



40           **CHAPTER 68 PUBLIC SAFETY HOME OWNERSHIP INCENTIVE PROGRAM**

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42   **§68-1           PURPOSE**

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44           THE PURPOSE OF THIS CHAPTER IS TO ESTABLISH A PUBLIC SAFETY HOME  
45 OWNERSHIP INCENTIVE PROGRAM AS AN INCENTIVE FOR PUBLIC SAFETY  
46 EMPLOYEES TO OWN A PRINCIPAL RESIDENCE IN THE TOWN.

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48   **§68-2           DEFINITIONS**

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50           AS USED IN THIS CHAPTER THE FOLLOWING TERMS HAVE THE MEANINGS  
51 INDICATED:

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53           A.    “ACTIVE MEMBER” MEANS AN INDIVIDUAL WHO IS CLASSIFIED BY  
54 THE COMMUNITY FIRE COMPANY OF PERRYVILLE, MD, INC. AS AN ACTIVE  
55 MEMBER OF THAT ORGANIZATION.

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57           B.    “APPLICANT” MEANS AN INDIVIDUAL WHO SEEKS TO APPLY FOR  
58 INCENTIVES UNDER THIS CHAPTER.

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60           C.    “LIFETIME MEMBER” MEANS AN INDIVIDUAL WHO IS CLASSIFIED BY  
61 THE COMMUNITY FIRE COMPANY OF PERRYVILLE, MD, INC. AS A LIFETIME  
62 MEMBER OF THAT ORGANIZATION.

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64           D.    “PRINCIPAL RESIDENCE” MEANS A RESIDENTIAL PROPERTY  
65 LOCATED IN THE TOWN AND IDENTIFIED AS AN APPLICANT’S RESIDENCE FOR  
66 VOTER REGISTRATION PURPOSES OR, IF THE APPLICANT IS NOT A REGISTERED  
67 VOTER, THE RESIDENTIAL PROPERTY LISTED ON THE APPLICANT’S FEDERAL  
68 AND STATE INCOME TAX RETURNS.

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70           E.    “PROGRAM” MEANS THE PUBLIC SAFETY HOME OWNERSHIP  
71 INCENTIVE PROGRAM PROVIDED FOR BY THIS CHAPTER.

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73           F.    “PUBLIC SAFETY EMPLOYEE” MEANS:

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75                   (1)    A SWORN OFFICER OF THE PERRYVILLE POLICE  
76 DEPARTMENT;

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78                   (2)    AN ACTIVE MEMBER OF THE COMMUNITY FIRE COMPANY OF  
79 PERRYVILLE, MD, INC.; OR

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81                   (3)    A LIFETIME MEMBER OF THE COMMUNITY FIRE COMPANY OF  
82 PERRYVILLE, MD, INC.

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84           G.    “TOWN” MEANS THE TOWN OF PERRYVILLE.

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**§68-3 PROGRAM ESTABLISHED**

A. A PUBLIC SAFETY HOME OWNERSHIP INCENTIVE PROGRAM IS ESTABLISHED IN AND FOR THE TOWN. THE PROGRAM SHALL BE IMPLEMENTED AND ADMINISTERED IN ACCORDANCE WITH THIS CHAPTER.

- B. THE PROGRAM CONSISTS OF SEVERAL PARTS:
- (1) CRITERIA FOR ELIGIBILITY FOR PARTICIPATION;
  - (2) APPLICATION AND APPROVAL PROCESS; AND
  - (3) AVAILABLE HOME OWNERSHIP INCENTIVES.

C. THE INCENTIVES PROVIDED UNDER THE PROGRAM MAY BE USED WITH OTHER INCENTIVES THAT MAY BE AVAILABLE TO ENCOURAGE HOME OWNERSHIP.

**§68-4 IMPLEMENTATION AND ADMINISTRATION OF PROGRAM**

THE TOWN ADMINISTRATOR AND THE TOWN FINANCE DIRECTOR SHALL IMPLEMENT AND ADMINISTER THE PROGRAM.

**§68-5 ELIGIBILITY FOR PARTICIPATION IN PROGRAM**

A. AN INDIVIDUAL MUST FILE AN APPLICATION ANNUALLY BETWEEN JULY 1 AND SEPTEMBER 30 TO PARTICIPATE IN THE PROGRAM THAT YEAR.

B. ELIGIBILITY TO PARTICIPATE IN THE PROGRAM IS LIMITED TO THOSE APPLICANTS WHO TIMELY FILE AN APPLICATION AND SATISFY THE CRITERIA IN THIS SECTION.

C. AN APPLICANT MUST BE A PUBLIC SAFETY EMPLOYEE AS DEFINED IN §68-2(D) OR THE SURVIVING SPOUSE OF A PUBLIC SAFETY EMPLOYEE.

(1) IN ORDER FOR THE SURVIVING SPOUSE OF A PUBLIC SAFETY EMPLOYEE TO BE AN APPLICANT FOR AN INCENTIVE UNDER THE PROGRAM, THE PUBLIC SAFETY EMPLOYEE MUST HAVE BEEN RECEIVING BENEFITS UNDER THE PROGRAM AT THE TIME OF DEATH.

- D. THE APPLICANT MUST:
- (1) OWN AND OCCUPY A PRINCIPAL RESIDENCE IN THE TOWN;

AND

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133 (2) HAVE OWNED AND OCCUPIED THE PRINCIPAL RESIDENCE  
134 DURING THE PRECEDING TAX YEAR; AND

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136 (3) BE CURRENT IN THE PAYMENT OF TOWN REAL PROPERTY  
137 TAXES AND UTILITY CHARGES FOR THE PRINCIPAL RESIDENCE.

