

Town of Perryville
Town Meeting Minutes
April 5, 2022 at 7 p.m.

Attendance: Mayor Matt Roath, Commissioners: Robert Taylor, Michelle Linkey, Tim Snelling, Christina Aldridge, Town Administrator: George Patchell, Assistant Town Administrator: Cathy McCardell, Town Attorney: Fred Sussman, Planning & Zoning Director: Dianna Battaglia, Community Events Coordinator: Alisha Garlie, Police Chief: Robert Nitz, Outreach Program Director: Danielle Hemling, Billing Clerk: Tara Blevins

The Town Meeting in its entirety can be listened to on the Town's website at www.perryvillemd.org.

The April 5, 2022 Town Meeting was called to order at 7:00 p.m. by Mayor Roath.

Pledge of Allegiance

Approval of the Town Meeting Agenda

Mayor Roath asked for a **motion** for approval of the Town Meeting Agenda.

Motion was made by Commissioner Taylor and seconded by Commissioner Snelling to approve the April 5, 2022, Town Meeting Agenda.

All in Favor: Motion Carried.

Approval of Consent Agenda

Motion made by Commissioner Taylor to approve the consent agenda and it was seconded by Commissioner Aldridge.

All in Favor: Motion Carried.

Mayor's Report

Mayor Roath explained that he participated in a conference call between town officials and the development team for Chesapeake Overlook to discuss infrastructure and future needs. On April 4th he attended a reading event at North East Elementary School where he read "Duck for President" to 1st and 4th grade classes. On April 8th he did a walk-through tour at Perryville Elementary School with Town Administrator, George Patchell and Principle, Ms. Katie Ryan. On April 8th participated in our monthly conference call with Perry Point VA Hospital, HELP USA, along with county and state government representative to continue discussions regarding new construction plans and our wastewater capacities for such projects. On April 8, 10, 22, 29 attended the Budget Meetings. On April 17th attended meeting with a large residential developer team and a local property owner to discuss next steps for a proposed residential development. On April 23rd attended a meeting with a large developer regarding their interest in another potential development in town. On April 29th met with Superintendent of CCPS, Dr. Jeff Lawson to discuss Perryville Schools and feeder schools. Discussion on towns potential growth and school's capacities if/when these projects become reality. April 31st hosted a representative from Senator Ben Cardin's office for a Town tour. On April 5th participated in CCPS's Principle for a day program at Perryville Middle School and would like to thank the administration, staff and students who all welcomed him.

Child Abuse Prevention Month Proclamation

Mayor Roath read aloud the proclamation for Child Abuse Prevention for the month of April.

Public Safety – Commissioner Linkey

Commissioner Linkey explained she has had many meetings and several budget meetings she attended. She also stated she attended the monthly meeting at the Fire House and the fire chief can explain when he presents his report.

Christopher Culler, from the Fire Department

Mr. Culler explained that the Chief does have another meeting this evening so he is filling in. He stated they had 28 fire calls and 72 ambulance calls. He explained that March and April are slower months for them and they have been doing a lot of training. The brush truck which has been ordered has been delayed by Ford. They said we may see it by the end of the summer if we are lucky and the ambulance that was in the accident is still being held up with insurance so no timeframe on that.

Wastewater and Water Treatment Reports – Commissioner Taylor

Commissioner Taylor explained that he had met with George and Jeff to go over what's going on at the plant. They are waiting for one final approval from MDE to get started on the construction phase. He also explained that the plant influent monthly flow was 19.87 million gallons and the plant effluent monthly flow was 19.75 million gallons and the Veterans Center monthly flow was 6.77 million gallons. The wastewater plant was in full compliance with the NPDES discharge permit for the month of February and March with the March lab results received to-date. They have filled the open position so they are fully staffed. Also, the wastewater plant has completed sampling for annual toxicity testing. Commissioner Taylor explained that the water plant was also in compliance for the months of February and March with the March lab results received to-date. We took in 9.6 million gallons from the Susquehanna with a finished water flow of 9.1 million gallons to the water towers. Monthly bacteria distribution results were negative indicating water safe for consumption. They replaced a 6-inch valve and actuator on the CIP line, performed overnight cleans on both membrane trains.

