

**Town of Perryville
Town Meeting Minutes
April 6, 2021**

ATTENDANCE: Mayor: Robert R. Ashby Jr., Town Commissioners: Michelle Linkey, Timothy Snelling, Robert Taylor, Assistant Town Administrator: Cathy McCardell, Planning and Zoning Director: Dianna Battaglia, Police Lieutenant: Michael Reno, Town Attorney: Fred Sussman, Town Clerk: Jackie Sample,

Remote Participation: Town Commissioner: Christina Aldridge, Town Administrator: Denise Breder, Finance Director: Debra Laubach.

Remote Public Participation: Amy Yackanech, Steve Jacobsen, Matt Teichman, Cameron Brown, Matt Roath, Landon Pharner, Jackie Weih, Richard Wilson, Deborah Elliott, Jane Bellmyer

The Town Meeting in its entirety can be listened to on the Town's web site at www.perryvillemd.org.

The April 6, 2021 Town Meeting was called to order at 7:00 p.m. by Mayor Ashby.

Pledge of Allegiance

Approval of Remote Participation Request

Mayor Ashby announced that Commissioner Aldridge requested to attend remotely, he requested the record to reflect that Commissioner Aldridge would be attending via speaker phone.

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey to approve the remote participation request. **All in Favor. Motion Carried.**

Mayor Ashby confirmed that Commissioner Aldridge could hear him and that he and others present could hear Commissioner Aldridge and all votes taken shall be by roll call vote.

Approval of the Town Meeting Agenda

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey to approve the April 6, 2021 Town Meeting Agenda as written. **Roll call vote:** Commissioner Aldridge: Aye, Commissioner Linkey: Aye, Commissioner Taylor: Aye, Commissioner Snelling: Aye, Mayor Ashby: Aye
All in Favor. Motion Carried.

Approval of Consent Agenda

Motion was made by Commissioner Linkey and seconded by Commissioner Taylor to approve the consent agenda items as written. **Roll Call Vote:** Commissioner Aldridge: Aye,

Commissioner Linkey: Aye, Commissioner Taylor: Aye, Commissioner Snelling: Aye, Mayor Ashby: Aye.
All in Favor. Motion Carried.

Mayor Ashby's Report -

Mayor Ashby reported that there are a lot of meetings this week and this month. Mayor Ashby made note that Mr. Jacobsen was on-line this evening to verify that Great Wolf is coming through. We had a meeting with Dave Carey, and Tiki Lee's is looking to start sometime in November. 5th Company Brewery is hoping to be running by Memorial Day, but it may be later. There are some new interests looking to come into Town other than the existing projects, potentially on Charles Street and Cedar Corner.

Commissioner Reports

Commissioner Linkey's Report

Commissioner Linkey noted that the full report will be on-line. Commissioner Linkey announced that the Riversweep event will be postponed for this year, however, they will be hosting a regional shoreline cleanup either September 18th or 25th in honor of World Rivers Day. The benches in the dugout at Trego field have been installed and the water has been turned on.

Mayor Ashby asked if anyone had questions of Commissioner Linkey's report, which they did not.

Mayor Ashby asked if anyone had questions of his report, which he forgot to ask before, which they did not.

Commissioner Taylor's Report -

MDE has returned the final draft plans for the denitrification filter project at the Wastewater Treatment Plant with their final comments which we plan to address.

Commissioner Snelling's Report -

Commissioner Snelling stated that the most recent Planning Commission meeting was held on March 15th, and at that meeting the Planning Commission voted to recommend to the Mayor and Commissioners approval of the amended Final Site Plan for Great Wolf Lodge. Ms. Battaglia's full report will be on-line.

Mayor Ashby asked if anyone had questions of Commissioner Snelling's report, which they did not.

Commissioner Aldridge's Report -

Commissioner Aldridge stated that the full report can be found on-line. Town Hall is open and will only allow one person in at a time. There are currently two positions open in Town, the park position and crewman, and staff has been preparing for the Election in May.

