

**Town of Perryville, MD**  
**Staff Report**  
**For the December 6, 2016 Town Meeting**

**Project and Department Status Updates:**

**FY16 Audit:**

- Final Audit Report due – October 31, 2016
- Presentation of Final Audit – at December's Town Meeting

**Administration:**

- Attended work session and town meeting and prepared minutes for said meetings
- Processed 1 Park Pavilion Rental
- Processed 12 Deeds.
- 1 dog tag sold.
- Participated in a work group (with Finance and P&Z) to review rules and regulations related to use of town facilities and to come up with a cohesive permit process to present to Mayor and Commissioners for approval.
- Worked with Town Attorney, Fred Sussman, to
- Preparing for tree lighting
- *Prepared notices for Otsego Street road closure that is to occur during the month of December. Notice of the closure was put on the website, facebook and twitter. Additionally, official notification was sent to the VA, Amtrak, MARC train, the Dept. of Emergency Services, Delmarva Power, Waste Management, the local fire company, the Board of Education and the residents of Otsego Street.*

**Bus Shelters: NO UPDATE**

**Cable TV Franchise Agreement: NO UPDATE:** The letter to Atlantic Broadband extending the franchise agreement was sent on September 12, 2016. The fully executed letter was received back on 9/29/16.

**Charter Amendments:**

- Amendment 2016-03 was passed at the September 6, 2016 Town Meeting and has been advertised as required. The amendment authorizes the Chairman of the Board of Supervisors of Elections to break a tie-vote of the Town election (Mayor or Commissioner) by a coin toss. The amendment will go into effect 50 days after it was passed unless a petition for referendum has been filed in the time prescribed by law. **UPDATE:** no petition was received and the amendment is now in effect
- A potential Charter Amendment was discussed at the last work session, changing Mayor and Commissioner terms to 3 years and staggering the elections so that the mayoral election is by itself. More discussion was held on this topic at the November work session, but no resolution was reached as to how to proceed.

**Code Enforcement:** approximately 4 violation letters were mailed regarding Chapter 64 and other violation, 1 violation letter was issued for playground equipment that was built in right-of-way has been resolved, except that the owner hasn't moved the equipment as of this date and we are waiting on a written request for extension. 11 door hangers were placed on homes that were in violation of various codes. Approximately 20 Rental Licenses were received for 2017. An inspection was completed on 402 Front St, but haven't received final inspection for electrical and chimney.

**Corporate Boundary Survey:** Field control establishment, boundary corner location and staking work continues throughout town. Over 756 miles have been logged so far.

### **Economic Development:**

- Continue to update Economic Development portion of the Town website
- Continue to research potential grant opportunities for the Town.
- 11/14 attended Governor's grants conference
- Attended staff meeting and needs assessment meeting
- Met with MaryAnn and potential developers for outlet property to discuss use, floating zone and enterprise zones
- Received draft copy of the LSHG National Scenic Byway plan and made recommendations
- Continued planning of Christmas event for community.
- Met with Rodgers Tavern curator multiple times to discuss marketing and the Christmas event. Designed and ordered new Tavern brochures
- Met with Main St. design and received quote for creation of Town mobile App and brochure/booklet
- Received official Main Street Affiliate approval letter, in process of setting up date for site visit
- Met with potential Ferry boat operator interested in utilizing Lower Ferry Pier and offering low cost ferry trips between Havre De grace, Perryville and Port

### **Employment and Human Resources:**

- An interview was conducted to fill the vacancy of a part time public works position that was left by a resigning employee.
- Interviews have been conducted for a position that was left by a resigning Parks employee.
- P/T Outreach Activities Coordinator, Rachel Mangione, was hired on November 7, 2016.
- Mandatory retirement meeting was held on November 16, 2016.
- Handed out required retirement notification to all employees that participate in the Town's retirement on November 28, 2016.
- **Wage Scale Reassessment** - A closed meeting to discuss this issue was held November 29, 2016 beginning at 7pm. The Mayor and Commissioners voted to approve the new compensation plan with an effective date of January 1, 2017.

**Events:**

- November 12, 2016 – Perryville Community Park – Girls on the Run 5K

**Farmer's Market:**

- Market to begin May 2017, will begin marketing for new vendors January 2017

**FEMA:**

- The Town received \$28,139.31 for January snow storm reimbursement.
- The Town submitted another Project Worksheet for the Perryville Fire Co. as a donated resource. Funds received will be reissued to the Fire Co.

