



The Town of Perryville is **NOW HIRING!**

PUBLIC WORKS CREWMAN III

Town of Perryville is accepting applications/resumes for two F/T Public Works Crewman I position.



Town of Perryville

TOWN OF PERRYVILLE
515 Broad St.
PO Box 773
Perryville MD 21903

Office: 410-642-6066
Fax: 410-642-6391
www.perryvillemd.org
Email: townhall@perryvillemd.org

Job Description can be reviewed at www.perryvillemd.org. Send application/resume to Town of Perryville Attn: Human Resources, 515 Broad Street, P.O. Box 773, Perryville, MD 21903

FAX 410 642-6391. Closing date *Open until Filled.*

EOE.

Public Works Crewperson I
Grade: 3

FLSA: Non-Exempt
Date: 11/00

Job Summary: Performs various manual tasks and basic repairs and maintenance of equipment and systems related to the effective operations of the Public Works Department; performs other duties as assigned.

Essential Functions:

1. Repairs water meter leaks and water and sewer main breaks;
 2. Reads and installs water meters;
 3. Installs water and sewer service lines;
 4. Checks sewage lift stations;
 5. Hangs flags;
 6. Cuts grass, removes snow, and salts roads, sidewalks and other town walkways;
 7. Performs other duties as assigned.
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Required Knowledge, Skills, and Abilities:

1. Ability to gain working knowledge of the Town of Perryville policies and procedures;
 2. Knowledge of the Town of Perryville water and sewer services and equipment/system locations;
 3. Ability to safely repair various equipment and systems as directed;
 4. Knowledge of safety regulations and established procedures for installing and repairing water and sewer facilities as well as for ensuring public safety;
 5. Basic knowledge of snow removal and ground maintenance;
 6. Ability to communicate effectively with other staff and members of the public;
 7. **Basic math skills.**
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Supervision:

1. Reports to the Public Works Supervisor;
 2. Works under general direction;
 3. Employee is expected to be a self-starter.
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Education and Experience:

1. High school diploma or G.E.D.
 2. Valid MD driver's license.
 3. DOT card
 4. Ability to obtain collection and distribution licensing
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Physical and Environmental Conditions:

Work demands constant physical effort including some lifting or handling of heavy tools or materials of 60 pounds or more. Work involves risks or discomforts which require special safety precautions, e.g., working around moving parts, equipment, or machines. Employees may be required to use protective gear such as boots and gloves; may require working in adverse weather conditions.

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

Public Works Crewperson II
Grade: 4

FLSA: Non-Exempt
Date: 12/16

Job Summary: Performs various manual tasks and more complex repairs and maintenance of equipment and systems related to the effective operations of the Public Works Department; performs other duties as assigned.

Essential Functions:

1. Reads and installs water meters;
 2. Repairs water meter leaks and water and sewer main breaks;
 3. Installs water and sewer service lines;
 4. Checks and maintains pumping stations;
 5. Installs blacktop;
 6. Operates heavy equipment, including backhoe, dump truck, and mower;
 7. Removes snow and cuts grass;
 8. May require to perform mechanical assistance.
 9. Performs other duties as assigned.
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Required Knowledge, Skills, and Abilities:

1. Ability to gain thorough knowledge of the Town of Perryville policies and procedures;
 2. Thorough knowledge of the Town of Perryville water and sewer services and equipment/system locations;
 3. Ability to safely repair, maintain, and install various equipment and systems as directed;
 4. Ability to safely operate and maintain heavy machinery and motor vehicles;
 5. Knowledge of safety regulations and established procedures for installing and repairing water and sewer facilities as well as for ensuring public safety;
 6. Basic knowledge of snow removal and ground maintenance;
 7. Ability to communicate effectively with other staff and members of the public.
 8. Basic math skills.
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Supervision:

1. Reports to the Public Works Supervisor;
 2. Works under general direction;
 3. Employee is expected to be a self-starter.
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Education and Experience:

1. High school diploma or G.E.D.;
2. One year or more of related job experience;
3. Or equivalent technical training, education, and/or experience;
4. Valid driver's license;
5. Obtain and maintain a DOT Card
6. Obtain and maintain one (1) operator license and one (1) temporary (Class 2 Wastewater

- Collection System Operator License/Class 1 Water Distribution License)
7. Pass the exams for MDE Class 1 Water Distribution Exam and Class 2 Wastewater Collection System Operator License.
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Physical and Environmental Conditions:

Work demands constant physical effort including some lifting or handling of heavy tools or materials of 60 pounds or more.

Work involves risks or discomforts which require special safety precautions, e.g., working around moving parts, or machines. Employees may be required to use protective gear such as boots and gloves; may require working in adverse weather conditions.

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.

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