

Town of Perryville
Town Meeting Minutes
April 3, 2018

ATTENDANCE: Mayor: James Eberhardt, Commissioners: Michelle Linkey, Pete Reich, Robert Ashby Jr., Ray Ryan III, Town Administrator: Denise Breder, Assistant Town Administrator: Cathy McCardell, Administrative Supervisor: Amy Yackanech, Financial Director: Debra Laubach, Town Planner: Dianna Battaglia, Town Engineer: Ralph Ryan, Public Works Superintendent: Aaron Ashford, Police Chief: Al Miller, Police Lieutenant: Keith Budnick, Town Clerk: Jackie Sample.

The Town Meeting was called to order at 7:08 p.m. by Mayor Eberhardt.

The Town Meeting in its entirety can now be listened to on the Town's web site at www.perryvillemd.org.

Pledge to the Flag.

Mayor Eberhardt stated that representatives from the Red Cross are here tonight to discuss their services that they have to offer to assist the victims of the recent fire at Owens Landing condos. Mayor Eberhardt spoke to our local House of Delegate representative who stated that if the fire victims were having any insurance difficulties that the Governor would send the Insurance Commissioner here if needed.

Theresa Young, the Executive Director of the Delmarva Peninsula of the Red Cross, introduced some of the other members with her tonight, they had a Social Worker, and Antoinette, who works with military veteran's and their families and Terry and Carl who were out here Easter Sunday during the fire. They are here to answer any questions and to let you know that we are here to help with mental health, spiritual care, and recovery questions on how to move forward and to pull the community together to meet their needs.

Mr. Casella, who resides in the Owens Landing Community, inquired if there was a coordinated effort for people that want to help or a point of reference for people.

Ms. Young responded that at this point there is not one, but one could be created if needed.

Mrs. Yackanech, the Administrative Supervisor, summarized some of the efforts being made right now, based on what information that we have at this point. We are working to get clothes and shoe sizes and collecting toiletries and towels or blankets. We are collecting donations at Town Hall and a local business Roath Insurance Agency, is opening his business for collections. Please have them contact us so that we can try to meet their needs the best that we can. The Ray of Hope has offered clothing and hotel vouchers if needed. The First Baptist Church of Perryville is accepting monetary donations. This information has been put on our website.

Ms. Young commented that they did reach out to all of the individuals in the 18 units and we had heard back from all but seven of the units. If any of those seven are in the room tonight Terry and Carl are here tonight to meet with you. Of the families that we have met with to meet their immediate needs, such as lodging, we have three that we are assisting at this time who have a military background. She wanted us to keep in mind on how the community is pulling together, all clothing is not needed unless particular sizes are known, so that you are not getting inundated with items that will not be helpful for this particular moment. United Way of Cecil County is also willing to help if needed.

Ms. Breder stated that we do not have contact information for a lot of the people, and some did not get their cell phones out of the fire, so she encouraged those that are present tonight and who may be in contact with the other residents to encourage them to contact us at Town Hall so that we can put them in touch with these resources.

The Red Cross representatives went to the other meeting room so that anyone that wanted to meet with them individually could.

APPROVAL OF TOWN MEETING AGENDA

Mayor Eberhardt asked for a motion to approve the Town Meeting Agenda as published.

Motion was made by Commissioner Ryan and seconded by Commissioner Ashby to approve the Town Meeting Agenda as published. **All in Favor: Motion Carried.**

Consent Agenda Items: Mayor Eberhardt asked for a motion regarding the consent agenda items, which includes the February 20, 2018 Work Session Minutes, the February 20, 2018 Special Meeting Minutes, the March 6, 2018 Town Meeting Minutes.

Motion was made by Commissioner Reich and seconded by Commissioner Linkey to approve the Consent Agenda items. **All in Favor: Motion Carried.**

Commissioners' Reports -

Mayor's Report -

Mayor Eberhardt passed on his report for the moment.

Commissioner Ashby's Report -

Commissioner Ashby passed on his report.

Commissioner Linkey's Report -

Commissioner Linkey reported that it has been a busy month for her, she met with the Little League to talk about the next phase of the town complex and we are putting out the RFQ sometime this month. She met with Public Works about looking into getting smart meters for taking water readings for more accuracy and efficiency. She also met with Billy Nelson, our Economic Development Coordinator to discuss our events page on the website. She has also attended the budget meetings and other meetings this past month. The DPW report will be posted on the website.

Commissioner Ryan's Report -

Commissioner Ryan reported that he attended the usual meetings last month.