**Finance:**

- **Water & Sewer Rate Study**
  - Contracted with MCET - October 14, 2016
  - Initial report received – November 17, 2016
- **Retention Policy**
  - Send Record Schedules to Department Heads to review
  - To resume in 2016 – possibly @ December's Work session
- **Disposal of Surplus Items (MUNICIPAL Auction)**
  - Surplus items listed on [www.municipal.com](http://www.municipal.com)
- **What's New in Finance**
  - The financials for Jul-Sep. 2016 have been reconciled.

**Fire House Station 16 Water Tie-In:**

- Received a quote from AECOM (URS) to develop a Preliminary Engineering Report & Environmental Report using USDA criteria and guidelines. If the Town were to apply for Federal funding, both a PER and Environmental Report are necessary. If applying for State funding, only the PER is necessary. Government subsidy for the project will not be guaranteed despite perfectly formatted USDA guidelines performed by AECOM.

**Greenway Committee (Perryville):**

- The Perryville Greenway Meeting was held October 26, 2016. The next meeting is scheduled for December 21, 2016 at 10:00 a.m. in Perryville Town Hall.
- The next Regional Greenway Meeting is tentatively planned for January.

**Grant Opportunities:** Waiting on responses to a variety of grant applications that have been submitted (trail, lighting for Lower Ferry Park, art – sculpture...)

**Ikea Way Ownership Issue: NO UPDATE:** (will contact SHA within the next 2 weeks if we don't hear anything by then). The issue with ownership / maintenance of the last 900' +/- of Ikea Way was brought up to MDOT officials at the Pre-Tour and Tour meetings. Hopefully this issue will be resolved in the near future.

**Landlord – Tenant Board:** Still trying to arrange a meeting with existing board members is being made to address some of the problems, there are two board members at present. Need to find someone to join the board. Received confirmation from one member about attending a meeting. No meeting has been scheduled as of this date.

**Lower Ferry Park:**

- Lower Ferry Park – There has not been any word on the delivery date for the restroom facility. A certified letter is being sent regarding the progress payments with no estimated delivery date. Final reimbursement request was sent to DNR, Community Parks and Playgrounds in the amount of \$29,809.00.

**Municipal Complex:**

- Perryville Police Station project is approximately 25% complete and on schedule. The water and sanitary sewer connections have been established from Otsego Street and are ready to tie-in to the future building. The storm drain pipes and manholes are presently being placed along the railroad, approximately 50% complete. Otsego Street may be closed the entire month of December; it will be open only to local traffic. Boring operations are set to begin in December under the railroad along Otsego Street. The traffic pattern shall be one way in along Gerry Perry Road, and one way out exiting along eastbound Otsego Street. The contractor has begun grading the police station site and has encountered poor subgrade soil conditions. The contractor must undercut and replace portions of the building foundation's subgrade soil with suitable material in some locations by several feet. To date, the contractor has finished rough grading the building pad foundation at 90% complete. The contractors are anticipating that they will be starting the construction of the building footings and foundations and parking lot rough grading within the next couple of weeks.
- I have made an appointment with Clark's Supply to acquire a cost quote to purchase a new emergency generator for the temporary Police Trailer. I have received a cost quote from Johnson & Towers to fix the old emergency generator for approximately \$4,230.66. The Town can then make an informed decision on whether to purchase a new generator or fix the old once all the costs are known.
- Delmarva and Atlantic Broadband have relocated their utility equipment from the old pole to the newly placed utility pole. Verizon plans to have their utilities relocated by the end of the year, December 31st.
- **Police Station Financing**
  - Bond documents signed by Mayor and Staff on Tuesday, August 23<sup>rd</sup>.
  - Bond closed August 31st.
  - First reimbursement payment received September 26<sup>th</sup>.
  - Second reimbursement request received on October 28<sup>th</sup>.
  - Third reimbursement sent on November 16<sup>th</sup>.
- **Town Hall Needs Assessment**
  - A contract was issued to Fearn Clendaniel Architects, Inc. to conduct a needs assessment, conceptual plan, code review, cost estimate and renderings for the proposed Town Hall. The architect has met with town staff and board members to begin the needs assessment process.

- **Trego Field**
  - A meeting was held between representatives and the Town and Little League to review conceptual plans for Trego Field and to discuss the time frame for improvements to be done.

### **Otsego Street:**

- Ralph Ryan, P.E., is developing the construction plans for Otsego Street. The Otsego Street project has now expanded the scope of improvements, extending from Roundhouse Drive to Aiken Ave.

