

**Town of Perryville
Town Meeting Minutes
September 4, 2018**

ATTENDANCE: Mayor: Robert R. Ashby Jr., Commissioners: Michelle Linkey, Pete Reich, Ray Ryan III, Robert Taylor, Town Administrator: Denise Breder, Planning & Zoning Director: Dianna Battaglia, Planning and Zoning Coordinator: Amanda Hickman, Police Chief: Al Miller, Town Clerk: Jackie Sample.

The Town Meeting in its entirety can now be listened to on the Town's web site at www.perryvillemd.org.

The Town Meeting was called to order by Mayor Ashby at 6:37 p.m. immediately following the Public Hearing.

Approval of Town Meeting Agenda

Mayor Ashby asked for a motion to approve the Town Meeting Agenda.

Motion was made by Commissioner Ryan and seconded by Commissioner Reich to approve the Town Meeting Agenda. **All in Favor: Motion Carried.**

Consent Agenda Items: Mayor Ashby asked for a motion regarding the consent agenda items, which include the July 17, 2018 Work Session Minutes, and the July 17, 2018 Closed Work Session Meeting Minutes as written.

Motion was made by Commissioner Linkey and seconded by Commissioner Reich to approve the Consent Agenda items as listed above as written. **All in Favor: Motion Carried.**

Consent Agenda Item: Mayor Ashby asked for a motion regarding the consent agenda item, which include the August 7, 2018 Town Meeting Minutes as written.

Motion was made by Commissioner Ryan and seconded by Commissioner Reich to approve the Consent Agenda items above as written. **All in Favor: Motion Carried.**

Mayor's Report -

Mayor Ashby read a Proclamation declaring the week of September 17th through the 23rd as Constitution Week.

Commissioner Taylor's Report –

Commissioner Taylor did not have anything to report.

Commissioner Linkey's Report –

Commissioner Linkey reported that the full DPW report will be placed on the website. The curbs at Chesapeake Landing have been painted. She attended all of the regularly scheduled meetings.

Commissioner Reich's Report -

Commissioner Reich reported that the Wastewater and Water Reports will be on the website. The Water and Wastewater Plants have once again met or exceeded the State and Federal standards. Commissioner Reich reported that he participated in the review of the MS4 permit bids.

Commissioner Ryan's Report -

Commissioner Ryan reported that he attended the usual meetings last month. Commissioner Ryan has noticed a lot of cars parked at Rodgers Tavern after dark and was wondering if there were any set hours that they were supposed to keep people out of there other than the pier.

Ms. Hickman responded that most parks in general are usually closed at dusk, she has asked the Chief to patrol more in that area because of some of the lights being out, but other than putting a barrier there she is not sure how to keep people out.

Commissioner Ryan is just concerned where these people are that are parking there and that they are not in areas where they should not be.

Fire Department Report - Commissioner Ryan

Commissioner Ryan did not have any stats to report for last month due to the holiday on behalf of the Fire Department. They are continuing with training and received their new Turk Cart and trained with it out in the woods and it worked out very well. We also have the man versus machine kit and are scheduled for training on that on the 15th of the month. We are working and testing radios to see how well they work in various locations throughout town to see how well they work determine what we want to buy. We have been working with the Police Departments and Fire Departments on both sides of the river for the ½ marathon that is taking place on September 15th and we are going to use that day to do our man versus machine kit training.

Commissioner Reich inquired how things were going with the ladder truck.

Commissioner Ryan responded that it was brought back into service and we did our yearly ladder test on it. It went out of service again and it needs a significant amount of work to get it back in service and some of the parts may take up to ten weeks to come in before the repairs can be done.

Commissioner Linkey wanted to mention that she attended the Ribbon Cutting Ceremony at the VA for the EUL, which was a very nice event. She along with Mayor Ashby and some staff members met with the Little League to look at different options for Phase II of the Town Center.

Mayor's Report

Mayor Ashby reported that he attended the regular meetings, along with the Ribbon Cutting Ceremony and the Little League meeting and various other meetings that he attended.

Town Administrator Report - Denise Breder

Ms. Breder reported that Exelon reached out to us about moving some debris from the shoreline after receiving notice from the Governor to do so. They will be removing debris from the Community Park shoreline immediately after the ½ marathon event. They also looked at the area by Rodgers Tavern to see if they can do something there with the debris that came into the cove area. There is a Green Team meeting scheduled for Thursday, September 13 at 5:30 p.m. and a Greenway meeting is scheduled for Wednesday, September 26 at 10 a.m., both are here in the Town Hall meeting room.

