## **Town of Perryville Resolution 2020-15**

Resolution of the Town of Perryville\_has approved / is approving the application and receipt of financing for a Façade Improvement, Community Legacy, State Revitalization Programs Project(s) (the "Project") further described in the Community Legacy Application dated October 14, 2020 (the "Application"), to be financed either directly by the Department of Housing and Community Development (the "Department") of the State of Maryland or through other departments or agencies of the State of Maryland.

WHEREAS, the Town of Perryville\_recognizes that there is a significant need for reinvestment and revitalization of the communities in Cecil County / Town of Perryville; and,

WHEREAS, the Department, either through Community Legacy or through other Programs of the Department, or in cooperation with other State departments or agencies, may provide some or all of the financing for the Project (the "Project Financing") in order to assist in making it financially feasible; and

WHEREAS, the Project is located within a priority funding area under Section 5-7B-02 of the Smart Growth Act and the Project will conform to the local zoning code; and

WHEREAS, the applicable law and regulations require approval of the Project and the Project Financing by the Town of Perryville and, where appropriate, by the chief elected executive official of the local subdivision;

NOW, THEREFORE BE IT RESOLVED THAT, the Town of Perryville hereby endorses the Project in the Sustainable Community Area; and, HEREBY approves the request for financial assistance in the form of a grant, up to the amount of \$50,000.00; and

BE IT FURTHER RESOLVED THAT, the chief elected executive official be, and is hereby requested to endorse this Resolution, thereby indicating his approval thereof; and,

BE IT FURTHER RESOLVED THAT, Robert R. Ashby, Jr., Mayor, is hereby authorized to execute documents and take any action necessary to carry out the intent of these resolutions; and,

BE IT FURTHER RESOLVED THAT, copies of this Resolution are sent to the Secretary of the Department of Housing and Community Development of the State of Maryland.

READ AND PASSED THIS 3rd day of November, 2020.

BY ORDER: Mayor Robert R. Ashby, Jr., I hereby certify that Resolution Number 2020-15 is true and correct and duly adopted by the Mayor and Commissioners of the Town of Perryville.

| ATTEST/WITNESS:           | Town of Perryville                    |
|---------------------------|---------------------------------------|
| Jackie Sample, Town Clerk | By: Robert R. Ashby, Jr. Title: Mayor |
|                           | Date: 11/3/2020                       |

Organization: Town of Perryville

**Application Information** 

CL-2021-Perryville-00264

## APPLICANT ORGANIZATION INFORMATION

Review the applicant organization information below.

Organization Legal Name:

Town of Perryville

Organization Name:

Town of Perryville

Federal ID #:

52-6018275

DUNS #:

050806694

Organization Address - Street:

515 Broad Street

P.O. Box 773

Organization Address - City:

Perryville State: MD Zip: 21903

Organization Address - County;

Cecil County

Organization Web Address:

perryvillemd.org

Is the applicant organization information correct? 

Yes No

Is the organization address listed above the same as the mailing address? Ves No

Provide the Primary Contact information for this application. Should the Department have any questions about this application, this person will be contacted by DHCD Program Staff.

**Contact Name:** 

Prefix: Ms. First: Denise MI: L Last: Breder Suffix:

Contact Title:

Town Administrator

Contact Phone Number:

(410) 642-6066

Contact E-mail:

dbreder@perryvillemd.org

Provide the Name and Title of the Executive or Elected Official to whom letters or legal documents should be addressed, should this application be awarded.

**Executive Official Name:** 

Prefix: Mr. First: Robert MI: R Last: Suffix: Jr.

**Executive Official Title:** 

Mayor

### **APPLICATION DETAILS**

Select the DHCD Program for this application: Community Legacy (CL)

Enter a Name for this application's Program or Project:

Organization: Town of Perryville

CL-2021-Perryville-00264

## **Application Information**

Perryville Revitalization

## Enter a Short Description for this application's Program or Project:

This application is to provide funding for Façade improvements to residential and commercial properties in the Perryville S.C. area to encourage revitalization in the Olde Towne area.