Mayor Ashby asked if anyone had questions of Commissioner Aldridge's report, which they did not.

Town Administrator's Report - Denise Breder

Ms. Breder stated that the next Leadership meeting with staff is scheduled for April 14th, if the Mayor and Commissioners have any agenda items to please email them to her by this Friday April 9th by 2 p.m. The Pennsylvania Railroad Monument sign has been constructed and the payment for the bond bill from the State has been received so this item will be dropping from her report. We received 5 bids for the sewer improvement project and are currently going over the bids. For the Fire Company Station 16 water tie-in project, USDA has recommended that the Fire Company be the applicant for the grant after the Town was turned down for the ECWAG Grant. The Fire Company is currently working USDA to try to get funding for that. Mr. Ryan is continuing to work on the design of that project. There is some funding from MDE, but total funding needs to be evaluated once the Fire Company hopefully gets that grant, and with Fire Company funds and Town funds hopefully we can get the project completed. For the MS4 Storm Sewer System Permit required through MDE, KCI has been working on the outfall testing as part of our contract. She had forgotten to mention that as part of Sewer Improvement Project, we do have to do a stormwater mitigation project and Ralph Ryan is getting prices for the design of that project. We are required to complete that around the same time as we complete the sewer improvement project. She asked if anyone had any questions for her.

Mayor Ashby asked Ms. Breder if she was saying that the full support of the Town is behind the Station 16 project, with Mr. Ryan's help and your help.

Ms. Breder responded that we are still working to make sure that the funding is in place, if the Town's budget can provide some funding for it, the MDE funding is available, and hopefully the USDA will provide funding, and if there are any shortfalls see if the Fire Company can find any other grants, through the County or other sources.

Mayor Ashby asked the board members individually if they had any questions regarding Ms. Breder's report, to which there were none.

Treasurer's Report - Debra Laubach

Ms. Laubach stated that her full report can be found on-line. Ms. Laubach reported that she met with the Mayor and Commissioners four times in March in Budget Work Sessions to review the proposed FY 22 budget. Due to the continued uncertainty of the COVID-19 impact on our future revenues, the board determined several proposed expenditures be temporarily

removed from the FY22 Budget. These expenses will be revisited if our revenue projections improve and may be brought back into the budget at that time. The Town also held a Public Hearing for the Constant Yield discussions. The board agreed to maintain the current rate of \$.3597 per hundred of tax base.

Mayor Ashby asked the board members individually if they had any comments or questions regarding Ms. Laubach's report, which they did not.

Ms. Breder wanted to clarify that the consensus of the board was to go with the current rate of \$.3597 per hundred of tax base but it will not be voted on until the May Town Meeting.

Police Report - Lieutenant Reno

Lieutenant Reno reported on behalf of Chief Nitz. He reported that Chief Nitz has been keeping current with the Coronavirus epidemic. Meetings with the MD State Police/COVID Administrator have slowed to monthly meetings instead of weekly meetings. We have been working with the FBI/MD State Police for transition to the new NIBRS (National Incident Based Reporting System) replacing the UCR (Uniformed Crime Reporting) system, which has been postponed many times. We are working on our FY22 budget. He wanted to announce that the Outreach Director, Danielle Hemling was selected for the 2021 Women to Watch, the article was in the Cecil Whig on March 31, 2021. We have been working with BCI management and their Attorneys to address the concerns at the Fairgreen Community. They have allowed us to review their surveillance system and they are still working on getting a new access system with their key card instead of having the code. Chief Nitz attended a monthly MD Chief of Police meeting and participated in the Cecil County Chiefs meeting. He is also attending the zoom meeting for Cecil County Mitigation. In service training for our officers has started to include Human Trafficking, CPR/AED/Narcan refresher, ID theft, and Victims' Rights. We have recently taken possession of two 2021 Ford Explorer police vehicles that are currently on the road, and we thank you for the funding for those and for making that happen. We have participated in the kickoff ceremony for MD Special Olympics at Havre De Grace PD and judged their Gumbo cook off. He has met with the State's Attorney several times. He has met with the SRO at the Cecil County Public School board main office. He also attended the meetings at Annapolis regarding the proposed legislation on Police reform.