Treasurer's Report -

Ms. Breder reported on behalf of Ms. Laubach, who wanted to let the board know that the auditors have been here for the past two weeks and have basically completed their field work and everything seems to be going well. The rest of her report will be on the website.

Police Report - Chief Miller

Chief Miller reported that this weekend the Tabernacle Church has their Soul Fest at the top of the hill where the postcard place was. September 15th the half marathon will be coming across the Hatem Bridge through town to the Perryville Park and back to Havre De Grace. Officer Kennedy completed his radar training this month. The officers have been making outstanding DWI and drug arrests, stats are up across the board. With school starting our officers will be more visible near the schools, we currently have five officers certified as bike officers.

Commissioner Taylor inquired if our officers coordinate their training on lockdown drills when the schools conduct theirs.

Chief Miller responded that the Sheriff's Office has primary training in the ALICE training and we have attended that training with them, the MD Transportation Authority has also requested to do some training with us.

Commissioner Taylor wanted to clarify what he was asking specifically, he wanted to know when the schools do their training drills, if his department also do training drills with the schools on occasion, to which Chief Miller responded that they do, and have recently had meetings with the Middle and Elementary Schools.

Outreach Report – Chief Miller

A member from the Outreach Program reported on behalf of the Outreach Program. The overall monthly attendance was 522, and the number of active members is 66, new referral is 1 and the number of new members is 5. This month we received donations from APWGAD and members of our community, with their donations we were able to provide all of our members, plus the community, with school supplies. Our Jr. Staff members finished their summer work experience. We would like to thank Susquehanna Workforce Network for their grant and the opportunity for our members to gain summer working experience. Members continued their community service this month by helping with the food bank distribution. Our members then made dinner for our officers. Those who completed community service were able to attend one of three field trips we had this month. We went to the zoo, Sahara Sam's water park, and we hiked to the Turkey Point Lighthouse. The Cecil County Library provided Orioles tickets for our members and the Boys and Girls Club of Cecil County provided Iron Birds tickets. Children who went above and beyond their community service requirements this summer were given tickets to participate in these two events. Unfortunately, our freezer stopped working last week which resulted in a large loss of our fall food. However, we received a free freezer from Dianne Hemling and food donations from other members of the community. We also received a cash donation for shoes for our members. We are still looking for food donations to replenish what was lost. If you know anyone who has extra, or, are able to help yourself please spread the word for us. This week we will host our end of the summer cookout for our members and their families. We will have music, food, and games for all.

Planning and Zoning - Dianna Battaglia

Ms. Battaglia reported that she talked to the engineer for the Magraw subdivision and they are working through getting everything done for 10 buildable lots and there is interest from a builder for those lots. This past month we had a Planning and Zoning Meeting and a Board of Appeals Hearing for service of alcohol as an accessory to a restaurant for 5th Company Brewery and the Marina for Tiki Lee's Bar and Restaurant. Tiki Lee's also went before the liquor board and received approval of their liquor license for that and received all the permits for redevelopment of the site. The architect is working on plans for new construction of the condo building that burned. Billy, in our Economic Development Department, is working with the American Legion and Perryville Elementary School on developing partnerships and discussing ways to get some help from both of those organizations for town events.

From the Floor

There were no comments or questions from the floor.

Old Business

Resolution 2018-08 Annexation Plan - Dianna Battaglia

Ms. Battaglia explained that at the Public Hearing held before the Town Meeting Resolution 2018-08 was discussed. This is a Resolution to adopt the Annexation Plan associated with the annexation of 11.741 acres of land, more or less, into the corporate limits of the Town of Perryville.

Motion was made by Commissioner Reich and seconded by Commissioner Taylor to approve Resolution 2018-08. **All in Favor: Motion Carried.**

Resolution 2018-09 Annexation - Dianna Battaglia

Ms. Battaglia explained that Resolution 2018-09 is to enlarge the corporate boundaries of the Town of Perryville by annexing land owned by Principio Iron Company, LP, and consisting of 11.741 acres, in the seventh election district, Cecil County, MD, which is contiguous to and adjoining the boundaries of the existing corporate area of the Town of Perryville.

Motion was made by Commissioner Ryan and seconded by Commissioner Reich to approve Resolution 2018-09. **All in Favor: Motion Carried.**

New Business

38 Bayscape Drive sewer abatement request

Ms. Blevins explained that there is a request from 38 Bayscape Drive for a sewer abatement which does not meet the requirements for Ordinance 2011-2 because it was not an underground leak. The breakdown is provided for you, it would be \$195.11 off of the sewer portion of the bill for Mr. McGuirk.

