provided: 250

## **Announcements**

This month at Outreach, we moved full force into our school time schedule. It was nice to see all our members again and to resume our normal routines. We began our transportation from the elementary school, at the end of the day to OP. We also did some community clean up around town this month. Our life skill this month were all about me, what OP means to me, and following directions. We participated in River Sweep this month and Mrs. Jane joined us for a craft.

We are still waiting to hear if our grant application has been approved to help provide salary support for our Activity Coordinators position and to provide continued funding for our officer liaison position.

We had our first post pandemic meeting with the 5013C board and will be moving forward with position titles and a budget for the give \$5000 in startup funding.

Outreach received food, clothing, school supplies and monetary donations this month all thanks to our wonderful and supportive community members and churches.

To stay updated on all activities, events, and donation information, please go over to Facebook and give our page a like: [facebook.com/PPDOP](https://www.facebook.com/PPDOP). There you can find our monthly schedule, events, and any activities we are currently up to.





# DPW Report - September 2021

## **PUBLIC WORKS:**

### ***Projects/Other Events:***

- Parks and DPW employees worked during the Riversweep Event at the Community Park, Community Boat Ramp and Rodgers Tavern.

### ***Paving/Sidewalk Repairs:***

- An area of roadway was repaired on Cherry Street.
- A section of sidewalk was replaced on Cedar Point Drive.

### ***Water/Sewer/Stormwater:***

- A failing sewer cleanout was repaired on River View Drive.
- DPW began upgrading water meters along Clayton Street and Sumpter Drive.
- A contractor is preparing to reline a section of waste water main along Susquehanna and Locust Streets. The will be lined with CIPP (Cured in Place Pipe) to take them back to a "like new" status.
- Staff met with contractor (monthly basis) in regards to the upcoming waste water upgrades.

### ***Training:***

- Employees continue to attend online training through LGIT and MRWA as they are available.
- An employee has taken the Water Distribution Operator's exam and is awaiting results.

### ***Town Events:***

- Parks staff is attending the Annual Halloween Party meetings in preparation for assisting with the event.

### ***Weather Related Events:***

- Staff worked during two heavy rain events.

### ***Vehicle/Equipment Maintenance:***

- DPW took ownership of the new mini excavator that was purchased with approved funds from the FY22 operating budget.

***Other:***

- Speed Limit Sign batteries were replaced on a weekly basis.
- Trash cans throughout town are emptied weekly.
- Town owned properties are mowed on a weekly basis.

**PARKS AND RECREATION:**

***Projects/Town Events:***

- Parks staff continues mowing responsibilities for the Spring/Summer season. (This takes up a majority of the staff's time during the Spring and Summer)
- Staff is preparing for the annual Halloween Party.

***Paving/Sidewalk Repairs:***

- N/A.

***Maintenance:***

- Pavilions are pressure washed every week (Spring to Fall) and as needed for any rental events.
- Cleaned trucks and serviced equipment. This is now being completed on a weekly basis to assure equipment is functioning in an effective manner and to prevent down time with broken equipment.
- Staff empties trash cans daily to assure the grounds are kept clean during the parks busy summer months.

***Training:***

- Employees continue taking online safety training through the Local Government Insurance Trust.

***Rodgers Tavern/Lower Ferry Pier:***

- N/A.

***Daily Events: (Both Departments)***

- **Waste Water** -Check pumping stations to assure that all equipment is operating properly.

