

Staff Reports from Town Meetings

- Town Administrator's Report
- Treasurer's Report
- Planning Department Report
- Administration Report
- Engineers Report
- Police Dept./Outreach Dept. Reports
- Public Works Report
- Parks Report
- Water Plant Report
- Wastewater Plant Report

**Town Administrator's Report
Town of Perryville, MD
For the September 2, 2014 Meeting**

Project Status Updates:

- **Cable TV Franchise Agreement:** We are still looking for Focus Group members so we can do the Needs Assessment associated with the cable franchise agreement. We have two residents committed to participate, but we still need two members of the business community to complete the focus group. Additionally, a conference call was held with Atlantic Broadband on August 27, 2014 to discuss recent upgrades and service in town.
- **Charter** – The Charter Amendments that were approved at the July Town Meeting have been advertised as required, and went into effect on August 20. Notification has been made to the Department of Legislative Services of these changes, and the website has been updated with the charter amendments included.
- **Grants - Façade, Revitalization and 501(c):** All of the FY 2014 grant funding is committed to projects. Updates on the Revitalization and Façade projects are attached. An update on the 501(c) grants follows:

501(c) Grants - All of the 501(c) grants issued in FY 2014 are complete. \$20,000 was budgeted for FY 2015 for grants to non-profits, but a budget amendment needs to be done for \$5,910 to move forward funds that were allocated last fiscal year for one of the grantees, but for which the check was cut in the current fiscal year. A Notice of Funding Availability was advertised with a meeting for potential applicants was held on August 12. The grant applications for FY 2015 funding were due on August 29, 2015.

- **Perryville Greenway Committee:** A Perryville Greenway Committee meeting was held on August 29, 2014. The next meeting is tentatively scheduled for October 22, 2014 at 10am.
- **MARC Maintenance and Layover Facility:** Now that the reimbursement agreement has been executed, the review of the planned water and sewer infrastructure is in process.
- **Municipal Complex:** A letter was sent to Rob Manns of Manns Woodward Architects temporarily suspending work on the Phase I Police Department project and requesting to work with Mr. Manns to find a suitable stopping point for the temporary delay. Ralph Ryan, Town Engineer, is looking at options for a suitable stormwater outfall both west and east of the railroad tracks.
- **Minesweeper Float: NO UPDATE:** Staff will, as time allows, be fixing up the minesweeper float for eventual display.
- **Reservoir / Dam:** Refer to Ralph Ryan's report for additional updates on the dam project.
- **Susquehanna River Bridge Reconstruction and Expansion Project (Amtrak):** Maryland Department of Transportation held a Cecil County meeting for public input on August 13th from 5 – 8pm at Minker Hall.
- **VA EUL: NO UPDATE**
- **Wastewater:**
 - **MDE Delegation Agreement, Town Code Changes and Implementation of a**

wastewater pre-treatment program: NO UPDATE: Sue Ford of CBKN has submitted a draft amendment to the Town Wastewater Code. DBF has submitted a proposal to assist the Town with the Code review and pre-treatment program. There was no funding left in the FY'14 budget to continue this initiative; however, there is funding in the FY'15 budget. This project is temporarily on hold due to changes in staffing at the wastewater plant.