Mayor Ashby asked the board members individually if they had any questions regarding Lieutenant Reno's report.

Commissioner Snelling asked what the outcome of the walkthrough inspection at 68 Heather Lane with the Mayor, Charles Hicks, and Cecil County.

Mayor Ashby responded that it was condemned once before but with COVID and the change of Administrations the last Administration had dropped the ball, which is why it is still standing. Mr. Hicks got with the County again and they reinspected it and in talking to the representative that inspected it, it appears that there should be no problem condemning it again to proceed with the process to get it torn down.

The remaining board members had no additional questions.

Outreach Report - Lieutenant Reno

Danielle did want us to know that she submitted grant reimbursement for the for the third quarter and is currently working on two additional grants for the upcoming year.

Mayor Ashby asked the board members individually if they had any questions regarding the Outreach report, to which there were none.

Planning and Zoning Report - Dianna Battaglia

Ms. Battaglia responded that Habitat for Humanity started their home on Richmond Street. The condo building is complete, and people are starting to move back in.

Ms. McCardell also stated that the water and sewer billing also started back to normal.

Mayor Ashby asked the board members individually if they had any questions of Ms. Battaglia's report, to which there were none.

Engineers Report

Ms. Breder stated that she had reported on highlights of the Engineer Report in her report earlier and had nothing new to add.

From the Floor - remote questions

Richard Wilson, who resides on Aiken Avenue, wanted to bring up a stormwater collection issue in the alley between Cecil Avenue and Aiken Avenue that he had emailed the Mayor about on March 2nd. He has since had various meetings at his property with Mayor Ashby and Commissioner Aldridge, members of the town's crew, State Highway personnel, along with Kevin and Danielle Hornberger and a representative from Senator Gallion's office. He has received a documented email that the State has no responsibility or ability to intervene with any of the solution to this problem. Mr. Wilson asked how this will be fixed.

Ms. Breder responded that this is a private property issue, the alley is not a town alley, the alley is owned by the properties that adjoin it and there is nothing that the town can do to help you with that. There are potential low areas on your properties and areas with poor soil and there are definitely things that you can do, such as amend the soil. She has provided him with various links to several sites on how to deal with that, but there is nothing that the town can do because it is a private property issue.

Mr. Wilson asked the Mayor to address that since he had seen the brand-new survey of the construction site property next to him that was pinned by a surveyor indicating that the property stops on each side of the alley, his deed shows no part of the alley as well, or any of the other neighbors whose doors he knocked on and signatures he has gathered on a petition. None

of us know that we own anything between Cecil Avenue properties and Aiken Avenue properties.

Mayor Ashby reminded him that he had told him at the meeting that the town did not take care of those alleys anymore, they are not the town's responsibility. You had admitted yourself that there was a significant amount of grading that must be done in your yard. When he left the meeting, the State said that they were going to run a ditch between your house and Mr. Phillips property to run into the catch basket that is on the inside of the curb line, that is in your yard, and one in Mr. Lee's yard, and nobody knew who was responsible for that. I knew the town was not responsible for that, the State had said they were possibly responsible for that because it runs right into their storm drain. The reason those stakes are on the edge of your property, is because your property was not updated, the length. He believes that there is an ordinance that the alleyways must remain open for everyone to be able to use the alleyway, which has been here since the 1800's.

Ms. Breder wanted to add that Mr. Ashford had also recommended to Mr. Wilson that some of the downspouts from some of the properties need to be repaired and redirected to help with the water issue.

Commissioner Linkey inquired if once we have new the budget and some of the grants, if there is a possibility that they could apply for a grant to alleviate some of those issues, such as the downspouts.

Ms. Battaglia responded that we could research that to see if there is anything available.

Ms. Breder responded that you may need to make some amendments to the grant to allow for that sort of thing.