- **Flags-** Raised at locations throughout town. (Aiken Avenue, Town Hall, Community Center, Community Park and Rodgers Tavern)
- **Utility markings-** utility markings throughout town are completed for contractors that are doing underground construction within town limits.
- **Work orders-** Meter readings, leak detection, re-reads, building repairs, vehicle repairs, etc.
- **Maintenance and repairs-** All town owned equipment by performing oil changes, repair fuel lines, grease fittings, replace brakes, etc. DPW also maintains infrastructure by cleaning storm drains, cleaning waste water collection lines, etc.
- **Building Maintenance** – A DPW employee is performing monthly facility inspections and making repairs and addressing issues as needed.
- **Mowing** - DPW has resumed grass cutting responsibilities at the town owned properties. i.e, Town Hall, Community Center, Police Department, Lift Stations, Elevated Water Tanks, DPW Building, the hills along Frenchtown Road, etc. for the season.
- **Parks** - Check Community Boat Launch for debris and clean as needed. Unlock and check public bathrooms, clean as needed. Check Tapp Parkway for any issues and clean/remove debris as needed. Check pet waste stations, empty and restock as needed. Pressure wash pavilions on a weekly basis prior to weekend rentals

#### ***Monthly/Scheduled events: (Both Departments)***

- **Bulk Trash** - Bulk Trash was picked up for those residents who scheduled for a removal. **Yard waste** – Was picked up twice this month for residents who placed approved items curbside
- **Fire Hydrants/ Extinguishers** – Flushing took place in April of 2020 and will take place again in the spring (April 2021).
- **Dump Trailer Rental** - The town owned dump trailer is rented to citizens who are in need and then the contents are hauled by DPW staff to the landfill for disposal.
- **Parks and Recreation** - The Community Park, LSHG Trail, Mini Park, Rodgers Tavern, Ice House Park and Lower Ferry Park grounds are maintained on a weekly schedule.



# **Water & Wastewater Treatment Plants**

## **Monthly Operating Report**

### **September, 2021**

#### **Wastewater:**

Plant Influent Monthly Flow:	25.60 Million Gallons
Plant Effluent Monthly Flow:	23.51 Million Gallons
Veterans Center Monthly Flow:	9.22 Million Gallons

The wastewater plant was in full compliance with the NPDES Discharge Permit for the month of August, 2021 and September, 2021 with the September lab results received to-date.

#### **Activities:**

1. Cleaning chlorine contact tanks and dechlorination tank
2. Received parts to repair decanter removed from SBR #2
3. MDE has provided letter of final financing eligibility for the denitrification filter construction with MDE funding the amount of \$4,743,000.00 and the Town funding \$186,000.00.
4. Continue working on completing EPA QA Study #41 results for submittal
5. Ordered 500 replacement socks for SBR's aeration system
6. Randy Taylor sat for the class 4 water license certification test
7. Continue to adhere to all safety protocols regarding COVID 19
8. Tested all emergency lighting & monthly check of fire extinguishers
9. Monthly housekeeping was performed
10. Monthly tank cleaning was performed
11. Scheduled preventive maintenance was performed
12. Received revised letter from MDE, Town approved to receive \$70,600.00 grant for FY 2020 for meeting enhanced nutrient removal performance of the effluent discharge

# **Water & Wastewater Treatment Plants**

## **Monthly Operating Report**

### **September, 2021**

**Page 2**

#### **Water:**

Plant Raw Water Monthly Flow:	9.6 Million Gallons
Plant Finished Water Flow:	9.3 Million Gallons
Plant Backwash Water:	1.7 Million Gallons

Plant in compliance with MDE regulations for the month of August, 2021 and September, 2021 with the September lab results received to-date.

#### **Activities:**

1. Monthly bacti distribution samples results were negative indicating water safe for consumption
2. Collected the required tri- annual 20 lead and copper samples for analysis
3. Cory Burns sat for class 4 water license certification test
4. Staff repaired two water plant water leaks on 4" and 6" lines
5. Performed routine overnight cleans on both membrane trains
6. DPW will begin flushing the water distribution system mid-October
7. Staff began fall cleanup of buildings and grounds
8. Performed routine maintenance of on the raw water intake sluice gates
9. Checking water towers equipment and water quality weekly
10. Performed routine maintenance of membrane sluice gates
11. Flushed all chemical lines
12. Repaired defective check valve on distribution pump #1
13. Continue to adhere to all safety protocols regarding COVID 19
14. Monthly housekeeping was performed
15. Scheduled preventive maintenance was performed
16. Tested all emergency lighting & monthly check of fire extinguishers