- **Repair needed:** There is a repair needed at the wastewater plant to the stainless steel cage under the float assembly for SBR 1. The float and cage are manufactured as one unit and to replace the entire unit, the part alone would be around \$15,000. The town is working with a contractor to see if it is possible to have the repair locally fabricated at a metal shop, which could save a significant amount of money if it can be done. The cost to pull the float assembly and transport it to the metal shop is roughly \$1,000. The plant is currently in compliance with the NPDES permit, but this is an integral part of the process at the wastewater plant, and the repair must be made in order to remain in compliance.
- **Water:**
 - **Water Plant alternate access:** Mayor Eberhardt, Commissioner Fox and I met with Norfolk Southern Rep., Kelle Williams on July 11, 2014. Ms. Williams is a Senior Property Agent in the Real Estate Department. She was familiar with the access that the Town is looking for and seemed very willing to help the town get the needed access easement/authorization. In follow up to our meeting, Ms. Williams let me know that she is waiting on Senior Management for approval of a lease at \$250/year. I do not yet have the language of the lease to submit to Mr. Sussman for review.
- **Website Request for Proposals (RFP):** The website is live, and will be fine-tuned as needed. Unfortunately, due to a problem with the company that previously provided email service to the Town, we abruptly changed email. The new email is up and running and we are working to address functionality issues.
- **Welcome Signage / Digital Signage: NO UPDATE:** July 14, 2014 Had a phone discussion with Fred Sussman regarding the MOU with the State for 'Welcome to Perryville' signs. The preferred digital signs cannot be put in the SHA right-of-way, but the welcome sign can still be installed as discussed. The agreement will be included on the August work session for discussion. Mary Ann Skilling, Amanda Hickman and I are looking at alternative placement for the proposed digital signs on MD 222 near the intersection with Franklin Street. Apparently, the Town right-of-way for that road is significantly wider than the roadway itself. This can also be discussed at the work session.
- **General Government:**
 - Did follow up work to both last month's Town meeting and the work session.
 - Worked on various personnel related issues. Due to the confidential nature of the personnel work, no further report will be given on this issue.
 - Attended to miscellaneous Town business including: communicating with Department Heads on issues related to their departments giving guidance and assistance where needed, wrote and sent various memos to staff as well as other governmental agencies, responded to inquiries from the press, reviewed and approved time sheets and leave requests, reviewed accounts payable check runs

- and A/R aging reports, proof-read minutes to meetings.
 - Reviewed and approved P.O.'s and invoices on things that I am working on for the Town directly. Forwarded the invoices to accounting for payment.
- **Other Meetings:**
 - August 1, 2014 Met with Wib Pumpaly, Charlestown Town Administrator, to discuss town operational issues.
 - August 5, 2014 Prepared for and attended the Town Meeting.
 - August 7, 2014 Attended a meeting with Chief Wernz at the Department of Emergency Services in Elkton regarding transportation of crude oil by rail.
 - August 8, 2014 Prepared for and attended a Staff Meeting. Topics discussed included: Departmental Reports, review of Town meeting / work session, website updates, and events to include road closure notification. The next meeting is tentatively scheduled for September 3, 2014 at 10am.
 - August 8, 2014 In follow up to last month's report on the possibility of having to vote on a letter agreement for the Tourist Area and Corridor (TAC) signage plan, the State did not request a letter of acceptance; instead they just asked if the Town was agreeable to the signage plan. I responded that the signage plan was fine.
 - August 19, 2014 Prepared for and attended the Mayor and Commissioner work session.
 - August 20, 2014 Met with staff, Amy Yackanech, Aaron Ashford, and Larry Frazier regarding accounting for water loss (the difference between the amount of potable water that is produced versus how much is billed).
 - August 25, 2014 Mary Ann Skilling and I attended a meeting with Cecil County representatives regarding Cedar Corner Road. We discussed ways to minimize cut-through traffic and speeding on Cedar Corner Road. Since most of the residents with Cedar Corner Road addresses or that live within the Gotham Bush neighborhood are town residents, the county staff stated that they would rely on the town to make the decision as to whether or not to make the underpass one-way. Due to the curve in the road and the existing stop signs, the Town cannot put speed humps or bumps on the town owned portion of the road. The County reps stated that they do not use speed humps and bumps. Another option that was discussed is putting a 3-way stop at the entrance to the proposed new development and a stop sign at the underpass. By doing this, traffic would be slowed down (particularly if combined with periodic enforcement) and it may deter some from using the roadway as a cut-through. Additionally, for safety reasons, there would be mirrors placed at the underpass.
 - August 26, 2014 Attended a meeting with USDA at Cecil College scheduled by Delegate Rudolph. The meeting was to discuss potential funding sources for projects; for Perryville, the project discussed was getting electricity to the Community Park.