### **Outreach:**

- Overall monthly attendance was 132 (as of 11/30); 0 referrals; 1 new members
- This month Outreach has gotten into the Holiday spirit:
  - We continued our annual tradition of collecting food for Thanksgiving and were able to give out turkeys and hams to families in need in the Perryville area.
  - We held our own family Thanksgiving dinner which included our very own turkey and homemade pumpkin pie!
  - We were able to take some of our members on a field trip to Launch as a reward for some of their community service work.
  - We created fleece blankets for our veterans at Perry Point and hope to deliver them within the next week.
  - We look forward to participating in the Town Christmas tree lighting. Our staff and members will be helping children create crafts at the party.
  - We have decorated Outreach for the season. Please feel free to stop by and take a look the children our very proud of their hard work.
  - We have started our Toys for Tots collection in hopes of helping children in the Perryville area have a very special holiday season.
  - We are also still collecting food for Christmas dinners for families in the area so please spread the word that toys and turkeys are both welcome at Outreach!
  - Later next month we will be rewarding our members for all their holiday service this season with a Santa Train Ride on a real steam train through Pennsylvania. We look forward to the month ahead as we prepare the holiday festivities.
- The Outreach Program participated in OP clean up as well as other usual monthly activities. Please like our Facebook page and share any good news or activities you see within our community. Also check our monthly calendar for upcoming activities.

## **Planning and Zoning:**

- **Planning Commission Meetings** – no meeting held in November
- **Zoning Certificates** – Processed nine (9) certificates and reviewed application for compliance with the Town’s zoning regulations; none within the Critical Area
- **Board of Appeals** – Met on November 21<sup>st</sup> and approved the prepared Legal Resolution for the Special Exception request for the temporary veterinary POD by Chesapeake Feline Association.
- **Zoning Code Updates:** A public hearing (Mayor and Commissioners) is scheduled for December 6<sup>th</sup> at 7pm with the Town Meeting to immediately follow
- **Meetings and Projects:**
  - 11/10 – Attended IKEA open house/tour of warehouse.
  - 11/15 – Work Session – Staff presented the proposed amendments to the Zoning Ordinance.
  - 10/13 – Received a request from Victor Lancelotta regarding relief from the contract regarding removing the advertisement of the Outlet Center from Perryville’s water tower. Discussion is underway with the potential new owners regarding their use of the tower and whether some relief can be granted if the new owners have interest in advertising on the tower. Still under consideration by the potential new owners. If the new owners are in favor of using the site for advertising, the contract with Mr. Lancelotta would have to be modified due to the restoration clause.
  - **Enterprise Zone** – Final application is being prepared and will be sent to Cecil County Council for their expression of consent of the application once the newly elected officials are sworn in.
  - Held a conference call with Denise Breder, Kevin Baynes, and JohnDre Jennings from DHCD and Edward Barnett, CDA regarding grant application for the \$75,000 funding being awarded the town as part of the Village Redevelopment project. A grant application is being prepared to send to Kevin Baynes, Community Legacy Program for the funding. A request from the Health Department was received, as we do for all connections to Perryville’s waste water, to confirm sewer capacity. A letter was submitted to Frederick von Staden, Director Environmental Health indicating adequate capacity within the parameters of the agreement with the VA was available. Any flow beyond the 300,000 GPD would require approval from the Town.
  - November 9 -Met with a potential ferry boat operator interested in using Lower Ferry Pier as a ferry stop as well as stops in Port Deposit and Havre de Grace.
  - November 17 – Met with consultant regarding space requirements for the Planning Department staff.
- **Development Projects:**
  - **Cedar Corner/Loring Park** – Contact Mr. Geraghty to request a meeting to discuss his development and information on market value of homes in the area and options provided by Cecil County on phasing road improvement options. No activity.

- **Magraw Subdivision** – Preliminary Subdivision Plans (12 lots) submitted for review by the Planning Commission in October. Received agreement for the dedication of Greenway to the Town. When exploring information in the files, it appears that the road was designed to ultimately be town owned once other uses were provided on the road. Four lots associated with the Magraw subdivision are required by Code to front on a public road. A Street Dedication Plat and description of lands to be conveyed unto the Town has been received upon authorization from the Board.
- **Frenchman Land Company** – Work has been finalized in State ROW. Need to receive final as-built drawing of private and SHA construction.
- **Royal Farms (at Heather Lane)**- Final approval from SHA regarding access on to MD 222 has not been received. Engineers are moving forward with stormwater approvals and Forest Conservation mitigation. Landscape Plans have been submitted and comments provided to the engineer, Ralph Ryan, P.E., corresponding with FWA regarding the off-site water and sewer construction plans along Heather Lane for the proposed Royal Farms project by FWA. They are in the process of finalizing the plans.
- **Perryville Outlets, LLC** – Continue to work with potential developer/purchaser of Outlet Center regarding various permitted uses for redevelopment including the PIRD Floating Zone and request for expansion of Perryville’s Enterprise Zone to include the property.

