

Town of Perryville  
Special Meeting Minutes  
October 20, 2020 7:15 pm Town Hall Meeting Room

Mayor: Robert R. Ashby Jr., Commissioners: Robert Taylor, Timothy Snelling, Christina Aldridge, Assistant Town Administrator: Cathy McCardell, Planning and Zoning Director: Dianna Battaglia, Town Clerk: Jackie Sample.

Remote Participation: Commissioners Michelle Linkey and Robert Taylor, Town Administrator: Denise Breder

Mayor Ashby called the October 20, 2020 Special Meeting to order at 7:15 p.m. and announced that Commissioner Linkey and Commissioner Taylor were attending via speaker phone. He confirmed that Commissioner Linkey and Commissioner Taylor could hear the members of the board and that they could hear them and that all votes taken at this meeting will be taken by roll call vote.

**Motion** was made by Commissioner Snelling and seconded by Commissioner Taylor to approve the remote participation requests. **Roll Call Vote:** Commissioner Linkey, Aye, Commissioner Taylor, Aye, Commissioner Snelling, Aye, Commissioner Aldridge: Aye, Mayor Ashby, Aye. **All in Favor: Motion Carried.**

**Approval of October 20, 2020 Special Meeting Agenda**

**Motion** was made by Commissioner Taylor and seconded by Commissioner Aldridge to approve the October 20, 2020 Special Meeting Agenda as written. **Roll Call Vote:** Commissioner Linkey, Aye, Commissioner Taylor, Aye, Commissioner Snelling, Aye, Commissioner Aldridge: Aye, Mayor Ashby, Aye. **All in Favor: Motion Carried.**

**Budget Amendment Ordinance 2020-14 -Deb Laubach**

Mayor Ashby asked Ms. Laubach to introduce Budget Amendment Ordinance 2020-14. Ms. Laubach introduced it as follows: For the purpose of amending the adopted budget for the Town of Perryville for the fiscal year beginning July 1, 2020, and ending June 30, 2021, to appropriate for certain purposes certain funds and generally related to amendment of the Town's FY 2021 budget.

**Extension of Contract for current Auditors - Deb Laubach**

Ms. Laubach was requesting a motion for an extension of the contract with our current auditors and is recommending an extension of 4 years, which would be two 2-year extensions. A contract will be formalized once approved.

**Motion** was made by Commissioner Taylor and seconded by Commissioner Aldridge to extend the contract with the auditors for the next four years. **Roll Call Vote:** Commissioner Linkey, Aye, Commissioner Taylor, Aye, Commissioner Snelling, Aye, Commissioner Aldridge: Aye, Mayor Ashby, Aye. **All in Favor: Motion Carried.**

## **Chesapeake Overlook Parkway Road Dedication - Dianna**

Ms. Battaglia had stated in the Work Session that we have the Deed of Dedication with the metes and bounds description and the plat that shows that section of road designated to the Town of Perryville as a Town road.

**Motion** was made by Commissioner Snelling and seconded by Commissioner Aldridge to approve the Chesapeake Overlook Parkway Road dedication.

Commissioner Linkey inquired if we need to add something to this motion, wasn't something mentioned that may or may not have been done to the road.

Mayor Ashby responded that it was the asphalt topper, and he asked Ms. Breder if she recalls if that is how that went, if they were not going to put the top coat on until all of the construction was done.

Ms. Breder was not sure, but believes there is a bond posted by Stewart for finishing the roadway, but her biggest concern right now is that we still have not received the Title report that Mr. Sussman has to review.

Mayor Ashby responded that he will not sign it until we get that.

Commissioner Linkey inquired if we can table this until all of the information is received.

Mayor Ashby responded that we cannot, he will not sign it until we get the Title dedication.

Ms. Breder stated that we can amend the motion to say upon receipt of the title, that it can be approved.

Mayor Ashby responded that we do not have to do that he does not have to sign it until we get the title.