Fiscal 2014 - Revitalization and Façade Grant Updates

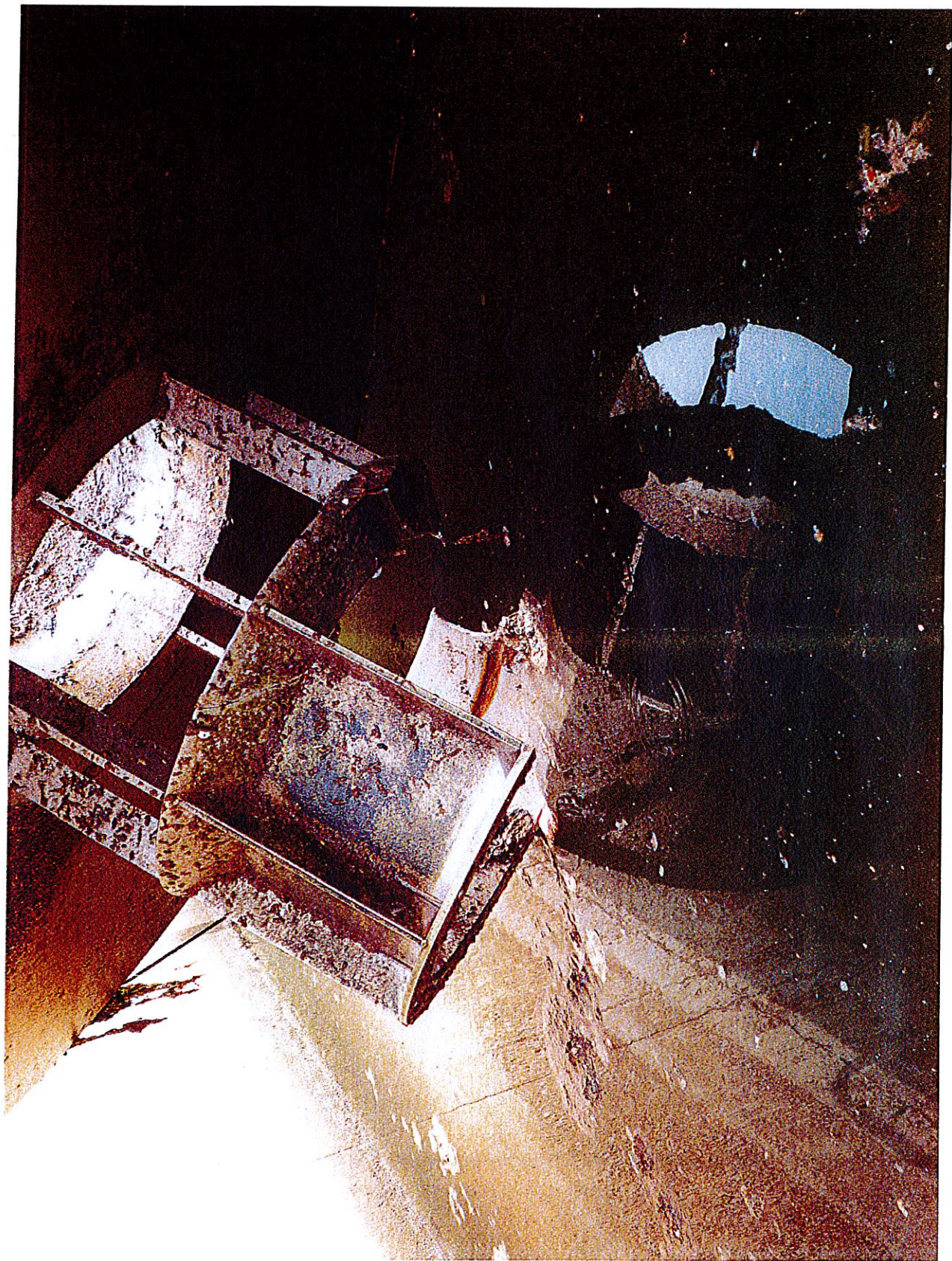
Revitalization Grants

Arthur Wood	\$9,297
• Complete, paid check number 114 dated June 19, 2014	
Theresa Cantone	\$9,036
• Complete, paid check number 115 dated July 10, 2014.	
Robert Bailey	\$14,688.75
• Modification approved. Project started August 11.	
Arrowhead Properties, LLC	<u>\$10,978.25</u>
Contractor delays. Start date pushed to September.	
Total Revitalization	\$44,000