Planning and Zoning Staff Report – Commissioner Aldridge

Commissioner Aldridge explained that Great Wolf Lodge is in phase 2 with 42% completed so far with the opening date of June 2023. She stated that the Lion of Judah will be having a community give away every Saturday from 12-3 to give away clothing, toys, food, hygiene products. Commissioner Aldridge then introduced the new Community Events Coordinator, Alisha Garlie. Ms. Garlie explained that she is already working on an Easter Egg hunt scheduled for April 15, 2022, 9am at Lower Ferry. Mayor Roath thanked Ms. Garlie for being here and is happy to have her on board.

Public Works Report – Commissioner Snelling

Commissioner Snelling explained that DPW has two new employees that have started. He would like to welcome them they are Corey Hunt and Brian Baldwin both are local to Perryville. He also stated that the Christmas lights have been taken down, they were up longer because of the "Winter Lights, Cecil Nights" Promotion. DPW has been painting curbs around town where needed. They made two water service repairs on Roundhouse Drive which were found while working on the wastewater service upgrade project. DPW also repaired to water main valves on Elm Street.

Town Administrators Report – George Patchell

Mr. Patchell explained that the town is now participating in the Low Income Household Water Assistance Program (LIHWAP) which is available statewide for those families having a difficult time paying their water bills. We have one account to be paid through this program so far. Mr. Patchell also stated that the townhall employees have received their active threat training and additional departments will be receiving this training within the next few weeks. The roof over the announcer's booth at the Little League field is complete and ready for opening day so the last thing is the batting cages which we are waiting for some information from the Little League on this then that will be completed. R.E. Pierson is 20% complete on the Sanitary Sewer Improvement Project next week we will be moving into lower Otsego Street. Mr. Patchell stated that the Station 16 Fire Department project bid is currently at MDE for comments but we do believe that will be done by the end of April. Mayor Roath commented that the infrastructure expansion project is at 20% and for those here and those that are listening we are not close to getting that finished and will be dug up for quite awhile so again we like to set expectation realistically for our community and with that being said we've had some complaints but again those complaints are for work that needs to be done so please take that into consideration when you travel throughout town. Mr. Patchell stated we did pass a major hurdle when connecting to the pump station 1 and 2 last week so now they are working on pump station 4. Commissioner Linkey asked Mr. Patchell about the units to be developed by HELP USA and Mr. Patchell replied its 76 units. Commissioner Snelling asked if the station 16 water connection was fully funded. Mr. Patchell replied yes, we believe so, we will know once the bid is completely accepted.

Treasurers Report – Deb Laubach

Mr. Patchell stated that Ms. Laubach was not here tonight and he could answer any questions and her report can be found online.

Police Report – Chief Nitz

Chief Nitz explained that the Active Threat Response training will be done for all Town employees by the end of the month. Chief Nitz explained that all officers have been trained on Mental Health First Aid on how to respond effectively to people in crisis and we have officers that completed training in Traffic Safety Specialist (TS1) means they have received required training and years of experience they are Officer Huffstutler, Officer Pierson, Officer Speis, Officer Palmer. Officer Morgan and Officer Peer both completed the training for TS2. TS2 require more training and years of experience. Chief Nitz congratulated all the officers and stated they will be attending a banquet April 27, 2022, to receive their certificates and awards. Chief Nitz explained that in January of 2020 we had a robbery at PNC Bank, between that time and now Officers and Detectives have been working on this, making calls and talking to witnesses and I am happy to announce we have the suspect in custody in Delaware. Mayor Roath asked Chief Nitz where we were with the traffic cameras on Aiken Ave. Chief Nitz responded that they are doing a traffic study and it will be completed soon and will be operational by next school year. Chief Nitz explained that they have deployed the mobile unit to several locations. Mayor Roath then asked about the truck traffic on Aiken and asked if they have seen people out doing the study. Mr. Patchell responded that he has spoken to District Engineer, Kenny Fender, they have received the approval for the study so now they are getting their materials to start the study so it is coming. Commissioner Taylor asked Chief Nitz if the bank robbery suspect is serving 8 years sentence and then have a trial here after the 8 years. Chief Nitz responded that is our judicial system. Commissioner Snelling asked about the person found deceased by the water. Chief

