

**Town of Perryville
Town Meeting Minutes
September 7, 2021**

ATTENDANCE: Mayor: Matthew Roath, Town Commissioners: Michelle Linkey, Robert Taylor, Timothy Snelling, Christina Aldridge, Assistant Town Administrator: Cathy McCardell, Finance Director: Debra Laubach, Community Development / Code Enforcement Coordinator: Charles Hicks, Police Sergeant: Dale Hoffman, Outreach Program Director: Danielle Hemling, Town Clerk: Jackie Sample

The Town Meeting in its entirety can be listened to on the Town's web site at www.perryvillemd.org.

The September 7, 2021, Town Meeting was called to order at 7:00 p.m. by Mayor Roath.

Pledge of Allegiance

Approval of the Town Meeting Agenda

Mayor Roath asked for a motion for approval of the Town Meeting Agenda.

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey to amend the September 7, 2021 Town Meeting Agenda to move the Fire Company request for a grant to the Work Session in two weeks time to give the town more time to examine their finances in order to respond to that request. **All in Favor: Motion Carried.**

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey to approve the September 7, 2021 Town Meeting Agenda as amended. **All in Favor: Motion Carried.**

Approval of Consent Agenda

Motion was made by Commissioner Taylor and seconded by Commissioner Snelling to approve the consent agenda consisting of the August 3, 2021, Town Meeting Minutes, August 3, 2021 Closed Session Minutes, August 17, 2021, Work Session Minutes, and the August 17, 2021 Special Meeting Minutes. **All in Favor: Motion Carried.**

Mayor's Report

Mayor Roath reported that as of August 4th he had scheduled to meet with the principals of the Perryville High School, Middle School, and Elementary Schools, along with the feeder schools, consisting of Charlestown, Conowingo, and Bainbridge to discuss the possible growth that we may be seeing in Town since they will all be affected by it. The meeting had to be rescheduled due to illness which has not happened yet because it was so close to the school reopening date, but he will be reaching out to them individually to discuss those things and continue to have an open dialog with them in the next couple of months. On August 9, 17, 18, and 19 he met with the Town Administration search committee, for the process of hiring a Town Administrator. They did preliminary interviews with qualified candidates and will be making a

decision soon on a new Town Administrator. On August 10 he met with staff along with their legal counsel to discuss the prospect of a large potential project that is interested in being annexed into Town, with ongoing dialog. On August 13 he attended a meeting with Cathy McCardell and Dianna Battaglia to discuss the development projects in the works and being proposed and the potential for future growth. On August 16th, he attended a meeting with Chief Willis, from the Perryville Volunteer Fire Department, facilitated by Commissioner Linkey, to discuss things that are going on with the Fire Department. On August 19th he spent the day with Charles Hicks to meet with the local businesses in Town to discuss what is going on with the Town of Perryville. He also had an introductory meeting with the new General Manager of the Hollywood Casino. Allie Evangelista. On August 25th he met with a resident about interest in the Town Government and boards and has received requests from other people to serve on the volunteer boards in Town in the past month which is exciting. On August 13th he attended an internal meeting and on August 28th attended the Tap into the Tavern which was a very nice event. On August 19th he did another tour of 5th Company Brewery to see where they are in their construction internally and to also discuss some community involvement that they are interested in participating in and some of their marketing plans, we are hoping they will be open for the holiday season. Demolition has begun on the old outlet mall which was in need of being done. Tiki Lees has started to clean up their site once again and are coming in this week to discuss their future plans and timelines.