Façade Grants

Lori Thompson	\$10,012.50
• Complete; paid check number 024633	
Tony Barber	\$3,840
• Timing is an issue; will be completing project in fall.	
Kim and Dorothy Kreckman	\$831
• Expect renovations to be completed by end of August.	
Georgine Porter	\$14,627.75
• Trees trimmed/cut down; waiting on windows to come in.	
Arrowhead Properties, LLC	<u>\$20,688.75</u>
• Contractor delays. Start date pushed to September.	
Total Façade	\$50,000

Note: information on Revitalization and Façade Grants provided by the Planning Dept.



Treasurer's Report
Town of Perryville, Maryland
September 2, 2014

Projects:

- **FY14 Audit**
 - Review of FY14 Engagement Letter
 - Agreement signed and returned
 - Preliminary Audit Requests
 - Working on balance sheet Acct Recons
 - Sending need list items to auditors
 - Auditors on site – July 30th
 - Auditors on site
 - Aug 25th to Aug 29th
 - Prepare MD&A
 - Presentation of Final Audit – possibly in December
- **Susquehanna Overlook, LLC**
 - Received \$60,000 – December 27th
 - Funds used to purchase 2014 Ford Explorer for Police
 - Reconciliation of funds used and reimbursement of funds to be returned - September 2014.
- **Copier Lease**
 - Review of proposals received to replace Copier Lease agreements for Town Hall Copiers (2).
 - Discussion at May's work session
 - Working with Comm. Linkey to present something to the Board
 - Board approved agreement with Toshiba at July's Town meeting
 - Toshiba copiers' installed July 30th
 - Old copier lease to be cancelled in September 2014.
- **Retention Policy**
 - Discussion at May's work session
 - To be discussed further - TBD
- **Bids**
 - Heating / Propane
 - Alger Oil won the bid December 2013
 - Portable Toilets
 - A Flush Away won the bid March 2014
 - Chemicals
 - Various vendor's won the bid May 2014
 - Trash Removal – To be voted on by the Board at May's Town Meeting.
 - BFI / Republic Services won the bid May 2014
 - Snow Removal
 - Contract with McGuirk for 3 years (FY15-FY17)
- **Water & Sewer Rates - Complete**
 - Discussed at December's work session
 - Discussed at January's work session and revised
 - Approved at February's Town Meeting

Treasurer's Report
Town of Perryville, Maryland
September 2, 2014

- **FY15 Budget - Complete**
 - Scheduled to begin February 2014
 - Budget Calendar – posted on Town's Website
 - Feb. 14th – Constant Yield Due from State – emailed to Board on 02/19/14.
 - Budget Work Session – Tuesday, March 25, 2014 @ 6:30pm
 - Budget Work Session W&S Fund – Thursday, April 3, 2014 @ 6:30 pm
 - Budget Work Session Gen. Fund – Tuesday, April 8, 2014 @ 6:30 pm
 - Final Budget Work Session – Thursday, April 10, 2014 @ 6:30 pm
 - Budget Hearing – Tuesday, April 22, 2014 @ 6:30 pm
 - Adoption of Budget – Tuesday, May 6, 2014 @ Town Meeting
 - Letters mailed to State and County – May 9, 2014
 - Adoption of Budget Ordinance – Tuesday, June 3, 2014 @ Town Meeting
- **Local Impact spending plan for FY15-FY17 - Complete**
 - November 21st - Public Meeting with Board review and discussion.
 - Meeting minutes approved at Jan. 7th Town Meeting
 - Jan 2014 - Submission of plans to Local Development Council (LDC).
 - Multi-year budget sent to LDC on Dec. 16th
 - Feb 2014 – LDC meeting to review and make recommendations on plan submitted. – Plan approved by LDC (03-26-14)
 - May 2014 – Adoption of multi-year plan with Budget.
- **LGIT Renewal – Due via Member Portal on June 27th - Complete**
 - Submitted to LGIT on June 23rd.