**Police:**

- **Current Projects**
  - Working with a vendor for the installation of furniture for the new police building.
  - Working with Manns Woodward and the police building contractors on a regular basis in reference to the new police building. We meet weekly to discuss the progress.
  - Officers nearly completed the training for the E-Tix system that was installed in Perryville Police vehicles.
  - Working with MSP/Shop with a Cop to make this another successful year.
  - Working with Outreach and the Sports Bar to get outerwear for the kids in town.
  - Waiting on the arrival of two new police vehicles.
- **Meetings and Training Attended**
  - Attended the town meeting at Town Hall.
  - Attended the First Responder Dinner in North East. Officer Warner was recognized for his hard work.
  - Girls on the Run 5K was held at Perryville Town Park.
  - Attended the Leadership meeting at town hall.
  - Lt. Budnick attended the Chief’s meeting in Elkton.
  - Did some joint training with the Maryland State Police Search Team at Perryville Park.

- Met with the owner of Perryville Sports Bar about supporting us this Christmas to give out presents to the kids in town.

## **Public Works and Parks:**

- **General work**
  - DPW Staff has begun decorating for the upcoming holiday season and annual Christmas Tree Lighting ceremony.
  - DPW employees are finished with grass cutting responsibilities for the current summer and fall seasons. All lawn care equipment has been serviced and placed in storage until next Spring.
  - A contract has been signed with AEC to receive credits from DelMarva Power to switch the current lighting at the DPW to LED lighting. This has an estimated 1.5-year payback period on the investment. After that time the town will see lower electricity costs for the DPW building by having the LED lights. (This project is still ongoing)
  - DPW Staff spent several days assisting in the removal of hazardous and dangerous trees at the Stumps Point area of the Community Park.
- **Daily Events**
  - Waste Water -Check pumping stations to assure that all equipment is operating properly.
  - Flags- Raised at locations throughout town. (Aiken Avenue, Town Hall, Community Center, Community Park and Rodgers Tavern)
  - Utility markings- utility markings throughout town are completed for contractors that are doing underground construction within town limits.
  - Work orders- Meter readings, leak detection, re-reads, building repairs, vehicle repairs, etc.
  - Maintenance and repairs- All town owned equipment by performing oil changes, repair fuel lines, grease fittings, replace brakes, etc. DPW also maintains infrastructure by cleaning storm drains, cleaning waste water collection lines, etc.
  - Building Maintenance – A DPW employee is performing monthly facility inspections and making repairs and addressing issues as needed.
  - Parks - Check Community Boat Launch for debris and clean as needed. Unlock and check public bathrooms, clean as needed. Check Tapp Parkway for any issues and clean/remove debris as needed. Check pet waste stations, empty and restock as needed. Pressure wash pavilions on a weekly basis prior to weekend rentals
- **Monthly / Scheduled events**
  - **Bulk Trash** - Picked up for those residents who scheduled for a removal.
  - **Yard waste** – Was picked up twice this month for residents who requested placed approved items curbside.
  - **Fire Hydrants/ Extinguishers** –The next fire hydrant flushing will be scheduled to take place prior to the water tower cleanings and mixer installation.



- **Dump Trailer Rental** - The town owned dump trailer is rented to citizens who are in need and then the contents are hauled by DPW staff to the landfill for disposal.
- **Parks**
  - Parks staff has placed top soil and grass seed in areas that were left by old unused sidewalks at Stumps Point.
  - All park grounds were mowed one final time before the winter. (Community Park, Mini Park, LSHG Trail, Lower Ferry Park, Ice House Park and Rodgers Tavern)
  - Cleaned trucks and serviced equipment.
  - Staff have pressure washed the fishing pier. The pier will most likely receive new decking next summer.
  - DPW Parks and Staff have removed several tall, thin and unstable trees in the Stumps Point area of the Park. The trees were either leaning and a hazard of falling or were growing so closely together that they did not have a stable root system to support their height.
- **Paving / Sidewalk Repairs NO UPDATES**
- **Rodgers Tavern / Lower Ferry Park and Pier**
  - DPW staff has had electrical issues addressed that were preventing 3 lights from working along a walkway next to Rodgers Tavern.
  - A section of failing handrail and boards on the front porch of Rodgers Tavern have been made safe for upcoming events at the building. The repairs are temporary and will be permanently repaired when the contractor is available.
  - Parks Staff pressure washed Lower Ferry Pier once again before the winter months. Staff is still looking into an environmentally friendly way to stain/preserve the wood of the pier.
  - Parks staff assisted curator with cleaning and moving items at Rodgers Tavern.
- **Traffic Calming NO UPDATES**
- **Vehicle / Equipment Maintenance**
  - All salt spreaders have been brought to the DPW shop and received any necessary maintenance and repairs prior to any winter weather events.
  - DPW has taken ownership of 2 new Ford F-350 pickups. These trucks have also come with plow assemblies and will add additional plow vehicles to be used during snow events.
- **Water / Sewer / Stormwater**
  - DPW staff has excavated a section of water main near the 0.5 MG elevated water tank in preparation for a valve installation as part of the "mixer" installation project.
  - A pump at the Frenchtown Pump Station has been removed and sent away for a seal replacement. When this pump is returned, the other pump at that station will receive the same repairs.
  - A new flow meter has been installed at the Front Street Pump Station.