Wastewater and Water Treatment Plant Reports - Commissioner Taylor

Commissioner Taylor reported that it has been a busy month for both the Wastewater and Water Plants. He stated that we had a monthly influent flow of 20.5 million gallons, effluent flow of 16.5 million gallons, significantly higher than normal, with the rain event that we had from the hurricane we had 2.5 million gallons into the Wastewater Treatment in one day, and \$970,000 was from the VA. We received the part for the flex joint that he reported that was needed at a prior meeting with the five-week lead time after sending in pictures to company who concluded that it was the bottom of the joint that needed to be ordered. The tank was drained, which involved draining all of the effluent into 13 tanker trucks that were rented and on site. It turns out that it was not the flex joint, it was the decanter that was broke off at the bottom, which you cannot tell until you drain all of the sewage out of the plant. We happened to have an extra decanter on-hand and were able to clean the tank, replace the decanter and put it back in place. For another \$1,200 we can buy a part to fix the broken decanter so that we can continue to have a spare on site. The flex joint was \$7,000, which can be returned to the company for a restocking fee of the shipping costs, however, he is recommending that we keep that on site as a spare since there is a five-week lead time in the event that it goes bad, since both of the flex joints are close to their limits of their life span. This is something that the board will have to discuss, sending it back or keeping it for spares. The Town met the requirements to receive a grant in the amount of \$60,000 for meeting the enhanced nutrient removal of the effluent discharge. Because of the Cares Act Recovery money, the State of Maryland has increased that amount and it is \$72,000 instead of \$60,000, so we will be getting an extra \$12,000 in the Wastewater budget. The Water Plant was in compliance with MDE regulations for the month of July 2021 and August 2021 with the August lab results received to-date. We did a total of 9.8 million gallons of raw water monthly flow, and 9.4 million gallons of fresh water pumped into the tanks.

Mayor Roath inquired if the staff worked overtime during the aftermath from the hurricane.

Commissioner Taylor is not sure if George had them working overtime, thinks he may have given them some comp time off, but there were members of the Wastewater Plant working all night long 24 hours to babysit the SBR's and we did not have an overflow of the tanks due to the increased rain.

Mayor Roath asked to relay his appreciation for their work.

Planning and Zoning Report - Commissioner Aldridge

Commissioner Aldridge reported that Tap into the Tavern went well, attendance was down slightly, however, the sponsorship was up amazingly well, with a total of 10 sponsors, and a total of \$3,700 was raised for Rodgers Tavern, which is now open on Saturdays for free. There are self-guided 45 minute tours for up to five members at a time from the same household. As far as meetings, on August 16th we had the Critical Area Commissions map revision meeting. She does not have much more of an update because a lot of the meetings were cancelled and had to be rescheduled and she has not received updates on those yet.

Public Works Report - Commissioner Snelling

Commissioner Snelling reported that with the heavy rainfall that occurred, DPW reported that there were no major issues as a result of the rain event that we had last week. There were several dangerous trees that were cut down along the park road, which was done before the heavy rain event. A section of failing roadway on Bay Circle Drive was repaired. A water main leak was repaired on Cherry Street and a couple of staff members worked the Tap into the Tavern event.

Mayor Roath stated that he had received a text from a local business owner during the storm that he had flooding in his establishment, so he drove up to business to see where the flow was coming from and our employee Charles Hicks, at around 5:30 p.m. in the evening was already there assessing the situation, he commended him for his diligence.

Public Safety -Commissioner Linkey

Commissioner Linkey had met with Police Chief Nitz on multiple occasions and things continue to go well. The main report will be presented by Sergeant Hoffman this evening who is filling in for the Chief. She reported that she attended the Car Cruiser event and there were a lot of very nice cars, she encourages everyone to attend the next one. Coming up on the 18th, there is going to be the Riversweep event that had been postponed, and we are adding Rodgers Tavern this year. We will have people out at the Community Park, where she will be to coordinate, the Community Boat Ramp, where Commissioner Taylor will be to coordinate, and Rodgers Tavern, where Dianne Fox has volunteered to coordinate that location. If you can make it please sign up,

the information is on our website along with the Lower Susquehanna Greenway website, or we will have papers there that day if you just show up at one of the three sites. In the future she will be providing a report from the Fire Department as they have a meeting at the same time, however, tonight Chief Willis is here and will give a report if that is ok with you.

Fire Chief - Brad Willis

Fire Chief Willis reported that they had 54 calls for service in the month of August, July was the busiest month ever for the Fire Company, we had 62 calls for service. As of this date we have had 388 fire calls, as of last year at this time we had 353, so we are up by 30 calls for service and he expects that gap will only increase from now until the end of the year. A total of 2,033 total man hours were spent on those calls by our members. The number of EMS calls for the month of August was 136 calls, only called for the County 59 times, a little less than half which is a big improvement. The total for the year as of today is 1,022 calls, so he is expecting drastic numbers by the end of the year, last year at this time we were at 948. Our calls for ambulance service last year in March and August really nose dived, with COVID and people being afraid to go out. Our ambulance calls should actually increase soon, we have been without a second ambulance for the last month and a half. Our new one should be in sometime next week and we should have it out for service the following week provided that the County can install the radios for us, that was purchased for a little over \$320,000 and the County provided us \$125,000 toward the purchase price and we paid for the rest of it out of our general funds. We also have a new Assistant Chief's car we are ordering, and we are working on ordering a new brush truck, our current brush truck is 30 years old and has some transmission and other issues, and that cost will be around \$80,000, give or take. We were fortunate enough to get a \$3,000 grant from the Department of Natural Resources from the State towards that, we certainly would have liked to have gotten more, but will take what we can get. This year our members had over 1,411 hours on training, we have saved over \$212,750,000 worth of property compared to \$1,008,000 property loss. The majority of that was from a truck fire back in January full of BMW's, we took a significant hit on that one. We have given mutual aid to area companies 115 times, and we have received mutual assistance from other companies on some of our calls.