Fire Department Report – Commissioner Ryan

Commissioner Ryan reported on behalf of the Fire Company. It started out with the wind storm that came in early March that caused a train derailment which also caused major traffic problems, luckily there were no chemicals aboard those rail cars that derailed. We purchased our second Lucas CPR device with the help from a BG&E Grant. We did have a fire on Cecil Avenue this past Thursday which was confined to a porch that is still being investigated. Easter morning there was a major fire at Owens Landing condos. He wanted to thank all of the mutual aid Fire Companies that assisted with the fire, which is more than any of us have probably ever seen here. He also wanted to thank our citizens who were there to assist with the needs of the members fighting the fire. On behalf of the Fire Department he wanted to offer any assistance that they can to help these residents get back on their feet or let the Mayor and Commissioners know to contact us.

Commissioner Reich's Report -

Commissioner Reich reported that the Water and Wastewater Plants were both in compliance for the third month in a row for both State and Federal requirements. We are hopefully on our way in receiving another \$60,000 Grant. He participated in the evaluations of the proposals received to perform the PER for the denite filter study.

VA Update - John Eckman

Mr. Eckman, who is the Associate Director of Finance at the VA, stated the only thing that he has on project updates is the Enhanced Use Lease, which is the 75 homes being built. Some of the homes will be ready the end of May and you will start to see some residents in those homes the back half of the summer. Some other projects are the Water Treatment Plant and the long-term care facility which is currently under the bidding process. They are still in the process of finalizing the new design for the long-term care facility.

Mayor Eberhardt wanted to remind him that he still wants us to discuss having a permanent interconnection for our Water Plants.

Mr. Eckman commented that you can contact him when needed, his goal is to be responsive to anything that you have for him.

Town Administrator Report - Denise Breder

Ms. Breder reported that our next Green Team meeting is scheduled for Wednesday, April 11, 2018 at 5:30 p.m., we have a couple of members who are here tonight, but it is still open to the public if anyone is interested and it will be in this room. The Green Team is currently working on their Action Plan. In regard to IKEA Way, we had sent a letter out to the State regarding the responsibility of maintenance of a short stretch of IKEA Way since there was an issue with who is maintaining it. State Highway stated that they will take maintenance responsibility for that stretch of roadway. The rest of the report will be on the town's website.

Mayor's Report

Mayor Eberhardt reported that on the 10th of the month he went to the State House and Senate Committees to testify, we have an appropriations bill for \$25,000 to put up a monument sign for the Roundhouse. We discovered the cornerstone for the Roundhouse that used to be on site and it has the Keystone logo from The Pennsylvania Railroad dated 1918. We have \$25,000 coming to erect that sign. Former Commissioner Alan Fox who recently passed away was very instrumental in helping us get that project off the ground with a nice rendering to present to the committee. He and Denise have been having phone conversations with the Transportation Authority regarding the traffic fiasco that occurred the night of the train derailment and we are supposed to get an update on that soon.

Treasurer's Report - Debra Laubach

Ms. Laubach commented that we put out for bid audit proposals and received proposals back from four very qualified companies which were reviewed by her and the Town Administrator and will be on the agenda later with their recommendations. Currently, we are preparing for our fiscal year 2019 budget. She has been meeting with the various department heads to discuss their budgets. We have had 2 budget meetings so far and the board made some cuts where they thought there was some excess and have come up with a preliminary budget with the expenses at this point. We still have 3 more meetings and then the actual budget will be presented for vote at the Town Meeting in May, which is the first Tuesday of the month. She is still looking into a cash back credit card for the town and she has spoken to the City of Havre De Grace who is currently using PNC and are getting 1 1/2% back on most of their purchases. She still wants to check with a few more companies to see if we can get a little bit better of a deal, Havre De Grace has gotten back around \$15,000 for the year. We have received over 10.5 million dollars in slot revenue since the casino opened and to date this fiscal year we have received almost \$900,000.

Police Report - Chief Al Miller

Chief Miller reported that there were multiple closings of major bridges the night of the wind storm causing significant traffic issues. Chief Miller needed to report that he had made a mistake earlier by suggesting that he could assist the residents of the fire by providing ID's to those that did not have ID's. We have several different systems in law enforcement for identification purposes and after doing some research, he found that he is not able to issue an ID or a duplicate driver's license to anybody. He can verify your identity to the MVA if needed be, but he cannot print out a duplicate driver's license. There were some vehicles that were towed from the fire scene from Collette's towing and he has their phone number and address if anyone needs it.