Mr. Wilson indicated that his downspouts are brand new, he moved into a house without them, and the Mayor had recommended turning one elbow 90 degrees so that it may direct water across the driveway. He is not seeking to make this a problem with his own personnel property, this is a community issue.

Ms. Breder responded that we have a listing of roads and streets that the town is responsible for which is updated annually and that is not on there, a portion of the alley closer to Cecil Avenue is, but it does not go that far.

Mayor Ashby asked if there were any more comments from the floor, which there were not so he moved to new business.

New Business -

Resolution 2021-01 – Dianna Battaglia

Ms. Battaglia explained that this Resolution is to address that amendment to the Final Site Plan for Great Wolf Lodge. This was discussed back in February at the Work Session for an expansion of the resort and this document acknowledges that. The amended Final Site Plan for

Great Wolf was forwarded to the Planning Commission and Commissioner Snelling had mentioned earlier that after March 15th Planning Commission meeting, they did unanimously recommend approval to the Mayor and Commissioners for that plan. She has also sent a copy of the Sage Policy Report that was updated that included the expansion and helps support this project.

Mayor Ashby asked the Attorney for Great Wolf, who was present if he had anything to add to this.

Mr. Thomey stated that he did not, this has been vetted very well and Great Wolf is excited to expand the project and get started this year.

Mr. Jacobsen, who was attending remotely, wanted to thank the board members, and the entire staff for their assistance. Mr. Jacobsen wanted to address some questions that Commissioner Taylor had from the last meeting that he did not have the answers to at the time. One was regarding charging stations and the amount that we plan to have. Mr. Jacobsen stated that we are currently projecting 20 at this point and he would guess that by the time that the project is finished that may expand. Commissioner Taylor had also inquired about the protocol for people that needed assistance on the higher floors. Mr. Jacobsen explained that the building is considered construction type 1B. It is a building that is fully sprinkled with sound directional programming throughout the entire lodge. We will be meeting with the local Fire Marshall and staff, and any other First Responders involved to establish an emergency exit plan well in advance. This project will be creating over 700 jobs, and the challenge will be getting all of those positions properly vetted and going through the resumes, etc. We are looking to create a Steering Committee and looking to get someone from the County and would like you to sit on our Steering Committee, and the head of our HR, to work with the Susquehanna Work Force to put together a game plan on how to go out and get over 700 employees. Also, giving the Cecil County, and more importantly Perryville the first crack at the jobs. As time goes on, we will be contacting you on how to put that together. He is asking if the Mayor would sit on that committee is he has the time. We are also looking to engage the young people and give them the opportunities, possibly setting up an intern program for High School students still trying to figure out what they would like to do in the future. We would work with the town to create that program so that a young adult will be identified, and we will engage that person into an intern program, yet to be determined.

Mayor Ashby responded that he would be honored to serve on that board. He is up for Election in May and would be more than happy to sit on it as a private individual as well.

Mr. Jacobsen responded that he will be reaching out to him when he gets with the HR department and staff to determine various youth groups to reach out to.

Motion was made by Commissioner Linkey and seconded by Commissioner Taylor to approve Resolution 2021-01. **Roll Call Vote:** Commissioner Aldridge: Aye, Commissioner Linkey: Aye, Commissioner Taylor: Aye, Commissioner Snelling: Aye, Mayor Ashby: Aye. **All in Favor. Motion Carried.**

Ordinance 2021-03 – Amendment 2 to the Great Wolf Economic Development Agreement - Denise Breder

Ms. Breder wanted to correct something that she had said earlier during the From the Floor section, she hopes that Mr. Wilson is still on, she said that there is a section of alley that is closer to Cecil Avenue that the town has responsibility for, that is not what she meant, there is a section of alley closer to Otsego Street that the town has some responsibility for, but it does not go very far up the alley.