## Program/Project Subsequent Phase?

Phase

## APPLICATION REQUEST AMOUNTS

## What type of funds are you requesting?

Capital

Operating/Non-Capital

Both

Capital Amount Requested:

\$50,000.00

Operating/Non-Capital Amount Requested:

\$0

**Total Amount Requested:** 

\$50,000.00

Total Program/Project Cost:

\$52,000.00

Leverage:

\$2,000.00

## PROGRAM/PROJECT ADDRESS LOCATION

The proposed program or project address must be located within the boundaries of a designated Sustainable Community. Use the <u>DHCD Mapper</u> website to identify the proper address details, Sustainable Community name and to generate a map.

For more information about using the DHCD Mapper website, click here for the <u>DHCD Mapper Tool</u>. Instructional Guide/Manual.

### Provide a Primary Program/Project Site Address below:

## Upload the Program/Project Site Location Map:

https://projectportal.dhcd.state.md.us/ Upload/126777 8071077-SustainableCommunity-TownofPerryville.pdf

Select the name of the Sustainable Community:

Cecil | Town of Perryville

## Select All the Counties served by the Program/Project:

Cecil

Organization: Town of Perryville

## **Application Information**

## CL-2021-Perryville-00264

## PROGRAM/PROJECT ADDRESS DESIGNATIONS

In which federal, state, or local designation(s) will this program/project activities occur?

Check all that apply. If none of the activities will occur in any of the designations listed below, check the box for "None of the Above"

For assistance identifying program/project locations and designations, visit and enter an address using the <u>DHCD Neighborhood Revitalization Mapper Tool</u> website.

Arts & Entertainment District Name:

Base Realignment and Closure Zone (BRAC)

Name:

Enterprise Zone

Name:

Local Historic District

Name:

Maryland Heritage Area

Name:

Lower Susquehanna Heritage Greenway Heritage Area

✓ Maryland Scenic Byway

Name:

Lower Susquehanna

National Heritage Area

Name:

National Road Segment

Name:

Opportunity Zone

Tract:

State Designated Transit Oriented Development (TOD)

Name:

## Main Street Designations

Main Street Maryland

Organization: Town of Perryville

CL-2021-Perryville-00264

## **Application Information**

Name:

✓ Main Street Affiliate

Name:

Perryville

Baltimore City Main Street

Name:

✓ OTHER (ie. Priority Funding Area)

Name:

Priority Funding Area

None of the Above (If the program/project does not occur in any of the above listed designations, click this box)

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Additional Program/Project Address Information

Organization: Town of Perryville

In the table below, enter all known additional addresses identified for your program or project.

In cases of a range of multiple addresses on the same block, continuous or non-continuous (e.g. 100-116 East Main Street), you must list each address on a separate line, with all required fields and documents completed.

For assistance in identifying proper address listings, use the DHCD Mapper website.

| Street Address          | City       | State | ZIP   | County |
|-------------------------|------------|-------|-------|--------|
| Primary Address:        |            |       |       |        |
| multiple                | Pernyville | MD    | 21903 | Cecil  |
| Additional Address(es): |            |       |       |        |
| 337 Elm Street          | Perryville | MD    | 21903 | Cecil  |
| 515 Otsego Street       | Perryville | MD    | 21903 | Cecil  |
| 620 Otsego Street       | Perryville | MD    | 21903 | Cecil  |
| 539 Arch Street         | Perryville | MD    | 21903 | Cecil  |
| 543 Cecil Avenue        | Perryville | MD    | 21903 | Cecil  |
| 431 Susquehanna Avenue  | Perryville | MD    | 21903 | Cecil  |
| 604 Susquehanna Avenue  | Perryville | MD    | 21903 | Cecil  |
| 542 Evans Street        | Perryville | MD    | 21903 | Cecil  |

Proposed Program/Project Budget and Financing (25 Points)

## APPLICATION PROGRAM/PROJECT BUDGET TABLE

Organization: Town of Perryville

Instructions: Complete program/project budget indicating activity by line item and source of funding.