Commissioner Snelling inquired if the ambulance will be fully paid for when it comes in, Mr. Willis responded that it will be fully paid for.

Treasurer's Report - Deb Laubach

Ms. Laubach reported that her whole report can be found on-line. There are a couple of items that she would like to highlight. She stated that we are now in the midst of our audit, the auditors worked remotely last week and got some preliminary information from us and are now on site and will be here this week and next week, in anticipation we have prepared multiple worksheets and schedules for them. The American Rescue Act is going to require regular reporting, which is annually due to our size. The first report will be due by October 31st of this year, which will probably be all zero's since we have not budgeted or discussed where we are spending this money. An application has been prepared for the bond financing that we are applying for through the Maryland Local Government Infrastructure Finance Program, known as

CDA. We have retained the services of Lindsey Rader, Principle with Funk & Bolton, the bond counsel to walk us through this process. She was also our bond counsel when we applied for funding for the Police Department. The O&M Grant Payment Disbursement for the BRF Operations and Maintenance Grant, which is normally \$60,000 that we receive, we will now be receiving \$70,694, for meeting specific criteria for our discharge from our sewer. The rest of her report can be found on-line.

Mayor Roath asked Ms. Laubach to confirm that we had briefly previously discussed the American Rescue Funding and why we are not making plans right away to spend it.

Ms. Laubach responded that we have tentatively discussed a couple of things but what we have found out was that Federal and State are also coming up with their own plans to disperse part of their funds to counties and municipalities. We are hoping to use any grants that may come out through either of them in the near future to tie into whatever major projects we plan to do.

Police Report - Sergeant Hoffman

Sergeant Hoffman reported that the Police Department is currently working to upfit the interview rooms with Axon Interview for more efficient and better quality recordings for interviews of both suspects/victims/witnesses. Officer Pierson attended the University of Maryland DUI College from August 22nd to August 27th, which is advanced DUI training. We have once again implemented COVID protocols due to the increase in cases.

Commissioner Linkey stated that Chief Nitz and Sergeant Morgan had gone to the area schools to prepare for their safety and looked around the schools.

Outreach Report - Danielle Hemling

Ms. Hemling reported that this month the Outreach focused on serving their community. Some of the members attended Sue E's Legacy, which is a non-profit pig sanctuary taking in pigs who need homes or are being mistreated. They spent the day feeding, cleaning and watering the pigs, which tied into our life skill of the month accountability. We held our annual school supply drive, where other non-profits and community members pulled together and helped over 100 kids with school supplies. The members that attended and participated in our community service opportunities were invited to our last summer trip to Guppy Gulch Park, a water park in PA. We applied for two more grants for this fall to help provide salary support for our Activity Coordinators position and to provide continued funding for our officer liaison position. We had a meeting scheduled for late last month for the 501c3 and had to reschedule because of some scheduling conflicts, and had to reschedule for the end of this month. We need to find two new board members to replace those that had some conflicts and decided they did not have the time to continue. We need to assign roles and submit needs, and with the board's approval budget for the \$5,000 needed to supplement them to get the program going, and she will update us once that is done.

Commissioner Linkey announced that Chief Nitz had advised her that they had received a grant for training of his supervisors.

From the Floor

Kurt Roberts, 730 Aiken Avenue, brought up concerns on the increased traffic volume with commercial vehicles on Aiken Avenue and the speeding. Western Express seems to be running semis through there going to Belvidere and speeding.

Commissioner Linkey stated that she along with the Police Chief had met with a company named Red Speed, who made a presentation to set up speed cameras on Aiken Avenue. We will be having a presentation at our next Work Session on the 21st of this month where they will be presenting it to the board. We are looking into that and are aware of the issues.