Ms. Breder stated that Ordinance 2021-03 was discussed at a Work Session and had been introduced at a meeting, so it is ready for a vote tonight. The main thing that this ordinance does is with the expansion to 700 rooms for Great Wolf and the expansion of the water park, there is additional water and sewer usage requested by Great Wolf, so this spells out the amount that the town will provide to Great Wolf Lodge as well as the payment to the town by Great Wolf Lodge for that usage and that any future expansions will be subject to separate negotiations.

Mayor Ashby asked Mr. Thomey if he had anything to add to this.

Mt. Thomey responded that the purpose of this is to increase the capacity of the water and sewer and the amount that Great Wolf will be paying toward the infrastructure for the upgrades.

Mayor Ashby asked Mr. Jacobsen if he had anything to add to this.

Mr. Jacobsen stated that this will be the Flagship of our portfolio, and will have the largest water park, as well as the largest of hotel rooms, and advancement of our food and beverage offerings, as well as improved attractions.

Motion was made by Commissioner Linkey and seconded by Commissioner Taylor to approve Ordinance 2021-03. Mayor Ashby asked the board individually if there were any questions or comments regarding this ordinance, to which there were none. **Roll Call Vote:** Commissioner Aldridge: Aye, Commissioner Linkey: Aye, Commissioner Taylor: Aye, Commissioner Snelling: Aye, Mayor Ashby: Aye. **All in Favor. Motion Carried.**

Planning and Zoning Board Appointment Request - Dianna Battaglia

Ms. Battaglia stated that this request was discussed at the Work Session. Tim Myers is moving out of town and has submitted his resignation, leaving a vacancy on the Planning and Zoning board. We had a resident that submitted an application of interest and we believe that he would make a good planning commission member.

Motion was made by Commissioner Snelling and seconded by Commissioner Linkey to appoint Alan Fuller to the Planning Commission. Mayor Ashby asked if there were any comments about this appointment.

Mayor Ashby noted that Mr. Fuller is a valued person at the SAL at the American Legion and performs a lot of community time down there.

Roll Call Vote: Commissioner Aldridge: Aye, Commissioner Linkey: Aye, Commissioner Taylor: Aye, Commissioner Snelling: Aye, Mayor Ashby: Aye. **All in Favor. Motion Carried.**

Local Impact Budget for FY22 - Debra Laubach

Ms. Laubach stated that this is to discuss changes to the Local Impact Funds which will be voted on at the May Town Hall Meeting. Ms. Laubach stated that the Local Impact FY 22 funds have been balanced in total, but individual funds had surpluses or deficits. It was necessary to reallocate local impact revenue to balance each revenue fund. The proposed schedule of changes that she has supplied are her recommendations to reallocate corresponding expenditures.

Mayor Ashby asked the board members individually if they had any questions regarding Ms. Laubach's report, to which there were none.

Perryville Little League Request - Denise Breder

Ms. Breder commented that the Little League is planning to be playing at Trego field this year. They have put in what is typically their annual request, for their annual opening day parade that goes down Aiken Avenue from the Middle School to Broad Street, then to Gerry Perry Way to Trego field. It is up to the Mayor and Commissioners to approve that request and to waive the fee for the parade. They do have the approval for the road closure from both the State Highway Administration and the Town of Perryville for the roads that are being impacted.

Motion was made by Commissioner Linkey and seconded by Commissioner Taylor to approve the Little League parade and waive the fees for the parade. **Roll Call Vote:** Commissioner Aldridge: Aye, Commissioner Linkey: Aye, Commissioner Taylor: Aye, Commissioner Snelling: Aye, Mayor Ashby: Aye. **All in Favor. Motion Carried.**

Commissioner Linkey asked to mention something that she forgot to when giving her report. Although this is outside of the town, she wanted to announce that the Northeast Library will be having their Open House on the 24th and 25th of this month and she encouraged everyone to check it out.

Fairgreen Update - Denise Breder

Ms. Breder stated that at the March Town Meeting the Mayor and Commissioners voted to approve a payment plan for Fairgreen pending that they make some changes with their security and another provision. They have been making payments and have been working with the Police Department to make sure the security issues are addressed. She is proposing to continue to allow them to have a payment plan until their past due balance is paid off. She made

Town Meeting Minutes
April 6, 2021

note that Fairgreen's Attorney is on-line as well as Matt Teichman if you wanted to hear from them.