Nitz responded that they have checked a few more addresses but nothing and he may become ward of the state. Chief Nitz also stated that his name has not been released.

Outreach Department – Danielle Hemling

Ms. Hemling started by giving her condolences to Commissioner Snelling for the passing of his sister-in law. Ms. Hemling reported that the overall monthly attendance was 395 almost 400 with an average of 15 to 20 kids per day. Three new referrals came in but those were sent out to other organizations, sometimes we aren't the best fit. Ms. Hemling spoke about the bed car race that Outreach recently entered and attended and won 2nd place. Ms. Hemling explained that she had been given 20 tickets for Baltimore Blast games. Also, Amazon gave us grocery coupons to use for food which we will be spending at the Elkton Acme because they will help will the coupons to give us the best price. Ms. Hemling explained that Ms. Jane came this month and did tile craft message board. Ms. Hemling reported that they have had meetings with the 501C Board and they have started spending that money.

From the Floor

Charles Cunningham – 726 Broad Street

Mr. Cunningham asked if there were any updates on the pickleball nets at the park. Mr. Patchell explained that the portable nets are in and by the end of May we should have one of the courts lined, the contractor doing the lines says it needs to be a little bit warmer out.

New Business

A. Susquehanna River Al Cesky Scholarship Fund Run – Dominic Corson

Mr. Corson explained that he is with a non-profit organization and have awarded \$54,000 a year to high school students that are graduating. We have been around 37 years and awarded 1.4 million dollars over the years. Mr. Corson explained the running festival half marathon, 10k, and 5k to start in Havre de Grace come across the bridge to Perryville and the VA then back to Havre De Grace. Last year we had about 850 runners that come from all over.

Commissioner Taylor made a **motion** to approve the Al Cesky 10K and half marathon event and fees waived for road closure and it was seconded by Commissioner Linkey. **All in Favor: Motion Carried**

B. Perryville Little League Request – Amy Yackanech

Ms. Yackanech explained that they would like the fees waived for the little league parade.

Commissioner Linkey made a **motion** to approve waiving the fees for the Perryville Little League Parade and it was seconded by Commissioner Taylor. **All in Favor: Motion Carried**

C. Town Grant Committee Recommendations for Business Development Grants – Dianna Battaglia

Ms. Battaglia explained that we had \$20,000 to give out and we had a total of three applications. One application was ineligible and the recommendations are Lindy's to get \$3,712 for a sign replacement and Broad Street Tavern \$16,288 for kitchen equipment, new signs and new window treatments.

Commissioner Snelling made a **motion** to approve the recommendation and it was seconded by Commissioner Aldridge. **All in Favor: Motion Carried**

D. Town Grant Committee Recommendations for Non-Profit Grants

Ms. Battaglia explained that there are \$29,702 and we received three applications and one was outside of Town limits. Ms. Battaglia explained the committee recommendations are Community Fire Company \$6,117 for supplies and Perryville Little League in the amount of \$16,348 for bleachers and the

remaining balance of \$7,237 to roll over into next fiscal year. Commissioner Snelling made a **motion** to approve this recommendation for the non-profit grants and it was seconded by Commissioner Linkey.

All in Favor: Motion Carried

E. Town Grant Committee Recommendation for Revitalization Grants

Ms. Battaglia explained that there were 5 applications submitted and the total amount of funds is \$45,000. The committee recommendations are 445 Sumpter in the amount of \$10,550 to replacement of roof and 106 Roundhouse in the amount of \$14,850 to replace deck flooring, porch posts and rails. Also, 918 Mill Creek in the amount of \$5,580 to replace the garage doors and 423 Aiken in the amount of \$14,040 to replace roof, partial amount to cover gutters/downspouts.