Ms. McCardell explained that evidently their GPS is taking them through town for some reason. Lieutenant Reno had spoken to the manager at Western Express about the issues to relay to their drivers.

Mr. Roberts stated that he feels that we should do something as a Town to stop the commercial traffic from going through there.

Mayor Roath commented that we will continue to look for remedies for that situation because it is not an easy fix, we will keep on communicating with them. The speeding is something that we want to address and invite you to attend the next Work Session to see that presentation on the 21st.

Jackie Weih, 730 Aiken Avenue, made note that she reached out to law enforcement for a friend of hers on Aiken Avenue, and wanted to send out a universal thank you to Sergeant Morgan who emailed her back on his off hours to resolve an issue at her friend's house. She expressed her support for Artesian although they have not spoken yet. She would like to be a part in a Town where we can call our neighbors for help and be respectful of people and responding to issues in an adult way to come up with solutions to issues that may have existed.

Commissioner Linkey pointed out that we are trying zoom for the first time this evening if those attending remotely had questions.

Mayor Roath made note that we are changing our system to allow virtual participation at these meetings and have switched to zoom like most of the other organizations have. We intend to have this up and running by the Work Session on the 21st.

New Business

Resolution 2021-07 Community Legacy Grant Program - Charles Hicks

A motion was requested for approval of Resolution 2021-07 to continue with the Community Legacy Grant Program.

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey to approve Resolution 2021-07.
All in Favor: Motion Carried.

Fin/Paddleshare/Venture Outfitters - Charles Hicks

Mr. Hicks gave an overview on some updated information since our last discussion of this request by a business owner to offer kayak use in the Perryville Park. During the last discussion we had talked about whether this agreement would increase the Town's liability with other kayak users in the park. Our Attorney had advised us that Fin Paddleshare assumes liability for use of the park by their members. The Town's liability is independent of that agreement and should continue to maintain liability and casualty loss to protect town's insurable interest. Another question brought up was the number of kayaks that would be available. They would initially start out with 6 kayaks on a rack and increase with demand. Also questioned was whether everything would be included with the kayaks and it was determined that it would include the kayak, the paddle and the safety jacket at the rack. Concern was also discussed about dangerous conditions, which they stated will be posted on the app and keeps equipment locked down and not released in that event. Customer service is monitored 24 hours a day and through that app they would have access to that as well. Staffing at the location was also discussed and they had stated that they could have staff available on Saturday and Sundays from 10 a.m. to 4 p.m. at the location of the kayaks for assistance and to answer questions and is up for discussion if they need to make adjustments.

Commissioner Linkey responded that it is according to demand, so that may or may not happen depending on how many people use the kayaks.

Mr. Hicks responded that staff will be there from 10 a.m.- 4 p.m. on Saturday and Sundays for those that are not aware of the program.

Commissioner Linkey questioned whether they still had to be a member to use the service on those days.

Mr. Hicks responded that they would because the training would still be required.

Mayor Roath asked for clarification that they could get that training on those days at Perryville and take payment on the app, to which Mr. Hicks responded that they could.

Mr. Hicks stated that we are still working to finish up the final concession agreement.

Keystone Power Holdings, Inc. - Deb Laubach

Ms. Laubach stated that we are looking for a motion tonight to move forward with preliminary evaluations from Keystone Holding, Inc. for supplying solar power energy to the Town of Perryville. Mr. Fotopoulos is here to answer any questions. She has provided the letter of intent to the Mayor and Commissioners which in no way impacts the Town financially at this point or poses any obligation to move forward past this preliminary stage where they are putting

out some of their own money to do their evaluation. At this point they would start engaging their engineers and want to know that the Town is committed to at least follow through to see if it is feasible.

Mayor Roath asked for clarification that when it comes to moving forward with the Letter of Intent, this allows us that time to determine what plan we intend to utilize, which was confirmed by Mr. Fotopoulos.

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey to move forward with the preliminary evaluations for the Keystone Power Holdings for supplying solar power.
All in Favor: Motion Carried.

Artesian Power Company - Joseph DiNunzio

Mayor Roath announced that we have a request for a motion for approval of the Artesian Water proposal regarding residential use assessments. Discussion ensued.