\$50,000.00 \$0 Capital Amount Requested:

Operating/Non-Capital Amount Requested:

Total Amount Requested:

Total Program/Project Cost:

\$50,000.00

\$52,000.00

Other Source(s) of Funds Requested Amount(s)

|                                       | Nednested VIII | יבין שוווסחוול אין |            | Charles come | 0000                  |                    |
|---------------------------------------|----------------|--------------------|------------|--------------|-----------------------|--------------------|
| Activity/Use of Funds                 | Capital        | Operating/Non-     | Awardee    | Other Source | Name of Other Sources | Totals By Activity |
|                                       | Amount         | Capital Amount     | Amount     | Amonut       |                       | /Use of Funds      |
| Site Pre-Development Activities       |                |                    |            |              |                       |                    |
| Acauisition                           |                |                    |            |              |                       | 80                 |
| Architectural/ Engineering Design     |                |                    |            |              |                       | \$0                |
| Demolition                            |                |                    |            |              |                       | \$0                |
| Infrastructure                        |                |                    |            |              |                       | \$0                |
| Stabilization                         |                |                    |            |              |                       | \$0                |
| Site Development Activities           |                |                    |            |              |                       |                    |
| New Construction                      |                |                    |            |              |                       | \$0                |
| Rehabilitation / Renovation           | \$50,000.00    |                    | \$2,000.00 |              |                       | \$52,000,00        |
| Operations and Non-Capital Activities |                |                    |            |              |                       |                    |
| Studies (Market/ Feasibility) and     |                |                    |            |              |                       | 0\$                |
| Planning                              |                |                    |            |              |                       |                    |
| Project Administration (Cash)         |                |                    |            |              |                       | \$0                |
| Project Administration (In-Kind)      |                |                    |            |              |                       | 80                 |
| Other Activities or Uses of Funds     |                |                    |            |              |                       |                    |
|                                       |                |                    |            |              |                       | \$0                |
|                                       |                |                    |            |              |                       | \$0                |
|                                       |                |                    |            |              |                       | \$0                |
|                                       |                |                    |            |              |                       | \$0                |
| Totals By Sources of Funds            | \$50,000.00    | \$0                | \$2,000.00 | \$0          |                       | \$52,000.00        |
|                                       |                |                    |            |              |                       |                    |

Proposed Program/Project Budget and Financing (25 Points)

CL-2021-Perryville-00264

Organization: Town of Perryville

\$52,000.00 \$50,000.00 \$2,000.00 Total Program/Project Cost: Total Requested Amount: Total Leverage Amount:

# ESTIMATED TOTAL COST OF THE COMPLETED PROGRAM/PROJECT

include not only the current phase for which you are currently requesting funding, but also any past completed phase(s) and/or future phase(s) Provide an estimated cost of the project/program when all aspects and phases are completed. This Estimated Total Completed Cost would of development.

Estimated Total Completed Cost: \$50,000.00

## APPLICATION PROGRAM/PROJECT BUDGET NARRATIVE

will be supported by each source of funds, and status of funds that are committed or pending. Describe what these State funds, if Provide a narrative description of your application budget, including a detailed description of the uses of funds and activities that awarded, would specifically be used for. The funds in this application will be used for façade improvements to properties in the Town of Perryville S.C. area. We are specifically targeting both the properties most in need of improvement and property owners that cannot afford to match the funds but need to make improvements to their homes for safety, livability and aesthetics purposes. The types of projects that we envision include replacement and / or repair of roofs, windows, porches, siding (painting and / or re-siding), front doors and other needed improvements.

## APPLICATION PROGRAM/PROJECT FINANCING

What type of financing are you requesting?

Loan/Grant Combination Loan ◆ Grant What is your strategy to secure the remaining funds necessary to complete the program/project if your award amount is less than requested? When would you anticipate that the necessary funding be secured? We will use whatever funds that may be granted toward the Façade Improvement program even if the amount granted is less than requested

Proposed Program/Project Budget and Financing (25 Points)

## APPLICANT SOURCE(S) OF FUNDS

Organization: Town of Perryville

Based on the "Applicant Amounts" entered in the budget table above, describe your organization's Financial and/or In-Kind Contributions that have been identified as part of the total program/project cost. The \$2,000 in-kind contribution from the Town of Perryville is for employees' salaries to manage the Façade Grant Program and the related Community Legacy grant fund requests and reporting.

and provide a short file description. Click the Save button to add another attachment. Click the Save button to add another attachment. For each Applicant Source of Funds described above, upload supporting documentation below. Select the Status of this source

Upload Applicant Source of Funds Document

Status of Source

File Description

ntips //projectportal dhcd/state\_md\_us/\_Upload/126787\_8071677-CLinkindmatch.pdf

Confirmed

Employee salary for management of grant.