Commissioner Linkey asked what about the asphalt.

Ms. Breder responded that there is a bond posted for completion of the road.

Commissioner Taylor inquired if the bond was filed with the Town of Perryville, or with the County.

Ms. Breder responded that it is with the Town of Perryville.

Mayor Ashby stated that he will not sign the dedication until the Title search is received, which was supposed to be today.

The original motion was brought forward for a vote.

**Motion** was made by Commissioner Snelling and seconded by Commissioner Aldridge to approve the Chesapeake Overlook Parkway Road dedication. **Roll Call Vote:** Commissioner

Linkey, Aye, Commissioner Taylor, Aye, Commissioner Snelling, Aye, Commissioner Aldridge: Aye, Mayor Ashby, Aye. **All in Favor: Motion Carried.**

**Resolution 2020-14 Recognition of Economic Development Week - Dianna**

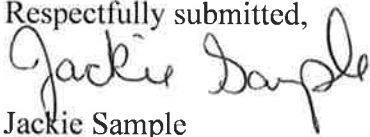
Ms. Battaglia requested a motion be made to proclaim the week of October 19-23 as Economic Development Week.

**Motion** was made by Commissioner Aldridge and seconded by Commissioner Snelling to approve Resolution 2020-14 Recognition of Economic Development Week. **Roll Call Vote:** Commissioner Linkey, Aye, Commissioner Taylor, Aye, Commissioner Snelling, Aye, Commissioner Aldridge: Aye, Mayor Ashby, Aye. **All in Favor: Motion Carried.**

**Motion** was made by Commissioner Taylor and seconded by Commissioner Aldridge to adjourn the Special Meeting at 7:26 p.m. and go into a closed session under General Provisions Article §3-305, (1) to discuss (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; (ii) any other personnel matter that affects one or more specific individuals. **Roll Call Vote:** Commissioner Linkey, Aye, Commissioner Taylor, Aye, Commissioner Snelling, Aye, Commissioner Aldridge: Aye, Mayor Ashby, Aye. **All in Favor: Motion Carried.**

Commissioner Linkey asked for confirmation that the Closed Session was to be a separate webinar. Mayor Ashby confirmed that it would be and there would be a brief break in between to get things running.

Respectfully submitted,



Jackie Sample  
Perryville Town Clerk



**TOWN OF PERRYVILLE**  
**FORM OF STATEMENT FOR CLOSING A MEETING**  
(FROM OPEN MEETINGS MANUAL - APPENDIX C)

Location: Perryville Town Hall Date: 10/20/2020 Time: 7:26 p.m.  
Motion By: Commissioner Taylor Seconded By: Commissioner Aldridge

**VOTE TO CLOSE SESSION:**

	AYE	NAY	ABSTAIN	ABSENT
Mayor Ashby	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Linkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Snelling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Aldridge	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**STATUTORY AUTHORITY TO CLOSE SESSION**

General Provisions Article §3-305(b):

☒ (1) To discuss:

(i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or

(ii) any other personnel matter that affects one or more specific individuals;

☐ (2) To protect the privacy or reputation of an individual with respect to a matter that is not related to public business;

☐ (3) To consider the acquisition of real property for a public purpose and matters directly related to the acquisition;

☐ (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;

☐ (5) To consider the investment of public funds;

☐ (6) To consider the marketing of public securities;

☐ (7) To consult with counsel to obtain legal advice;

☐ (8) To consult with staff, consultants, or other individuals about pending or potential litigation;

☐ (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;

☐ (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:

(i) the deployment of fire and police services and staff; and

(ii) the development and implementation of emergency plans;

☐ (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

☐ (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

☐ (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

☐ (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

**FOR EACH CITATION CHECKED ABOVE, THE REASON FOR CLOSING AND THE TOPICS TO BE DISCUSSED:**

To discuss vacation carryover for employees

  
Signature of Presiding Officer