Mayor Ashby wanted to personally thank them for working so closely with the town at this point, with our Police Department and staff.

Mr. Teichman wanted to thank us for allowing him to attend on this call and to continue to have a great working relationship with Chief Nitz. Our Attorney Cameron Brown is also on the line and I do not know if he has any comments or not, but we will continue to look forward to working with the town.

Mr. Brown wanted to reiterate Mr. Teichman's comments and is looking forward to continuing to work with the town to resolving the outstanding issues and look forward to maintaining a good beneficial relationship with the Municipality who has common goals.

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey to adjourn the April 6, 2021 Town Meeting at 7:55 p.m. and go into a closed Session under General Provisions Article §3-305(b): (1) To discuss: (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals, (7) to consult with counsel to obtain legal advice, to discuss a leave of absence request from a Town employee after a five minute break. **Roll Call Vote:** Commissioner Aldridge: Aye, Commissioner Linkey: Aye, Commissioner Taylor: Aye, Commissioner Snelling: Aye, Mayor Ashby: Aye. **All in Favor. Motion Carried.**

Respectfully submitted,



Jackie Sample
Perryville Town Clerk

TOWN OF PERRYVILLE
FORM OF STATEMENT FOR CLOSING A MEETING
(FROM OPEN MEETINGS MANUAL - APPENDIX C)

Location: Perryville Town Hall Date: 4/6/2021 Time: 7:55pm
Motion By: Taylor Seconded By: Linkey

VOTE TO CLOSE SESSION:

	AYE	NAY	ABSTAIN	ABSENT
Mayor Ashby	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Linkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Snelling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Aldridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions Article §3-305(b):

☒ (1) To discuss:

(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or

(ii) any other personnel matter that affects one or more specific individuals;

☐ (2) To protect the privacy or reputation of an individual with respect to a matter that is not related to public business;

☐ (3) To consider the acquisition of real property for a public purpose and matters directly related to the acquisition;

☐ (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

☐ (5) To consider the investment of public funds;

☐ (6) To consider the marketing of public securities;

☒ (7) To consult with counsel to obtain legal advice;

☐ (8) To consult with staff, consultants, or other individuals about pending or potential litigation;

☐ (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

☐ (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and

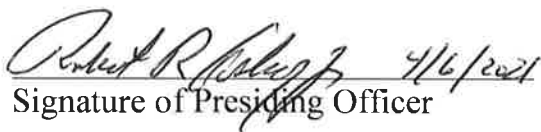
(ii) the development and implementation of emergency plans;

☐ (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

- ☐ (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;
- ☐ (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;
- ☐ (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASON FOR CLOSING AND THE TOPICS TO BE DISCUSSED:

To discuss a leave of absence request without pay for an employee and an agreement that goes along with it.

 4/6/2021
Signature of Presiding Officer

**Statement Regarding April 6, 2021 Closed Meeting for Inclusion in Minutes of
April 6, 2021 Town Meeting**

On April 6, 2021 the Mayor and Commissioners of Perryville conducted a closed meeting at 7:55 p.m. at the Town Hall meeting room in accordance with General Provisions Article, §3-305(b) (1) (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction or (ii) any other personnel matter that affects one or more specific individuals, to discuss a leave of absence request from an employee. In addition to Mayor Ashby, Commissioners: Linkey, Taylor, Snelling, and Aldridge, Assistant Town Administrator, Cathy McCardell, Town Attorney: Fred Sussman, and Town Clerk: Jackie Sample attended the entire closed session. Discussion of a request for a leave of absence for an employee and an agreement associated with the request. A motion was made by Commissioner Taylor and seconded by Commissioner Linkey to adopt the agreement as written. **All in Favor: Motion Carried.**

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey to adjourn the Closed Session at 8:17 p.m. **All in Favor: Motion Carried.**