Meetings attended:

- August 8th - Department Head staff meeting
- August 12th – 501c Grant Open House
- August 19th - Town Work Session

August 2014 Statistics:

- 118 purchase orders were processed totaling \$383,257.61.
- 98 accounts payable checks were processed totaling \$162,107.84.
- Invoices were sent out totaling \$1,220,074.21 which includes the Personal Property tax IKEA invoice totaling \$1,205,739.97.
- Processed cash & equivalent receipts totaling \$1,322,458.50 which includes Town Real Estate taxes collected and received from Cecil County totaling \$905,976.47.
- On August 8th, received June's Slot revenue from Cecil County totaling \$94,759.84. We are anticipating \$100,949.51 for July's Slot Revenue.

Mayor & Commissioners
Planning Department Report for the Month of August 2014

Reminder: The Planning Commission is in need of two members.

Zoning Certificates – Processed five (5) certificates and reviewed application for compliance with the Town's zoning regulations; none within the Critical Area; reviewing two installed structures without permit with both submitting application for variance; one is within the Critical Area.

Meetings –8/5 Commissioners' Meeting; 8/8 Staff meeting; 8/12 meeting with owner of Woodlands property to discuss development options; Grant Information Meeting for 501(c) Grant applicants; 8/19 Work Session; 8/21 Conference call with Cecil County Permits & Inspections regarding fire damage on Susquehanna Avenue; 8/22 Meeting with staff to discuss options for condemned properties due to fire on Susquehanna Avenue (710,712,714, 716 and 724); 8/25 Meeting with Cecil County Roads and Planning Department regarding options for Cedar Corner Road; 8/25-29 Attended Advanced Floodplain Management Concepts class at EMI; 8/29 Greenway meeting, Picnic.

Planning Commission Meetings – No meeting was held in August.

Board of Appeals – No hearing was held in August.

Projects, Reports and Agreements:

- Continue to work with and DBF, URS and MARC consultants on the water and sewer study for the maintenance and layover facility.
- Met with Ronnie Carpenter regarding information and soil borings required to finalize stormwater design for Lower Ferry Park.
- Continue to work on finalizing contracts with Economic Development Coordinator for Façade and Revitalization Grants and monitoring project.
- Continued researching and collecting data for the Maryland Sustainable Communities application.
- Continue to work with staff and consultant on Subdivision Regulation update.
- Finalize Public Works and Landscape Agreements for the Frenchman Land Company warehouse project.
- Reviewed fee schedule for updates
- Reviewed Cecil County Master Water and Sewer Plan for potential update.

Code Enforcement

- Wrote 6 violation letters
- Abated 2 grass violations, wrote citations for violation abatement
- Continued to receive complaints, meet with property owners and conduct site visits
- 8/19 Work Session
- 8/21 Conference call with Cecil County Permits & Inspections regarding fire damage on Susquehanna Avenue

- 8/22 met with County inspector and DPW at Susquehanna properties, condemned additional property
- 8/22 & 8/27 Staff meeting to discuss condemned properties due to fire on Susquehanna

Landlord Tenant Board – No meeting held. The board now needs a tenant rep., alternative tenant rep. and alternative landlord rep.

Economic Development

FARMER'S MARKET:

- Diligently trying to recruit a dairy farm, meat farm, and winery.
- One new vendor started at the Perryville Farmers' Market – Essential Earle's.
- Scheduled two music nights for September Market.

