

Town of Perryville
Special Meeting Minutes
February 1, 2022, 6:30p.m. Town Hall Meeting Room

Attendance: Commissioner: Michelle Linkey, Timothy Snelling, Christina Aldridge, Town Administrator: George Patchell, Assistant Town Administrator: Cathy McCardell, Superintendent of Water & Wastewater: George Smith, Police Chief: Robert Nitz, Outreach Director: Danielle Hemling, Billing Clerk: Tara Blevins, Town Attorney: Fred Sussman

Remote Participation: Commissioner Robert Taylor

Commissioner Linkey called the Special Meeting to order at 6:31p.m.

Commissioner Linkey asked for the record to reflect that Commissioner Taylor will be attending via speaker phone. She confirmed that Commissioner Taylor could hear her and that the board could hear Commissioner Taylor. All votes taken during the meeting in which the Mayor or Commissioner participates remotely shall be by roll call vote. The presiding officer shall ask the remote participant for any comments after each motion or agenda item. The remote participant also may verbally request to be recognized in the same manner as any person present in person.

Motion was made by Commissioner Snelling and seconded by Commissioner Aldridge to approve the remote participation request by Commissioner Taylor. **Roll Call Vote:** Commissioner Aldridge: Aye, Commissioner Snelling: Aye, Commissioner Taylor: Aye, Commissioner Linkey: Aye. **All in Favor: Motion Carried.**

Approval of February 1, 2022, Special Meeting Agenda

Motion made by Commissioner Snelling to approve the February 1, 2022, Special Meeting Agenda and it was seconded by Commissioner Aldridge.

Roll Call Vote: Commissioner Aldridge: Aye, Commissioner Snelling: Aye, Commissioner Taylor: Aye, Commissioner Linkey: Aye. **All in Favor: Motion Carried.**

Commissioner Linkey explained the item on the agenda is to discuss Water Treatment Plant Expansion of two train cyclic aeration membranes.

Mr. Patchell explained he had George Smith, Superintendent of Water & Wastewater and Kevin Pampuch from AECOM to talk about purchasing these membranes in advance. There are several factors to consider. Mr. Pampuch explained that SUEZ will start working on updating our 2020 budget proposal price. The membranes will be shipped as assembled cassettes, bagged and crated. Each crate will include a hot/cold temperature indicator. Typically, the delivered membranes are stored indoors in a temperature-controlled environment, 50-90F to eliminate freezing and excessive temperature concerns. The membranes can be stored for up to 6 months without replacement of the glycerin.

Commissioner Linkey asked if we store them for more than 6 months are the membranes still going to work. Mr. Pampuch stated generally you don't want to store them long term but a year to 6 months would be ok. Mr. Pampuch explained they would like to store them at the water treatment plant where they will be used so really the best place to store. Mr. Pampuch explained the membranes come with a 10-year warranty; the first two years will be a full replacement warranty with the remaining 8 years pro-rated. The warranty typically commences upon delivery of the equipment to the site and funding reimbursement should not be impacted by pre-ordering ahead of approval. Mr. Pampuch discussed the American Rescue Plan Funds and said that he heard from Chris Roger that there is 400 pages of changes so this would have to be reviewed to make sure the town would get a reimbursement so that would be something you would need to look into. Generally, when you get funding for MDE they have specific requirements about special buying or equal products, its generally not sole sourced. In this insist we already have a construction plan based around this product, so it only makes sense to utilize that same product that is already there.

Mr. Patchell responded that we have received half of the funding already so it's not like the town would need reimbursed. We have the funds available to move forward with the first half of this project. Once the bidding process gets started and the bid start receiving the bids, we think we have about 50% of what the project costs.

Mr. Smith added that the original plan was for the town to purchase the membranes up front but is reconsidering after discussions with Mr. Patchell. His thinking is typically you have the successful bidder, and they are responsible for if it gets here in time, they are also responsible for the storage and they are also responsible for putting it in without damaging and guarantee the warranty. Mr. Smith explained he does have concerns that the units could get damaged, so he does recommend having the winning bidder be responsible.

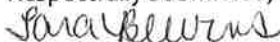
Commissioner Linkey asked about not replacing the membranes which would cause the plant to operate longer hours. If the membranes do not come in on time we would not be out of water. Mr. Smith stated we can still produce the water and the negative affect would be the wear on the membranes that we aren't replacing.

Mr. Pampuch spoke about the lead time and how that could change if the bidder purchases the membranes, but he does agree the smoothest way would have everything done in one house. He recommended having the winning bidder be responsible for ordering, storing, and installing the membranes. Mr. Smith asked Mr. Pampuch if that could be worded in the pre-bid package to say we would buy the membranes and store them, we are looking for a little more of a safeguard. Mr. Pampuch responded that he would need to think about that some more and compare what they have done in the past.

Commissioner Taylor asked if we leave the ordering of the membranes up to the contractor wouldn't that change the lead time. Mr. Pampuch stated the lead time is 26 to 30 weeks for the membranes. Commissioner Taylor also stated that by the time the new membranes are installed the Great Wolf Lodge would already be up and running for about four months and he is concerned that will be too much for the two membranes we currently have. If we were to lose one of those membranes during that time that Great Wolf comes online, it would be catastrophic for the town. Commissioner Taylor stated he is worried about the lead time.

Mr. Patchell stated that they can only be stored up to 6 months so that would tell us when they need to be ordered by. This is information and there are a lot of moving parts so that the board knows what's going on with this project.

At 6:58 p.m. **Motion** made by Commissioner Snelling and seconded by Commissioner Taylor to adjourn Special meeting and go into Town Meeting.

Respectfully Submitted,

Tara Blevins
Billing Clerk