## OTHER SOURCE(S) OF FUNDS

For each "Other Source of Funds" (Non-Applicant) entered above in budget table, upload supporting documentation below. Select the current Status of this source and provide a short file description. Click the Save button to add another attachment.

Upload Applicant Source of Funds Document

File Description

Status of Source

Proposed Program/Project Timeline and Readiness (15 Points)

## APPLICATION PROGRAM/PROJECT TIMELINE (SCHEDULE)

Complete the following timeline table by entering key dates and short descriptions of activities for your program/project.

| Activity Description                      | Start Date | End Date   |
|---|------------|------------|
| Execute Award - Commencement Date         | 3/1/2021   | 5/1/2021   |
| Market Program                            | 5/2/2021   | 6/1/2021   |
| Hold Kick-off meeting                     | 6/2/2021   | 7/31/2021  |
| Façade Grant Applications due             | 8/1/2021   | 9/30/2021  |
| Committee Review                          | 10/1/2021  | 11/30/2021 |
| Mayor and Commissioners approve awards    | 12/1/2021  | 2/28/2022  |
| Send to MHT for review and approval       | 3/1/2022   | 4/30/2022  |
| Oversee Façade Projects until complete    | 5/1/2022   | 4/30/2023  |
| Final Report Due 45 days after completion | 5/1/2023   | 6/14/2023  |

## **READINESS TO PROCEED**

Describe the factors that are in place that demonstrate this program/project is ready to proceed.

The Town of Perryville has an established Façade Grant program. The program needs a minor change to make the property owner match \$0 since we are, in part, targeting property owners that cannot afford the match, but need property improvements for safety and livability and aesthetics. That change is easily accomplished. Additionally, the Town of Perryville has staff that is experienced and capable of managing the grant.

Organization: Town of Perryville

**Application Narrative Questions (60 Points)** 

CL-2021-Perryville-00264

Instruction: To better answer the questions below, please first review and reference the "Application Questions: Key Terms and Definitions" for guidance.

## **COMMUNITY CONDITIONS (20 Points)**

Describe the <u>Community Investment Needs</u> that will be addressed by this program or project. What baseline analysis/measures describe these community needs or conditions relative to other communities?\*

Most of the homes in the Olde Towne Perryville area identified for revitalization were built in the late 1800's and early 1900's. Many of these properties have fallen into disrepair through the years and require a substantial amount of money to address safety, livability and aesthetic issues needed. Unfortunately, these properties continue to deteriorate. Continued deterioration of the properties could lead to neighborhood instability, vacant and abandoned properties, sub-standard housing options and eventually these things could lead to blight if not addressed. This impacts all of the property owners in the Olde Towne Perryville area.

Describe any significant public and private investment that has contributed to the revitalization of the community over the last five years. \*

35 properties have been improved in the S.C. area since 2015. Projects:

- 1. With assistance from the Community Legacy Program FY2017, the Town re-granted the funds for a Façade Grant Program. 9 properties received improvements with the C.L. funding. The improvements to those properties included siding replacement, door replacement, painting, windows, porch repair, roof replacement, improved ADA accessibility and more. The total C.L. investment was \$46,755.55 with property owner matches totaling \$17,719.50 for a total investment of \$64,475.05. Two of the properties that were improved were in mixed-use buildings with lower level retail and upper level apartments, and one was an apartment building thereby providing access to quality affordable housing. Four properties, including both of the mixed-use properties, are within a 5-minute walk to the MARC train station to encourage use of transit. All of the properties are close to bus stops as well.
- 2. Perryville has a complementary program to the Façade Grant Program. The Town's program is called the Revitalization Grant Program. Since 2015 21 properties in the S.C. area have been improved. The improvements to those properties included window replacement, roof replacement, new front porches, siding and trim, gutters, painting and more. The total investment including the Town Grant and the property owner match was approximately \$151,000. Many of the improved properties are within a 10-minute or less walk to the MARC train station and all are close to bus stops.
- 3. As property owners are noticing improvements in the Olde Towne area of Perryville, more property owners are stepping up and making their own investment in improvements without the aid of C.L. or Revitalization Grants. We have noticed at least 5 additional properties in the S.C. area that are either in process or have been improved by the property owners.