Commissioner Snelling made a **motion** to approve these recommendations and it was seconded by Commissioner Aldridge. 4 votes to Approve, 1 vote to Abstain (Commissioner Taylor) **Motion Carried**

F. Town Grant Committee Recommendations for Façade Improvement Grants

Ms. Battaglia explained that there were 5 applications received and \$35,000 in funds. Recommendations are American Legion \$3,700 to repair vandalism, 530 Aiken Ave in the amount of \$23,800 to repair roof and 534 Cecil Ave in the amount of \$7,500 to repair front porch, steps and walkway. Commissioner Linkey made a motion to approve the Façade recommendations and it was seconded by Commissioner Taylor.

All in Favor: Motion Carried

G. Resolution 2022-06 Custodian of Records

Mr. Patchell explained that Resolution 2022-06 a resolution designating certain official custodians and physical custodians of Town records as followed: Financial records – Finance Director
Water and Wastewater records – Water and Wastewater Superintendent
Planning and Zoning, Land development and Economic Development records – Director of Planning and Zoning

Police Records- Police Department Secretary

All other town records – Town Clerk

Commissioner Linkey made a **motion** to approve Resolution 2022-06 and it was seconded by Commissioner Taylor.

All in Favor: Motion Carried

At 7:43 pm Commissioner Taylor made a **motion** to adjourn April 5, 2022 Town Meeting and go into closed session under General Provisions 3-305 (b)(7) to consult with counsel to obtain legal advice and this was seconded by Commissioner Snelling.

All in Favor: Motion Carried

Respectfully Submitted,



Tara Blevins
Billing Clerk

TOWN OF PERRYVILLE
FORM OF STATEMENT FOR CLOSING A MEETING
(FROM OPEN MEETINGS MANUAL - APPENDIX C)

Location: meeting Room
Perryville townhall Date: 4/5/22 Time: 7:43pm

Motion By: Commissioner Taylor Seconded By: Commissioner Snelling

VOTE TO CLOSE SESSION:

	AYE	NAY	ABSTAIN	ABSENT
Mayor Roath	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Linkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Snelling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Aldridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions Article §3-305(b):

- ☐ (1) To discuss: the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals;
- ☐ (2) To protect the privacy or reputation of an individual with respect to a matter that is not related to public business;
- ☐ (3) To consider the acquisition of real property for a public purpose and matters directly related to the acquisition;
- ☐ (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- ☐ (5) To consider the investment of public funds;
- ☐ (6) To consider the marketing of public securities;
- ☒ (7) To consult with counsel to obtain legal advice;
- ☐ (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- ☐ (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- ☐ (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
- (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- ☐ (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

☐ (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

☐ (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

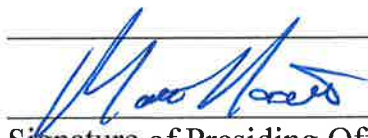
☐ (14) To discuss, before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

☐ (15) (Eff.10/1/18) To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to:

- (i) security assessments or deployments relating to information resources technology;
- (ii) network security information, including information that is: 1. Related to passwords, personal identification numbers, access codes, encryption, or other components of the security system of a governmental entity; 2. Collected, assembled, or maintained by or for a governmental entity to prevent, detect, or investigate criminal activity; or 3. Related to an assessment, made by or for a governmental entity or maintained by a governmental entity or maintained by a governmental entity, of the vulnerability of a network to criminal activity; or
- (iii) deployments or implementation of security personnel, critical infrastructure, or security devices.

FOR EACH CITATION CHECKED ABOVE, THE REASON FOR CLOSING AND THE TOPICS TO BE DISCUSSED:

To consult with counsel to obtain legal advise regarding a vendor contract.



Signature of Presiding Officer