Commissioner Taylor stated that it is a good service and appreciates that they want to offer it to the Town residents, but is concerned with the Town paying for each of these water evaluations. The service calls for a \$1,500 fee up front from the Town, and anyone from the Town that wants to sign up for a water evaluation would cost the Town \$100 each. He feels that if Artesian wants to offer this to the citizens of the Town, that it is a good idea, allow them to do that. If everyone in Town decides to sign up for this service, that could be a \$150,000 expense. Another option would be to offer it to the first 50 or 100 people, then the other people would just be out of luck, he is not happy with either of these options. He feels that if Artesian wants to offer this to the residents of the Town and the people want to take advantage of it he is all for it, but he is not necessarily on-board with the Town picking up the expense for it.

Mayor Roath asked Commissioner Taylor if he felt that there would be extra savings with additional capacity.

Commissioner Taylor responded that the amount of savings could be significant if we do the entire Town, but does not know that it be worth the cost benefit for signing up everybody in Town. If we signed up a subsection of people it would be an insignificant amount and it would not impact us one way or another.

Mayor Roath asked Mr. DiNunzio if he has ever done this type of plan or if this is designed this for this situation.

Mr. DiNunzio responded that they offer it to their customers. When they call and have a high water bill or we detect a high water bill, we offer the service. With offering it to your Town it is different, we are providing it to your citizens. He commented that Commissioner Taylor did raise a good point that you are faced with the dilemma of the cost for everybody versus who is going to get it. Our estimates are that if this were offered you may get about 10% of your citizens that would take advantage of it. As discussed at the Work Session one way to eliminate the exposure would be to set a cap on it, and once you go past that your citizens would pay for it

from there, or it is just not offered from beyond there. He feels that the residents that think that their water bills are too high would be the ones calling the most.

Commissioner Taylor responded that even with your estimate of 10%, he does not think his water bill is that high, but if the service is offered for free, he may sign up to do it just to make sure that nothing is going on. It comes down to whether you have a lot of residents signing up that the Town cannot afford, or capping it off and some people taking advantage and others not being able to who have not signed up in time would be out of luck and may have to pay for it themselves which does not seem equitable to him.

Mayor Roath responded that if it comes to that it may not necessarily mean that they are out of luck, we could come back to the board to extend this if we are getting a lot of value out of it, and providing an added service to our residents, using their money to do so is not valueless.

Commissioner Taylor responded that the vast majority of our waste and where we can get the most value as far as inflow to the Wastewater Plant is solving I&I to the Town, but the amount of benefit that the Town would get from water coming through the wastewater system on a house that had leaks to their toilets or leaky appliance would be minimal. He again mentioned that he would not have a problem with Artesian advertising throughout the Town and offer that service to residents, if they want to pay for it then that is a great idea, he is not sold on the idea that the Town is paying for it, and to be equitable we would have to offer it to everybody which could be very expensive.

Mr. DiNunzio responded that the concerns that have been expressed are good. The question would be if you get to the 10% of residents, and how quickly you would get to it. If less than 10% of the people decided to sign up for the program, or the program has run its course, it has accomplished what it has accomplished. If you are getting to the 10%, is where the Town is faced with what they are going to do, if you as the Town want to continue to pay, and let the folks take advantage or not. He acknowledged that from what he heard earlier on the report that with the hurricane that came through that I&I is something that the Town should be looking at because the numbers are concerning numbers and certainly value in investing in I&I.

Commissioner Taylor responded that if we were to sign up for this program we would be spending citizens tax dollars for this program, and if we cap it then a certain amount of citizens would benefit from the program and the rest of them would not, which is not fair, or open it up to everyone which would run over \$100,000.

Mayor Roath responded that we have grant programs that do the same thing.

Commissioner Taylor responded that with the grant programs we have a certain amount set aside from the Local Impact Funds and from and from State things and they are set funds and we know up front that people that all people that apply for them do not get them because they get their grants in late. Commissioner Taylor commented that this proposal is not a grant program, this is coming directly out of the general fund, because we do not have a grant set aside for this.

Commissioner Linkey questioned whether this would come out of the general fund or would it come out of the water and sewer fund.

It was confirmed that it would come out of the water and sewer fund, which Commissioner Taylor responded is an additional issue because the water and sewer fund has to operate as a self-sustainable corporation and currently we are running the water and sewer at a deficit that we are making up with Local Impact Funds. This would add an additional amount onto that deficit that would have to be taken out of Local Impact Funds to make up that deficit, because we are currently not making enough money from the water and sewer bills to maintain the water and sewer system, we are having to supplement that with Local Impact Funds.