A new park, Lower Ferry Park, was developed in the S.C. area and is now a site for cultural events. The park includes a band shell, comfort station, small tot lot and walking trails. This park is walkable to a significant portion of the population in the S.C. area. Many events are held at the park including movie nights, the annual Halloween Party, Christmas in the Park, Lower Ferry Festival, and concerts. This park, which was once just a vacant field, now brings vitality to the area. Partners in the development of the park included: DNR Parks and Playgrounds, Maryland Heritage Area Authority, Local Impact Grant funding (this funding comes to the Town

Organization: Town of Perryville

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## **Application Narrative Questions (60 Points)**

through the operations of Hollywood Casino), funds that came to Perryville from an IKEA annexation and Town funds.

Finally, Phase I and II of the Municipal Complex Project have been completed. Phase I was the construction of a new Police Department. The old department was a double-wide trailer that was literally coming apart. The new facility is over 8,000 sq. ft. and houses a sally port, 3 holding cells, offices, weapons storage, evidence storage, bunk rooms and a conference room. The conference room provides a valuable place to meet with community members and has hosted training, emergency planning meetings, HOA meetings and Community Mediation meetings. Phase II of this project was to re-construct a Little League field. The old field and related concession stand was constructed in the early 1970's and had seen its better days. The concession building was so small that only two people could work in there at a time and the facilities were not ADA accessible. The new building is ADA accessible and provides a large concession area, ADA restrooms and a garage and storage areas. The site work includes a softball field, basketball court, walking path, lighting, parking and stormwater facilities.

## Describe the program/project's alignment with local plans and public support: \*

- A. How does your project/program support the implementation of your <u>Sustainable Community</u> <u>Action Plan</u> or BRNI Action of these plans?
- B. In what way does the program/project advance state smart growth plans and goals, such as the consistency with <u>Reinvest Maryland 2.0</u> and <u>A Better Maryland</u>. How does the program/project align with your jurisdiction's local Comprehensive plan or other local revitalization plans?
- C. Describe the level of public outreach, public input, and public support for this program/project. (For example: community meetings, and/or social media outreach)
- A,. The name of Perryville's Sustainable Community is "Revitalization of Olde Towne Perryville". Rehabilitation of older structures is a goal of the plan and to promote access to quality affordable housing. Previous Community Legacy façade improvement grant funding and Perryville Revitalization Grant funding have played an important role in advancing revitalization efforts, but there is more work to be done. Of important note, Perryville is currently working on renewing it's Sustainable Community Plan, however, the goal of revitalization and quality housing is in both the original plan and the plan that is in process of renewal.
- B. Improving Economic Growth and Development in Existing Communities is one of the strategies identified in "A Better Maryland". According to this strategy, the benefits to improving existing communities include "supporting the agricultural economy" and protecting our natural resources.

Revitalization is listed in the "Promoting Reinvestment" section of Reinvest Maryland 2.0 for PFA's and S.C.'s as it brings vitality to the community. Also, according to the plan, when a community has a vision for reinvestment (which Perryville does) then these communities will attract more infill and redevelopment. This section of the plan specifically states "A highway or railroad track may divide areas that need better connections to thrive." thus creating physical barriers and the need for creative solutions for these areas to thrive. This is absolutely true of Perryville as it's old downtown area is separated from newer areas of town by both railroad and U.S. 40 highway. The plan suggests that "Deploying Targeted Financial Tools" as a strategy to promote the reinvestment. The combination of State-funded Façade Improvements and Town-funded revitalization and business development grants will go a long way toward meeting the revitalization goals.

Organization: Town of Perryville

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## **Application Narrative Questions (60 Points)**

C. To promote availability of Façade Grants, the Town has sent out postcards to property owners, posted opportunities on its website and social media sites, made direct contact with property owners, made announcements at Town Meetings and put up posters announcing the grants. There has been public support for the program in the past when property owners have taken advantage of the funding to make improvements to their properties and we expect continued success with the program should it be funded.