### **Reservoir / Dam:**

- Reservoir is maintaining minimal water levels. Plans for lowering the reservoir and related work have been signed and sealed by Town staff and will mail out plans for signature from MDE. Cecil County has reviewed and approved plan. Notification of this planned work has been made to neighboring property owners and proof of the notification, along with a certification form, has been sent to MDE as required.
- Developers represented by GTA (an environmental engineering firm) are interested in restoring (at least partially) the eroded channel along the dam site for the purposes of off-site SWM / Stream restoration mitigation. GTA is planning to start the channel restoration project beginning January 2017.
- Received three quotes from contractors to dismantle the Reservoir Dam Pump House. The Town will be working with McElroy Contracting for their estimated cost of \$15,000. Submitted Cecil County demolition permit, contacted necessary agencies per the permit requirements. Health Department has notified me that I must submit an additional application to MDE.

### **Rodgers Tavern Museum:**

- **ADA Bathroom and all bathroom fixtures** – This is being worked on as time allows.
- **Porch Repair** – DPW is power washing and doing minor repairs while waiting on contractor to complete final repair.
- **Tavern Sign** – In design
- **Phone / Internet** – Scheduling now – to be completed by 12/09/16

### **Safety Committee: NO UPDATE**

### **Susquehanna River Bridge Reconstruction and Expansion Project (Amtrak):**

- Final comments on the Section 106 report were due on 11/4. A final comment letter was sent reiterating the importance of a Construction Protection Plan for Rodgers Tavern **and Lower Ferry Pier**. Included in the letter was a request regarding future expansion of the railroad station, and that Amtrak and the State make direct contact with property owners along Broad Street (whose properties back to the railroad tracks).

### **Town Grants (501(c) and Revitalization):**

- Amanda Hickman completed one Revitalization grant reimbursement, received acceptance forms from all awardees

### **Training:**

- DPW and Parks staff continue to obtain online training through LGIT.
- The (2) DPW Employees (Jeff Artrip and Thomas Chapman) have completed a "Maximizing Success" 2-day class as well as a 2-day "Waste Water Collections Exam Prep" class.

- The DPW Superintendent and 2 employees attended a waterworks mobile workshop in Frederick.
- Parks staff has received on the job training in the proper and safe use of chainsaws, backhoes, chippers and other equipment related to tree removal.
- Chief Miller attended training in reference to the new rules at the Maryland Police Training Center.
- Chief Miller attended the Police Public Information Officer Training in Hyattsville.
- Training Justin Fain on water plant preventive maintenance continues
- Training Justin Fain for submittal of all required MDE reports for water plant
- Water and Wastewater Operators completed MCET EARN program for cross training
- J. Cregar and J. Morton started SAC Wastewater II course
- Continue operator cross training

**Wastewater:**

Influent Monthly Flow	15.50 Million Gallons
Effluent monthly Flow	13.82 Million Gallons
VA Monthly Flow	3.92 Million Gallons

- Routine preventive maintenance was performed
- Equipment repairs were completed
- Building & tank cleaning for the month was completed
- Plant met all required MDE parameters for October and November 2016 to-date
- Conducted monthly staff meeting for MOR & DMR submittal to MDE
- Completed plant setup for winter operations
- **Belt Filter Press Project:** A P.O. was issued on July 28, 2016 to EMH Environmental, Inc. to replace the Belt Filter Press at the wastewater plant. The P.O. was in the amount of \$383,700. Transviron Engineering completed its scope of services related to belt filter press replacement. **UPDATE:** EMH Construction completed removing old belt press, ready for disposal

**Water:**

Raw Water Monthly Flow	9.25 Million Gallons
Finished Water Flow	9.18 Million Gallons

- Plant met all required MDE parameters
- Routine preventive maintenance was performed
- Plant exterior painting was completed
- Work continues on summer work list for the WTP
- **Water Tank cleaning and installation of mixers/ ventilation:** A P.O. was issued to Utility Service Group on July 6<sup>th</sup> to proceed with the cleaning of the water tanks and installation of the mixers and ventilation. The P.O. was in the amount of \$132,062. All equipment has arrived from Utility Service Co for the water towers.