MEETINGS:

- Continued outreach to area businesses.
- Discussions with Amy Seitz, MD Main Street Coordinator - Site visit for Main Street Program tentatively set for September 26 or September 29 (waiting on confirmation)
- Attended ribbon cutting of Habitat House in Charlestown

GRANT OPPORTUNITIES:

- Presented request of modification of Revitalization Grant Application to Work Session
- Researched, completed, and submitted a grant application to Lowe's for shrubs, trees, grasses, landscaping materials, and playground equipment for Lower Ferry Park. Grant amount: \$17,341.89.
- Followed up on current grant recipients grant status.

Sewer Capacity Management – Finalized the 2013 Capacity Analysis Report.

Accounting – The Planning Department continues to generate monthly invoices for projects and Code Enforcement.

ADMINISTRATION REPORT

August 2014

In Process: Rodgers Tavern

- MHAA 2010 & 2011 Final payment has been received.
- ADA Bathroom and all bathroom fixtures – September 2014
- Repointing and porch repair – September 2014
- Interior Painting – September 2014

Events:

- Farmers Market
- Employee Picnic

Personnel Manual:

Updated:

- Increase in water/sewer rates to start July 1, 2014 that will be billed October 15, 2014. This is a three year increase.
- Cafeteria Plan 125 approved
- Approved contract with Unison for Postage Machine.
- New web site went live August 8th. New email went live approximately August 21st.

Statistics:

- There were 12 boat ramp stickers sold. Last one sold 357.
- Processed 2 payrolls. Along with A/P checks pertaining to Payroll and taxes.
- Processed 11 Deeds.
- Late Notices went out on August 18th and are due September 8th.
- 10 Pavilion Rentals
- 1 dog tag was sold

1) Projects

a) Reservoir Road Dam

- i) Reservoir is maintaining minimal water levels and is still too low to physically use the Town's siphon. Reservoir level drained down by at least 2 feet. Contacted Innovative Cutting, INC, this company has experience breaching dams and has given the Town a quote (\$7,200) to breach the dam with a series of twelve drilled holes 4" in diameter at elevations the Town dictates for up to two site visitations. I believe that drilling holes in the dam would be the cheapest and simplest method to permanently maintain a low reservoir water level, as opposed to the more expensive options of completely removing the dam using heavy construction equipment. Must set up work session meeting with Town Board to discuss options.

b) Elm Street & Otsego Street

- i) Submitting the SWM report to Cecil DPW in order to warrant a waiver to build and service SWM facilities and the maintenance of traffic during construction.

c) Town Hall Site

- i) Gave presentation to Town Board members concerning Town Hall site drainage. Provided cost estimates for both the Otsego Street and RR ditch outfall solutions. Visited the Neff Property on 8-20-14 with Mayor Eberhardt and Commissioner Fox to inspect the current RR ditch and condition. The RR ditch is currently in very poor condition. Instead of water flowing as a ditch, water frequently ponds up along the ditch due to sediment and debris. ARRO is currently contracted to survey the RR ditch located on the Neff property and will have results within a couple of weeks. Currently doing a cost estimate analysis for a storm drain system along the westside of the RR lines. Cost is highly dependent on support by property owners affected by the proposed project. The Town doesn't own any of the property along the west or eastside of the RR lines. The storm drain system along the westside of the RR tracks will involve Jack and Bore agreements with CSX, Norfolk Southern, Amtrak, and drainage / utility easements by seven private property owners including Delmarva and the American Legion.
- ii) Waiting on Little League Officials and Town Board Members to agree with the little league lease meets and bounds. Once the Little League Officials agree, McCrone will submit plans and documents to the county to finalize.

d) Dollar General

- i) Currently reviewing concept plans submitted by Frederick Ward Associates. Will review the proposed water & sewer utilities for the site.