## PROGRAM/PROJECT IMPACT (20 POINTS)

State and describe the overarching <u>Strategy</u> to address the community needs. Then list and describe the specific <u>Activities</u> that will be undertaken to address these needs. \*

Perryville lists the following in its Strategic Plan to address community needs:

- 1..Attract and retain business by convening meetings of the business community, issuing certificates of appreciation and seeking input from the business community to strengthen local connections.
- 2. Increase residential development within town boundaries by making continued progress on revitalization. To do this the town's strategic plan identifies posting of signs to increase awareness of funding opportunities and continuing to hold activities in the waterfront area to support revitalization.
- 3. Encourage and support growth that benefits all residents by strategically seeking money to support growth plans, and finalizing a recoupment plan for hookups of new development to infrastructure.

List and describe the specific <u>Outputs</u> that will result from the investment in this strategy and set of activities. What quantifiable measures will you use to track progress and determine the success of the investment? Examples of measures include but are not limited to: the number of buildings acquired, rehabilitated, built, or demolished; the number of program activities completed; and/or the number of people served. \*

The outputs anticipated from this strategic plan (using the same numbering as above) include:

- 1. Fewer vacant buildings and establishment of new businesses.
- 2. One new residential development in progress and continued progress on revitalization by tracking the number of homes that are being renovated.
- 3. Having an intelligent growth plan for Perryville and increased awareness of longer-term infrastructure needs.

Briefly list and describe the broader <u>Outcomes</u> you anticipate will result from this investment? What impact will this investment have on the community need(s) identified above?\*

Outcomes in the same numbering order as above include:

- 1. Vacant commercials spaces and buildings filled and new businesses locating in Perryville.
- 2. Increase in residential development and improvement to existing housing.
- 3. Seeing new smart and sustainable growth taking place in Perryville.

How will the program/project applicants(s) collaborate with government, and public or private organizations to achieve these outputs and outcomes?\*

Outcomes in the same numbering order as above include:

- 1. Vacant commercials spaces and buildings filled and new businesses locating in Perryville.
- 2. Increase in residential development and improvement to existing housing.
- 3. Seeing new smart and sustainable growth taking place in Perryville.

Organization: Town of Perryville

**Application Narrative Questions (60 Points)** 

CL-2021-Perryville-00264

## **ORGANIZATIONAL CAPACITY (20 Points)**

Describe the applicant's past experience in administering similar programs/projects. What are the key strengths of the organization and its partners to accomplish this program/project?\*

Perryville has twice received Community Legacy funds for Façade Grants and was able to successfully utilize those funds to allow property owners to make improvements to their properties for safety, livability and aesthetics. One key strength is that while there has been some change to town staff, some experienced personnel remain and others that have been hired have a background in local government and strong skills to be able to manage this program. Another key strength is that Perryville staff actively collaborate with each other and other partners for the best possible outcomes.

In the table below, list any funding received through DHCD programs over the past two (2) years (such as State Revitalization Programs, Community Development Block Grant, Special Loans, LIHTC, Community Investment Tax Credit, etc.). Include the year awarded award, the amount awarded and the current award balance. \*

| FUNDING PROGRAM NAME | YEAR    | AWARD  | CURRENT AWARD |
|----------------------|---------|--------|---------------|
|                      | AWARDED | AMOUNT | BALANCE       |
|                      |         |        |               |

## PROGRAM/PROJECT ADMINISTRATION: APPLICANT & PARTNERS

In the table below, list the name of each organization that will administer the program/project, including the applicant, partner organizations, and sub-recipients. Select the organization type and partnership type (where applicable) and enter the activity performed. \*

| ORGANIZATION NAME | ORGANIZATION TYPE | PARTNERSHIP<br>TYPE | ACTIVITY |
|-------------------|-------------------|---------------------|----------|
|                   |                   |                     |          |
|                   |                   |                     |          |
|                   |                   |                     |          |

Upload an Memorandum Of Understanding (MOU), letter or other evidence of the formalized relationship between the applicant and a partner organization, as applicable \*

Partnership File Upload

Partnership File Description

In the table below, for each person who will be responsible for administering the program/project, list the person's name, title, affiliated organization, and the role performed. \*

Organization: Town of Perryville

**Application Narrative Questions (60 Points)** 

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| PERSON NAME      | PERSON TITLE                                  | ORGANIZATION NAME  | PROGRAM/PROJECT<br>ROLE  |
|------------------|---|--------------------|--|
| Charles Hicks, V | Community Development<br>and Code Enforcement | Town of Perryville | Program Manager  |
| Dianna Battaglia | Planning Director                             | Town of Perryville | General support and<br>oversight                                       |
| Amanda Paoletti  | Planning & Zoning Coordinator                 | Town of Perryville | Support provided to<br>Program Manager                                 |
| Denise Breder    | Town Administrator                            | Town of Perryville | Support provided as needed to ensure successful program implementation |
| Debra Laubach    | Finance Director                              | Town of Perryville | support and oversight with financial management aspects of the program |