- Fox Tapping Co. to install new 10-inch shutoff valve at Pilot water tower to isolate tank from service
- Utility Service Co is scheduled to install new equipment in both water towers for TTHM and HAA5 reduction
- Awaiting approved permit from MDE for water tower equipment installation

**Website Update:** Community Calendar – Virtual Towns and Schools is in the process of updating their systems. Once this is completed they will be able to put up our extra calendar for community event submissions. Staff will be reaching out to Commissioner Linkey to work on the associated procedures for posting. **UPDATE:** Amy Yackanech met with Commissioner Linkey and they are currently working on procedures and researching calendar types.

**Welcome Signage:** The SHA permit has been received; a budget amendment was approved to cover the installation cost. **UPDATE:** Pollitt signs is providing an updated quote and date for installation.

### **Upcoming Events**

- **December 10, 2016** – Lower Ferry Park – Christmas Tree Lighting 4-6pm
- **December 10, 2016** – Lower Ferry Park – Band Shell Ribbon Cutting
- **December 16, 2016** – House Decorating Contest Night

### **5 attachments**

*November 2016 Police Department Statistics*  
*Financial Statistics for November 2016*  
*Final Budget to Actual charts for July, August and September 2016*

Perryville Police Department Monthly Police Report  
November, 2016

	September	October	November	Year to Date 2016
ROBBERY	1	0	0	1
ASSAULT	4	5	2	45
BURGLARY	2	0	0	11
THEFT	9	3	1	51
Auto Theft	0	1	0	9
CDS	3	1	5	19
DISORDERLY	2	0	0	5
MDOP	2	2	2	16
ADULT ARREST	18	10	12	112
JUVENILE ARREST	0	2	0	8
Referrals to Outreach	0	0	0	0
CITATIONS	20	20	15	147
WARNINGS	50	45	35	302
SEROS	2	0	0	4
ACCIDENTS	7	10	4	60
52 (Investigated)	3	7	2	35
89 (no Investigation)	4	3	2	25

**Town of Perryville, MD**  
**Financial Statistics**

**November 2016 Statistics:**

**Admin Dept.:**

- Sent out 498 Water/Sewer late notices
- Processed 2 payrolls. Along with A/P checks pertaining to Payroll and taxes.

**Finance Dept.:**

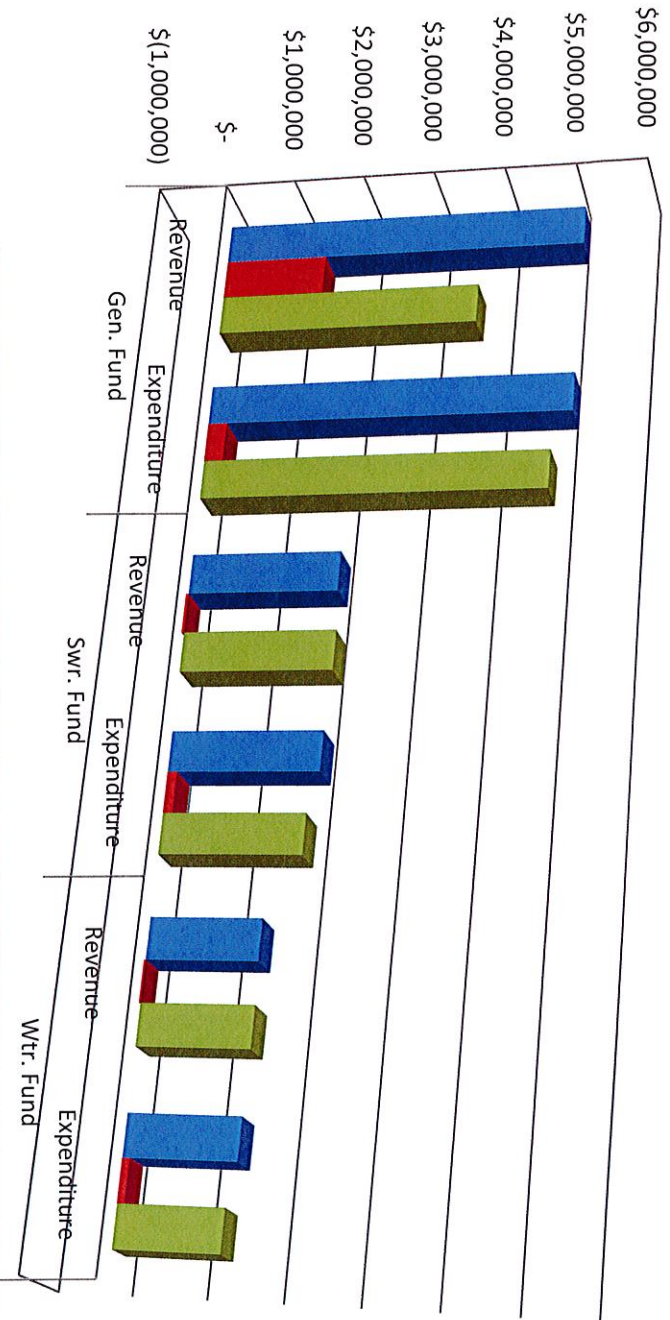
- 165 purchase orders were processed totaling \$138,963.99.
- 72 accounts payable checks were processed totaling \$507,934.12.
- Invoices sent out totaling \$15,074.78.
- Processed cash & equivalent receipts totaling \$731,250.26.
- On Oct. 28<sup>th</sup>, received September's Slot revenue from Cecil County totaling **\$95,960.28**. We are anticipating **\$98,286.37** for October's Slot Revenue. Life to date (Sep-10 to Aug-16) slot revenue received **\$8,597,700.27**.