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139 E. THE APPLICANT MUST BE THE ONLY INDIVIDUAL WHO RESIDES AT  
140 THE PRINCIPAL RESIDENCE CLAIMING OR APPLYING FOR THE INCENTIVE  
141 PROVIDED BY THE PROGRAM.

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143 **§68-6 PROGRAM PARTICIPATION APPLICATION PROCESS**

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145 A. THE TOWN ADMINSTRATOR AND FINANCE DIRECTOR SHALL  
146 PRESCRIBE THE FORM OF AN APPLICATION FOR AN INDIVIDUAL TO PARTICIPATE  
147 IN THE PROGRAM. THE APPLICATION SHALL REQUIRE THE SUBMITTAL OF  
148 DOCUMENTS NECESSARY TO DEMONSTRATE THAT AN APPLICANT IS ELIGIBLE  
149 TO RECEIVE AN INCENTIVE UNDER THE PROGRAM AND WILL SATISFY THE  
150 REQUIREMENTS OF THE PROGRAM.

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152 (1) IF AN APPLICANT IS SEEKING TO PARTICIPATE IN THE  
153 PROGRAM AS AN ACTIVE MEMBER OR A LIFETIME MEMBER, THE APPLICANT  
154 MUST SUBMIT A CERTIFICATION OF THE APPLICANT'S STATUS AS AN ACTIVE  
155 MEMBER OR A LIFETIME MEMBER BY THE COMMUNITY FIRE COMPANY OF  
156 PERRYVILLE, MD, INC., ON A FORM PRESCIBED BY THE TOWN ADMINISTRATOR  
157 AND FINANCE DIRECTOR.

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159 B. THE TOWN ADMINSTRATOR AND FINANCE DIRECTOR SHALL  
160 DETERMINE WHEN AN APPLICATION IS COMPLETE. COMPLETENESS OF AN  
161 APPLICATION INCLUDES THE SUBMITTAL OF ALL REQUIRED DOCUMENTS.

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163 **§68-7 APPLICANT EVALUATION PROCESS**

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165 A. THE FINANCE DIRECTOR AND THE TOWN ADMINISTRATOR ARE THE  
166 APPLICATION EVALUATION TEAM.

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168 B. THE EVALUATION TEAM SHALL EVALUATE EACH COMPLETE  
169 APPLICATION. THE EVALUATION TEAM SHALL CONSIDER:

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171 (1) WHETHER THE APPLICANT IS ELIGIBLE FOR PARTICIPATION IN  
172 THE PROGRAM; AND

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174 (2) WHETHER THE APPLICATION COMPLIES WITH THE  
175 REQUIREMENTS OF THIS CHAPTER AND THE PROGRAM.

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177 C. THE EVALUATION TEAM MAY REQUEST THE APPLICANT TO

178 FURNISH ADDITIONAL MATERIALS AS THE TEAM NEEDS TO COMPLETE ITS  
179 REVIEW.  
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181 D. AFTER THE EVALUATION TEAM COMPLETES ITS REVIEW OF AN  
182 APPLICATION, THE EVALUATION TEAM SHALL APPROVE AN APPLICATION THAT  
183 SATISFIES THE REQUIREMENTS OF § 68-5(C), (D) AND (E).  
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185 **§68-8 HOME OWNERSHIP PROGRAM INCENTIVES**  
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187 THE TOWN MAY PROVIDE THE FOLLOWING PROGRAM INCENTIVES EACH  
188 YEAR TO AN INDIVIDUAL WHOSE APPLICATION IS APPROVED FOR THAT YEAR:  
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190 (1) A FINANCIAL GRANT IN AMOUNT OF \$100 ANNUALLY TO A  
191 PUBLIC SAFETY EMPLOYEE; OR  
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193 (2) A FINANCIAL GRANT IN THE AMOUNT OF \$50 ANNUALLY TO A  
194 SURVIVING SPOUSE OF A PUBLIC SAFETY EMPLOYEE.  
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196 **§68-9 INCENTIVES SUBJECT TO APPROPRIATION**  
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198 THE MAYOR AND COMMISSIONERS SHALL PROVIDE INCENTIVES UNDER  
199 THE PROGRAM IN ANY FISCAL YEAR ONLY TO THE EXTENT THAT FUNDS ARE  
200 APPROPRIATED IN THE TOWN'S ANNUAL BUDGET TO PAY INCENTIVES UNDER  
201 THE PROGRAM FOR THAT FISCAL YEAR.  
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203 **SECTION 2. AND BE IT FURTHER ENACTED BY THE MAYOR AND**  
204 **COMMISSIONERS OF THE TOWN OF PERRYVILLE** that this Ordinance shall become  
205 effective at the expiration of twenty (20) days following approval by the Mayor and  
206 Commissioners.  
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208 ADOPTED this 1<sup>st</sup> day of October, 2019, by a vote of 5 yeas, 0 nays, and 0  
209 abstentions.  
210

211 **SEAL:**

**MAYOR AND COMMISSIONERS OF  
THE TOWN OF PERRYVILLE**

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215 By: Robert R. Ashby, Jr.  
216 Robert R. Ashby, Jr., Mayor  
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218 ATTEST:  
219 Jackie Sample  
220 Jackie Sample, Town Clerk  
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222

223 Date: 10/1/19