Will this program/project use consultants, contractors, architects or any other contracted services? \*
Yes ✓ No

If Yes, list the names of the business(es) that will be used by the program/project, briefly note their role and the services provided. Where applicable, click the checkbox to identify if the business is Minority-Owned or Women-Owned.

| CONSULTANT/CONTRACTOR BUSINESS NAME | PROGRAM/PROJECT ROLE AND<br>SERVICES PROVIDED | MINORITY<br>-OWNED<br>BUSINESS | WOMEN<br>-OWNED<br>BUSINESS |
|-------------------------------------|---|--------------------------------|-----------------------------|
|                                     |   |                                |                             |
|                                     |   |                                |                             |
|                                     |   |                                |                             |

## PROPERTY SITE CONTROL AND MARYLAND HISTORICAL TRUST

Does the applicant or partner(s) have site control of ALL properties for this program/project? \*
Yes ✓ No Not Applicable

Describe the status of site control for each property in the program/project. Are there any zoning, building code, or any other regulatory review issues that may affect the program/project readiness.\* The Town will not seek site control. Instead it plans to regrant the funds to property owners for the owners to make improvements to their properties. Improvements will be subject to zoning and building code requirements. No difficulties are expected in gaining zoning and / or building permits.

Upload proof of Site Control and enter the property address or short file description. \*

Site Control File Upload

Site Control -

Organization: Town of Perryville

**Application Narrative Questions (60 Points)** 

CL-2021-Perryville-00264

Address or File Description

Has a MARYLAND HISTORICAL TRUST (MHT) review been initiated and/or approved for ANY properties listed in this application? \*

If you have consulted with MHT on a prior application or award from the Department of Housing and Community Development, another State of Maryland agency, or Federal funding program, answer "Yes."

Yes ✓ No Not Applicable

Describe the status of MHT review for each property in the program/project (initiated or approved). Are there any historic review issues that may affect the program/project readiness? \* MHT review will be initiated before property owners proceed with property improvements.

Upload proof of MHT Review (initiated or approved) and enter the property address or a short file description. \*

MHT Review File Upload

MHT Review -Address or File Description

## **EXHIBIT D**:

## PROGRAM/PROJECT COMMUNITY IMPACT DATA CL-2021-Perryville-00264

| IMPACT DATA QUESTIONS  | NUMERICAL<br>VALUE |
|--|--------------------|
| NAICS Code (for search, visit the North American Industry Classification System):  | 925120             |
| Program/Project Impact:  |                    |
| 1. "As is" tax value of the property(ies) per <u>SDAT</u> :  | \$1,120,200        |
| <u>Description</u> : SDAT value for: 543 Cecil, 337 Elm, 431 &, 604 Susquehanna, 515 & 620 Otsego, 539 Arch, 542 Evans   |                    |
|  |                    |
| 2. "As completed" tax value of the property(ies) as assessed per <u>SDAT</u> :   | \$1,175,200        |
| <u>Description</u> : SDAT property value + \$50,000 of improvements + 5%   |                    |
| 3. Number of existing housing units that will be renovated:  | 8                  |
| 4. Number of new housing units that will be created:   |                    |
| 5. Number of new homeowners (each household equals 1 homeowner):   |                    |
| 6. Percentage of State Revitalization Program funds that will be repaid within 5 years:  | 0%                 |
| 7. Number of existing clients to be served annually at the project location:   |                    |
| Description:   |                    |
| 8. Number of new clients to be served annually at the project location:  |                    |
| <u>Description</u> :   |                    |
| 9. Number of commercial facades that will be improved:   | 1                  |
| 10. Number of linear feet of streetscapes that will be improved:   |                    |
| 11. Number of linear feet of water/sewer lines that will be added or improved:   |                    |
| 12. Estimated additional neighborhood investment that will result from this projectover the next three (3) years:  | \$21,000           |
| Description: Estimate of 3 additional properties to be improved at \$7000 each.  |                    |
| 13. Annual increase in sales (for retail and commercial activities):   |                    |
| <u>Description</u> :   |                    |
| 4.6. No. who we do not consider a distribution of the constitution |                    |
| 14. Number of vacant/underutilized buildings that will be put back into operation:   | 1                  |
| 14. Number of vacant/underutilized buildings that will be put back into operation:  15. Square footage of vacant/underutilized space that will be put back into operation:   |                    |
|  |                    |