**Bank Balances:**

PNC (total of 8 accounts)	<b>\$ 2,311,592.03</b>
Maryland Local Government Investment Pool (total of 3 accounts)	<b>\$ 5,567,914.27</b>
Howard Bank (total of 5 accounts)	<b><u>\$ 4,631,795.10</u></b>
<b>Grand Total</b>	<b><u>\$12,511,301.40</u></b>

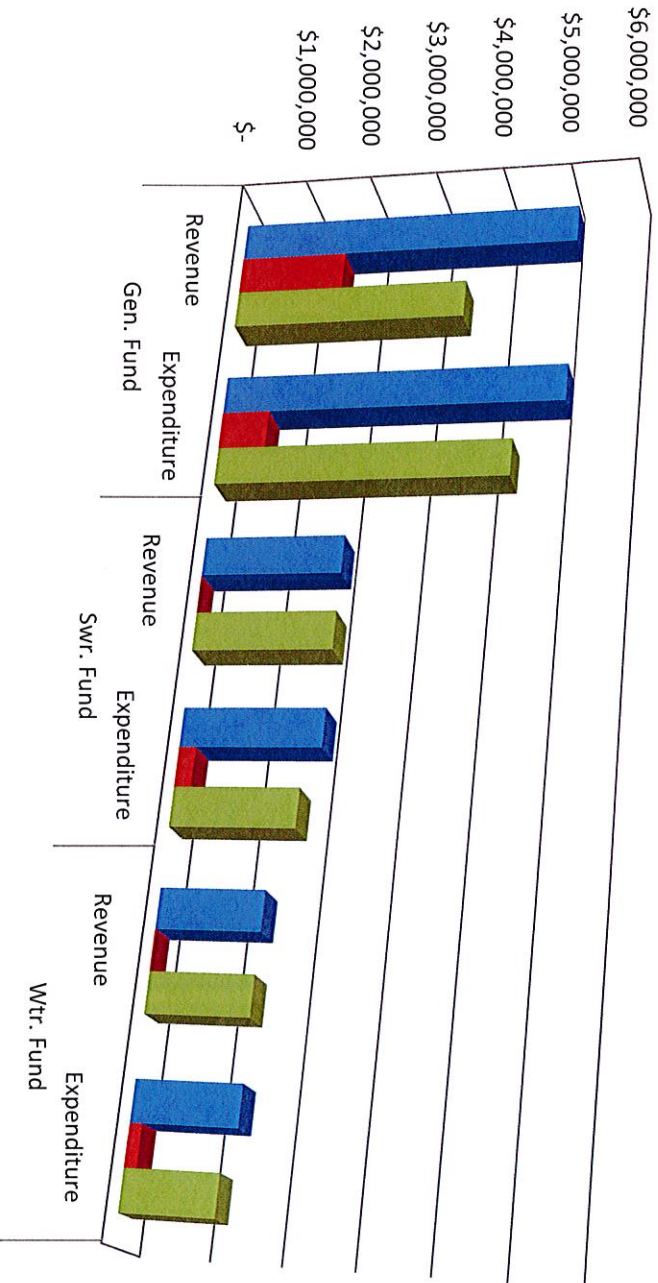
\*Note – bank balances for November 2016 not yet reconciled – statements to be received