Mayor Eberhardt understands why he could not print a duplicate drivers license but not why he could not print out a copy of their driver's license. One of the residents had informed him that they went to their doctor's office and got a copy from them of what they had on file.

Chief Miller responded in their systems it clearly states right on top of the document that this document is not intended for purposes other than law enforcement. Your doctor's office should have that or possibly your pharmacy. You may be able to go to the MVA and have them possibly punch it up on their system. If your vehicle was there you may have some information on your registration or your insurance card.

Outreach Report - Danielle Hemling

Danielle Hemling, the Outreach Director for the Outreach Program, explained the services that the program provides to youth in town from the ages of 8 to 18. They provide homework assistance, hold life skill classes, provide community service and provide them dinner. During the summer the hours are 10 to 7, so we provide daytime service too, weekly trips to the pool and special field trips throughout the summer along with the other community service programs during the season. This month we have had a lot of food donations from Principio Methodist Church, we also had a good Samaritan who delivered chicken. We participated in "Read Across America" along with the Chief at the Elementary School. We attended the tobacco task force meeting which is different people throughout the County who come together to discuss youth tobacco use and how to prevent it and how it is getting out there. We have the bookmobile that comes every two weeks on Mondays for the kids to check out a book to read and return them when they come back. We have Army recruiters that we have contact with that will come out and talk to our older kids in the program. The Life Skills that we concentrated on this month focused mainly on responsibility to meet the needs of the younger members that we have been getting recently who sometimes are lacking the pressures at home for that. For the older kids it is concentrating on what their plans and goals are for when they get out of school.

Mayor Eberhardt asked Ms. Hemling if they were going to be at River Sweep and she responded that they are and that they have their forms filled out.

Ms. Hemling reported that they are located on Otsego Street and that they are the house that is located next to the Police Department and they do accept donations and also do fundraisers and we are hoping to do a 5k again probably in the fall. They also participate in National Night Out with our Police Department.

A resident asked if there were specific items that they need the most.

Ms. Hemling responded that in the fall they need school supplies, and in the summer sometimes the kids do not have bathing suits or flip flops when they go to the pool, and we can always use food. We are also thinking for the next fiscal year of opening on Saturdays for at least a portion of the day.

Commissioner Linkey inquired where they are at as far as the remodeling of the kitchen by IKEA.

Ms. Hemling responded that IKEA has offered to renovate the entire first level except for the bathroom. They are going to create a homework station and redo the kitchen and create more storage in the basement. She is waiting to hear from them on when they are coming out.

Planning and Zoning - Dianna Battaglia

Ms. Battaglia, is the Planning and Zoning Director, she also oversees the Economic Development and Code Enforcement Departments and is open for any questions or any suggestions or help that anyone may have for her. We are always looking for volunteers from the community. She also wanted to let the Mayor know that the Outlet sign is gone, the sign board is still there but it is blank.

Mayor Eberhardt inquired about the status of the ongoing issue with debris that surrounds the Owens Landing condos from neighboring properties.

Ms. Battaglia responded that it is a long drawn out process and there has been a lot of notifications sent out and we are reaching out to other agencies, such as DNR for some help and some suggestions on what we can do. For anyone that wants to call her to talk more you can do that too.

From the Floor

Howard Stevens, who is the President of the HOA at Owens Landing Condos and resides at 9B Owens Landing Court, gave an update on the progress after the recent fire at the condos. The Fire Marshall has come in and secured the site and there is now fencing around it. It will be at least three weeks before we can do anything with it, the sight is still smoldering, once safe it will be released back to Owens Landing. He has met with their insurance company which is State Farm and we have an agreement that we are going to rebuild, we are hoping to get that done in eight to ten months if possible. There were 18 units destroyed and out of the 18 units, 12 units were full time Perryville residents. At this time the 12 full time unit residents have been taken care of as far as housing and food etc. The biggest issue as was discussed earlier was the ID's for people, it is difficult to do anything without an ID, such as renting a car and some of these people lost their vehicles too. We have heard that if you talk to the appropriate people at the MVA you can get a temporary license printed out so that you can take care of the imperative things. Another issue for those of them who did still have their vehicles was getting their key fobs replaced, some of them cost as much as \$1,700 from the dealer. We have been able to work out a deal for obtaining them at a cost in the range of \$200 to \$400 with someone and we are trying to get the word out about that to people. He wanted to thank everyone that came to help that night, he believes there were 7 to 8 different fire companies there that night. The important thing is that everyone had gotten out, 5 people had been taken to the hospital and they have all been released. He wanted to thank the Fire personnel that came out and just kept going, they also worked very hard in preventing more damage to the other buildings than there could have been.