## **EXHIBIT D**:

## PROGRAM/PROJECT COMMUNITY IMPACT DATA

CL-2021-Perryville-00264

| Operating Impact (Employees, Wages, and Expenditures)  |   |
|--|---|
| 19. Number of Full Time Equivolent (FTE) direct permanent employees:   |   |
| Description:   | 1 |
| 20. Number of FTE temporary employees (e.g. construction):   |   |
| Description:   |   |
| 21. Number of FTE direct permanent employees that are Maryland residents:                                    |   |
| Description:   |   |
| 22. Number of FTE temporary employees that are Maryland residents:   |   |
| Description:   |   |
| 23. Annual wages/salaries of direct permanent employees:   |   |
| <u>Description</u> :   |   |
| 24. Annual wages/salaries of temporary employees:  |   |
| Description:   |   |
| 25. Annual project operating expenditures including wages/salaries:  |   |
| Description:   |   |
| Visitor-based Activities:  |   |
| 26 (a). Number of new annual day-trip patrons:   |   |
| Description:   |   |
| 26 (b). Number of new annual overnight patrons:  |   |
| Description:   |   |
| 26 (c). Admission fee (per entry):   |   |
| Other Community Impact Activity  |   |
| 27. For Community Impact activity of your project/program not addressed by the previous questions,           |   |
| provide a short description and numerical count: (e.g. "50 Trees planted at \$50 each." 2500).  Description: | _ |

## EXHIBIT D: PROGRAM/PROJECT COMMUNITY IMPACT DATA CL-2021-Perryville-00264

Organization: Town of Perryville

**Application Attachments and Authorization** 

CL-2021-Perryville-00264

## APPLICATION SUPPLEMENTAL DOCUMENTS

State Revitalization Programs require various documents and legal exhibits to be submitted with the application form. The requirements vary, based on funding program or applicant organization type. Review the SRP Program Guidelines and SRP Application Checklist for complete listing and descriptions of the required forms and exhibits.

Upload required documents below, select the document category (the name/type of form or document), and provide a brief description for each file.

Required Document - File Upload

Required Document - Category

Required Document -

https://projectportal.dhcd.state.md.us/\_Upload/127601\_8071296-539ArchSt10 -12-2020 pg

Photograph

File Description Photo of 539 Arch St

Photograph

## ADDITIONAL SUPPORTING DOCUMENTS

Attach any additional or supporting documents below and provide a brief, identifying file description for each attachment. Additional rows will appear after saving.

Supporting Document - File Upload

Supporting Document - File

Description

https://projectportal.dhcd state md us/\_Upload/127601\_8071299-337ElmSt10-12-2020 jpg

https://projectportal.dhcd state.md.us/\_Upload/127601\_8071299\_2-431.SusquehannaAve10-12-2020.jpg

https://projectportal.dhcd state\_md.us/\_Upload/127601\_8071299\_3-515OtsegoSt10-12-2020.jpg

https://projectportal.dhcd state.md.us/\_Upload/127601\_8071299\_4-542EvansSt10-12-2020.jpg

https://projectportal.dhcd state.md us/\_Upload/127601\_8071299\_5-543 CecilAve10-12-2020.jpg

https://projectportal.dhcd.state.md.us/\_Upload/127601\_8071299\_6-604 SusquehannaAve10-12-2020.jpg

https://projectportal.dhcd.state.md.us/\_Upload/127601\_8071299\_7-620OtsegoSt10-12-2020.png

Photo of 337 Elm St

Photo of 431 Susquehanna Ave

Photo of 515 Otsego St

Photo of 542 Evans St

Photo of 543 Cecil Ave

Photo of 604 Susquehanna Ave

Photo of 620 Otsego St

APPLICATION AUTHORIZATION

Authorizing Signature Name: Rolet R Askup M Authorizing Signature Title: Mayire