Perryville Police Department

448 Otsego Street, P.O. Box 511 Perryville, MD 21903

Charles V. Wernz, Jr.
Chief of Police

TELEPHONE: 410-642-3725

FAX: 410-642-3724

James L. Eberhardt
Mayor

Monthly Report August 2014

Current Projects

- Cecil County Chiefs are working with a consultant for the new CAD / RMS. Committee selected Sun Guard.
-

- Hosted National Night Out with PPD Outreach and PVFD.
-

- GOCCP conducted an audit of the PD's juvenile records and procedures. 100% compliance.
-

- Currently working with finance on State Aid for Police Protection Grant.
-

- Provided support for the MSPF (Maryland Strategic Prevention Framework) providing patrols to support juvenile drug and alcohol prevention.
-

Perryville Police Department Monthly Police Report
AUGUST, 2014

	June	July	August	Year to Date 2014			
ROBBERY	0	0	0	1			
ASSAULT	2	3	1	19			
BURGLARY	0	0	3	7			
THEFT	5	6	6	53			
Auto Theft	0	0	0	1			
CDS	2	1	1	16			
DISORDERLY	0	0	0	3			
MDOP	2	1	0	7			
ADULT ARREST	13	13	17	112			
JUVENILE ARREST	3	1	0	4			
Referrals to Outreach	1	0	0	1			
CITATIONS	23	10	20	114			
WARNINGS	17	33	18	127			
SEROS	2	0	0	4			
ACCIDENTS	15	4	8	82			
52 (Investigated)	6	1	3	20			
89 (no Investigation)	9	3	5	62			
Total calls for Service	336	374	391	2605			

August 27, 2014

Perryville Police Department

Outreach Program

Town Report

August 2014

Overall Monthly Attendance: 201

Number of New Referrals: 0

Number of New Members: 1

Announcements:

The Outreach Program's Back to School Supplies Drive had a successful turnout this year! All through donations, we were able to supply over 30 children of all ages with supplies! Thank you to everyone involved in making this happen!

The Outreach Program would like to thank the Perryville Police Department and the Perryville Fire Company for another successful National Night Out! Families throughout the community were able to gain insight into how emergency personnel keep our community safe – from dismantling a car to watching Ziggy fight crime! People of all ages had an excellent night, and the efforts of those involved in making this happen are greatly appreciated!

The Outreach Program will be hosting an autumn cookout and bonfire on September 26 at 3-7 PM for active members. We would like to extend an invitation to all town employees.

The Outreach Program also participated in Community Garden work, Adopt-A-Highway and Park Clean Up, along with other usual monthly activities. Please like our FaceBook page and share any good news or activities you see within our community.

DPW Report- August 2014

Projects/Other Events:

Crosswalks/Detectable Warning Devices:

- DPW has installed more detectable warning devices in the Beacon Point neighborhood as sidewalk repairs are made.

Traffic Calming:

- DPW staff continues to investigate costs associated with other traffic calming devices (i.e speed humps, speed bumps, rumble strips, etc) that may be used in other areas of town to reduce speeding.
- DPW began installing more stop bars at intersections throughout town as part of a traffic calming measure.

Paving/Sidewalk Repairs:

- The Frenchtown Overlay project has started the week of August 25th. The project will take several weeks to complete. Necessary patching repairs will be made first, followed by an overlay of the entire section of roadway.
- DPW Staff has continues to repair potholes throughout town that had developed as a result of the aggressive winter weather. Areas in Penny Lane and Gotham Bush have been addressed.
- Several sections of broken/sunken sidewalk were replaced in the Beacon Point and Gales Manor neighborhoods. Repairing of sidewalks will continue throughout the coming months.

Water/Sewer/Stormwater:

- Two hydrants needed to replace obsolete hydrants in town have been received by the DPW. A Purchase Order for the installation has been obtained and we are waiting on the contractor for an accurate installation date.
- Wet wells at the lift stations throughout town were cleaned as part of a preventive maintenance measure.

Training:

- Three DPW employees took the Collection Testing required to renew Collection Licensing.