# Town of Perryville July 31, 2016 Budget vs. Actual FINAL REPORT



	Gen. Fund		Swr. Fund		Wtr. Fund	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
■ Revised Budget	\$5,095,678	\$5,095,678	\$2,082,422	\$2,082,422	\$1,515,589	\$1,515,589
■ YTD Rev/Expd	\$1,435,017	\$263,452	\$(35,235)	\$130,106	\$(18,420)	\$97,789
■ Balance Left to Receive / Spend	\$3,660,661	\$4,832,226	\$2,117,657	\$1,952,316	\$1,534,009	\$1,417,800

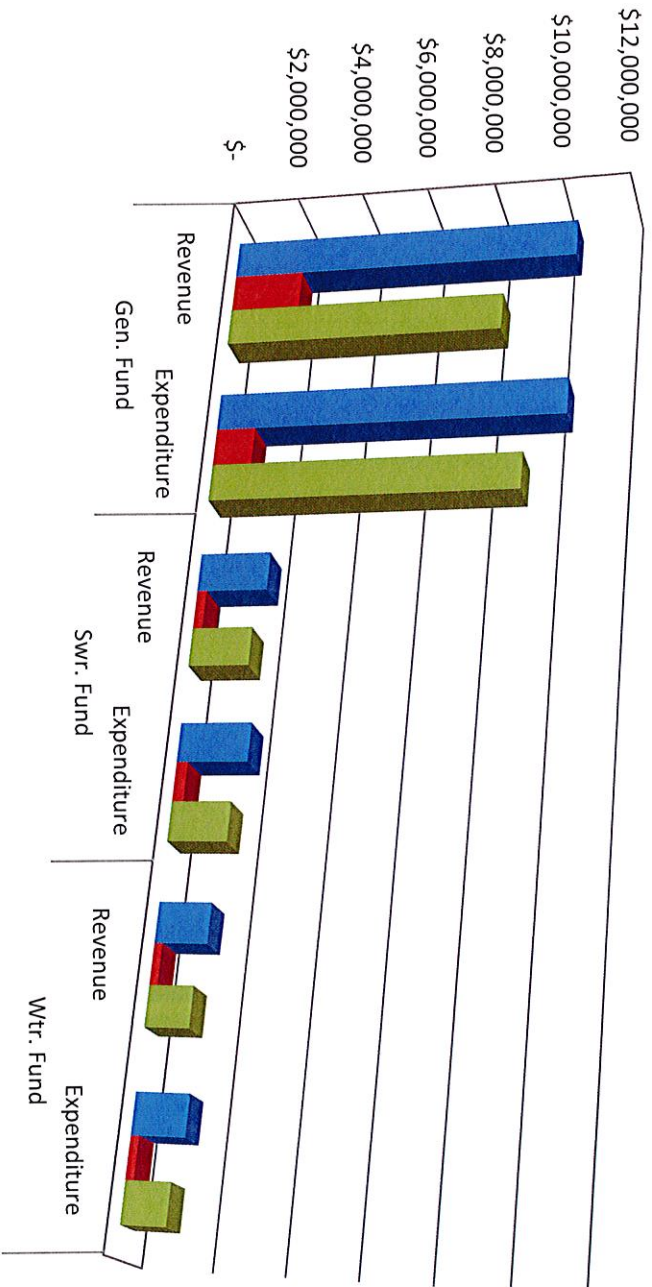
# Town of Perryville August 31, 2016 Budget vs. Actual FINAL REPORT



	Gen. Fund		Swr. Fund		Wtr. Fund	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
■ Revised Budget	\$5,095,678	\$5,095,678	\$2,082,422	\$2,082,422	\$1,515,589	\$1,515,589
■ YTD Rev/Expd	\$1,602,644	\$714,357	\$3,520	\$249,668	\$15,565	\$177,437
■ Balance Left to Receive / Spend	\$3,493,034	\$4,381,321	\$2,078,902	\$1,832,754	\$1,500,024	\$1,338,152



# Town of Perryville September 30, 2016 Budget vs. Actual FINAL REPORT



	Gen. Fund		Swr. Fund		Wtr. Fund	
	Revenue	Expenditure	Revenue	Expenditure	Revenue	Expenditure
■ Revised Budget	\$10,406,996	\$10,406,996	\$2,083,232	\$2,083,232	\$1,515,589	\$1,515,589
■ YTD Rev/Expd	\$2,093,970	\$1,184,285	\$294,707	\$343,955	\$239,259	\$243,354
■ Balance Left to Receive / Spend	\$8,313,026	\$9,222,711	\$1,788,525	\$1,739,277	\$1,276,330	\$1,272,235