Mayor Roath asked if we have a motion for this request or any further discussion.

There was no motion made or any further discussion.

Mr. DiNunzio stated that he understands their decision and to contact them if there is anything else that we can assist us with.

Old Server Disposition

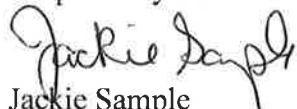
Mayor Roath asked for a motion for the disposition of the old server.

Ms. Laubach stated this was discussed at the Work Session, that we have an old server of little value and instead of it being put on - line for one of our bidding services our computer IT people expressed interest in purchasing it and she is looking for a motion to allow her to approach them to barter with them or get a discount on our bill.

Motion was made by Commissioner Aldridge and seconded by Commissioner Taylor to allow staff to approach our IT department about purchasing our old server. **All in Favor: Motion Carried.**

Motion was made by Commissioner Taylor and seconded by Commissioner Aldridge to adjourn the September 7, 2021, Town Meeting at 7:55 p.m. to go into a closed session under General Provisions Article § 3-305(b) (1) To discuss: (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom the public body has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals. To discuss vaccination and mask requirements and Town Administrator hiring, after a 10-minute break. **All in Favor: Motion Carried.**

Respectfully submitted,



Jackie Sample
Perryville Town Clerk

TOWN OF PERRYVILLE
FORM OF STATEMENT FOR CLOSING A MEETING
(FROM OPEN MEETINGS MANUAL - APPENDIX C)

Location: Perryville Town Hall Mtg. Room Date: 9/7/2021 Time: 7:55p^m
Motion By: Taylor Seconded By: Aldridge

VOTE TO CLOSE SESSION:

| | AYE | NAY | ABSTAIN | ABSENT |
|-----------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| Mayor Roath | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Linkey | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Snelling | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Aldridge | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Taylor | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions Article §3-305(b):

☒ (1) To discuss:

(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or

(ii) any other personnel matter that affects one or more specific individuals;

☐ (2) To protect the privacy or reputation of an individual with respect to a matter that is not related to public business;

☐ (3) To consider the acquisition of real property for a public purpose and matters directly related to the acquisition;

☐ (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

☐ (5) To consider the investment of public funds;

☐ (6) To consider the marketing of public securities;

☐ (7) To consult with counsel to obtain legal advice;

☐ (8) To consult with staff, consultants, or other individuals about pending or potential litigation;

☐ (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

☐ (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and

(ii) the development and implementation of emergency plans;

☐ (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

- ☐ (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- ☐ (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- ☐ (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASON FOR CLOSING AND THE TOPICS TO BE DISCUSSED:

To discuss Mask and vaccination requirements
and Town Administrator hiring.



Signature of Presiding Officer

**Statement Regarding September 7, 2021 Closed Meeting for Inclusion in Minutes of
September 7, 2021 Town Meeting**

On September 7, 2021, the Mayor and Commissioners of Perryville conducted a closed meeting at 8:04 p.m. at the Town Hall meeting room in accordance with General Provisions Article, §3-305(b) (7) To consult with counsel to obtain legal advice regarding a business water connection. (1) To discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction or (ii) any other personnel matter that affects one or more specific individuals, to discuss vaccination and mask requirements and the Town Administrator hiring. In addition to Mayor Roath, Commissioners: Linkey, Taylor, Snelling, and Aldridge, Assistant Town Administrator, Cathy McCardell, and Town Clerk: Jackie Sample attended the entire closed session.

Motion made by Commissioner Taylor and seconded by Commissioner Linkey to implement a mask policy that if you are interacting with another person within six feet, traveling through public areas, or interacting with a member of the public you wear a mask. **Four in Favor, 1 nay : Motion Carried.**

Motion was made by Commissioner Linkey and seconded by Commissioner Taylor to require those in attendance at meetings to wear masks if more than five people are in attendance and to require employees and the commissioners to wear masks during meetings since they are within the six feet during Town Meetings and Work Sessions. **Four in Favor, 1 nay: Motion Carried.**

Motion was made by Commissioner Snelling and seconded by Commissioner Linkey to hire George Patchell as the Town Administrator at the current salary budgeted to be negotiated if needed. **All in Favor: Motion Carried.**

Motion was made to adjourn the September 7, 2021, Closed Session at 8:58 p.m. **All in Favor: Motion Carried.**