Town Events:

- DPW staff assisted the Perryville Police Department in setup/cleanup during the "Night Out" event held at the Perryville Fire House.

Weather Related Events:

- DPW cleaned storm drains and prepared for a heavy rain event during the month of August. There were no issues caused by the storm.

Other:

- The stand-by generator installation has been completed at the Public Works Building.
- Used slope mower to mow banks along Frenchtown Road and Sumpter Drive.
- Rain gutters have been cleaned at the Town Hall and the Outreach building.
- Battery was replaced in Town Hall stand by generator to assure proper operation during a power outage.

Daily Events:

- **Waste Water** -Check pumping stations to assure that all equipment is operating properly.
- **Flags**- Raised at locations throughout town. (Aiken Avenue, Town Hall, Community Center and Rodgers Tavern)
- **Utility markings**- utility markings throughout town are completed for contractors that are doing underground construction within town limits.
- **Work orders**- Meter readings, leak detection, re-reads, building repairs, vehicle repairs, etc.
- **Maintenance and repairs**- All town owned equipment by performing oil changes, repair fuel lines, grease fittings, replace brakes, etc. DPW also maintains infrastructure by cleaning storm drains, cleaning waste water collection lines, etc. A vehicle lift was installed in the DPW building to allow for a more efficient vehicle maintenance program.
- **Building Maintenance** – A DPW employee is performing monthly facility inspections and making repairs and addressing issues as needed.
- **Mowing** - DPW has continues with grass cutting responsibilities at the town owned properties. i.e, Town Hall, Community Center, Police Department, Lift Stations, Elevated Water Tanks, DPW Building, etc.

Monthly/Scheduled events:

- **Bulk Trash** -picked up for those residents who scheduled for a removal.
- **Yard waste** –On the first and third Tuesday in July, DPW staff picked up yard waste throughout town for all residents who placed items at the curbside for removal.
- **Fire Hydrants/ Extinguishers** –Fire hydrants will be flushed again in October 2014. Fire Extinguishers are inspected monthly to check for defects, loss of pressure, cracks in the hoses, etc.

Month of August (Parks Dept.)

- 8/5/2014- inspections on all playground equipment and park buildings for the Town of Perryville
- 5 yds. topsoil to fill low spots at boat ramp, community park, and Rodgers Tavern
- Moved park signs from park rd. next to Wastewater plant to the new park gate entrance
- Mowed park rd. with slope mower also parts of ice house park and VA trail
- Rotor tilled volley ball courts (sand)
- Serviced zero turn mowers (change oil,grease,ckeck belts for ware
- Tighten nets on tennis court
- Inspect fishing pier
- Inspect Lower Ferry Pier
- Trim trees along walking trail, VA trail
- Still waiting on Little League to put bleachers together in our storage building
- Open drains and weed eat, park rd

Monthly Report for Water Treatment Plant For August 2014

- Produced 12.2 million gallons of drinking water
- Learned through the use of new Monthly Operating Report from the state. That we are using between 1 And 1.5 million gallons of water for backwashing per month. This accounts for over 10% of our water loss.
- Parts have been ordered for repairing a leaking sluice gate on filter number 4.
- All samples are up to date.
- All of the water plant employees have been great about modifying their hours so that we can reduce the amount of overtime as much as possible, since we are short staffed.
- All of the turbidity meters and flow meters have had their certified calibrations done by WG Malden. This is a State requirement.

Wastewater Plant Report- August 2014 for September Town Meeting

- Treated 20.6 million gallons of sewage from which 6.6 million gallons came from the VA
- 8-14 accurate air servicing air conditioner
- 8-5 public works fixing mower
- 8-11 EESCO pulling SBR#1 mixer motor and checking out SBR#1 float
- 8-13 heavy rain event 6inch of rain in 19 hours plant ran good only problem was the #1 filter motor went out D&P Electric came and reset the motor
- 8-19 Bill from EESCO checking out fine screener Alvin & Steve from public works taking bad parts off we are waiting for new parts to come in