Mayor Eberhardt commented that we would like to keep the lines of communication open so that we know what their immediate needs are and if we can be of any assistance.

Mr. Stevens stated that the Post Office did give all of the misplaced residents free Post Office boxes.

Commissioner Ryan wanted to thank Mr. Stevens who was able to assist with accountability of the people that were in the building that night and it made his job as Chief a lot easier.

Ellen McGuirk, who resides at 10B Owens Landing Court commented that she had spoken to one of the residents that were displaced this morning and he stated that he was able to go to the MVA and get his son a temporary license. He himself has a CDL so they had to take him to get a new picture and get him something. She asked him what they could do to help them, and he said that right now the best thing is gift cards to meet displaced residents immediate needs.

Chief Miller asked people to call 911 if they notice anyone near the vicinity of the fire where they should not be. Anyone in that area should have an ID or vest on them displaying who they are.

New Business

Audit Proposals

Ms. Laubach stated that we received four bid proposals for audit services and they were evaluated by her and the Ms. Breder based on specific criteria to meet the Government standards. Based on that criteria one company that was most thorough that we are recommending for vote was Barbacane, Thorton & Company.

Motion was made by Commissioner Linkey and seconded by Commissioner Ashby to approve Barbacane, Thorton & Company based on the Financial Directors recommendation as our auditor. **All in Favor: Motion Carried.**

Budget Amendment Ordinance 2018-04 - Introduction

Mayor Eberhardt introduced the budget amendment and asked Ms. Laubach to give a summary.

Ms. Laubach stated that the purpose of this is to amend the adopted budget for the Town of Perryville for the fiscal year beginning July 1, 2017, and ending June 30, 2018, to appropriate for certain purposes certain funds and generally related to amendment of the Town's FY 2108 budget. This was to recognize revenue that had not been recognized yet from various accounts, \$98,800 in the General account, \$13,400 in the Water fund, and \$1,000 in the Sewer fund.

Motion was made by Commissioner Ashby and seconded by Commissioner Reich to adjourn the Town Meeting at 8:10 p.m. with a short recess in between to go into closed session to consult with counsel to obtain legal advice. **All in Favor: Motion Carried**

Respectfully submitted,



Jackie Sample
Perryville Town Clerk

TOWN OF PERRYVILLE
FORM OF STATEMENT FOR CLOSING A MEETING
(FROM OPEN MEETINGS MANUAL - APPENDIX C)

Location: Town Hall Date: 4/3/18 Time: 8:10p.m
Motion By: Ashby Seconded By: Reich

VOTE TO CLOSE SESSION:

	AYE	NAY	ABSTAIN	ABSENT
Mayor Eberhardt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Ashby	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Reich	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Linkey	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commissioner Ryan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

STATUTORY AUTHORITY TO CLOSE SESSION

General Provisions Article §3-305(b):

- (1) To discuss:
 - (i) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or
 - (ii) any other personnel matter that affects one or more specific individuals;
- (2) To protect the privacy or reputation of an individual with respect to a matter that is not related to public business;
- (3) To consider the acquisition of real property for a public purpose and matters directly related to the acquisition;
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State;
- (5) To consider the investment of public funds;
- (6) To consider the marketing of public securities;
- (7) To consult with counsel to obtain legal advice;
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation;
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations;
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including:
 - (i) the deployment of fire and police services and staff; and
 - (ii) the development and implementation of emergency plans;
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination;

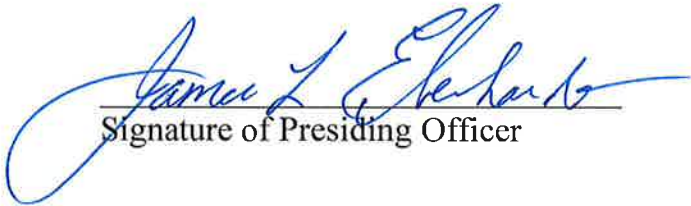
(12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct;

(13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;

(14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

FOR EACH CITATION CHECKED ABOVE, THE REASON FOR CLOSING AND THE TOPICS TO BE DISCUSSED:

To consult with Counsel regarding the allocation of Local Impact Funds.


Signature of Presiding Officer