Mr. McGuirk commented that as stated in his letter he had mistakenly left his hose on overnight filling his pool and it overflowed into his back yard not into the stormwater system, therefore, he is asking for the sewer portion to be taken off.

Motion was made by Commissioner Reich and seconded by Commissioner Linkey to approve the sewer abatement request. **All in Favor: Motion Carried.**

724 Susquehanna Avenue water and sewer abatement request

Ms. Blevins explained that this is one that was not billed, Ms. Hamilton had contacted the town and was told that she was not connected to the water, so she would not be billed, and her account had been made inactive and she did not receive a bill. We did credit her account \$891.96 for the three years, but she wanted another year off and go forward with paying.

Motion was made by Commissioner Reich and seconded by Commissioner Taylor to approve the water and sewer abatement request for 724 Susquehanna Avenue in Perryville and basically wipe out the bill and start from scratch. **All in Favor: Motion Carried.**

Mill Creek Stream Mitigation -Denise Breder

Ms. Breder commented that the board has a letter in their materials to be sent to Mr. Stanfield of GEO Technology Associates authorizing them to move forward getting the needed permits, etc. to move forward with the stream mitigation of Mill Creek on the Town's property near the Reservoir. There will be follow up such as the Declaration of Restrictive Covenant, Engineering Design and Management Plan, financial assurances and so forth, and they were in here at the last Work Session making a presentation explaining what they wish to accomplish with that.

Motion was made by Commissioner Taylor and seconded by Commissioner Linkey for the stream restoration project. **All in Favor: Motion Carried.**

Mayor Ashby allowed the Rodgers Tavern Rental Form request to go before the BG&E Ordinance 2018-14 introduction.

Rodgers Tavern Rental Form - Amanda Hickman

Ms. Hickman presented the application permit for Rodgers Tavern alcohol to be served during weddings specifically from 2018-2020, and there were no changes to the form from the Work Session.

Ms. Breder asked for clarification, if it was just for beer and wine or alcohol.

Ms. Hickman responded that it is for alcohol.

Commissioner Taylor sees that it states that the use of campfires and grills are prohibited but assumes that if they have a caterer they have some sort of means of cooking the food on-site that will be allowed.

Ms. Hickman responded that they would have a mobile caterer, so they would have a truck or something self- contained.

Motion was made by Commissioner Ryan and seconded by Commissioner Reich to accept the new Rodgers Tavern Rental form for weddings for the years 2018-2020. **All in Favor: Motion Carried.**

Ordinance 2018-14 – Denise Breder

Ms. Breder summarized Ordinance 2018-14, which was for the purpose of extending for a certain term authorization given to Baltimore Gas and Electric Company, its successors and assigns, to lay conductors or pipes for the transmission of gas under the streets, squares, lanes, alleys and roads of the Town of Perryville, paved or unpaved, and to connect the same with any manufacturing, public or private building, lamp or other structure or object, and with the place of supply; and generally related to provision of natural gas service in the Town of Perryville. This is basically extending the 1968 Franchise Agreement with some additional terms and conditions which legal counsel have all worked out.

Mayor Ashby announced that this was for the introduction of Ordinance 2018-14.

Request to allow for Beer and Wine Vendors at the 2019 Tap into the Tavern and Lower Ferry Festival Events - Billy Nelson

Mr. Nelson presented his request to allow for beer and wine vendors for the Tap into the Tavern and Lower Ferry Festival Events in 2019.

Commissioner Ryan inquired if he had any good or negative feedback from this year's event.

Mr. Nelson responded that the Lower Ferry Festival was much bigger and better than last year and that the Tap into the Tavern event was successful for it being the first time and we are looking to make it bigger for next year.

Commissioner Ryan was interested in whether there were any negative or positive responses on having beer and wine vendors there.

Mr. Nelson responded that he had not gotten any negative feedback and the Chief responded that they did not have any issues during the events.

Motion was made by Commissioner Ryan and seconded by Commissioner Taylor to approve Beer and Wine vendors for those two specific events in 2019. **All in Favor: Motion Carried.**

Bond Bill Grant Agreement – Denise Breder

Ms. Breder commented that we had applied to the State of Maryland for a bond bill to install a sign with the big concrete 1918 Perryville Monument that was on a building at the Roundhouse. We did get approval for that and this is the grant agreement to go along with that request. We should also be able to do some landscaping and so forth with the funding that does require a match. It will be located at Lower Ferry Park, which is originally where the Roundhouse building was.

Motion was made by Commissioner Linkey and seconded by Commissioner Reich to approve the Bond Bill Grant Agreement for Perryville Railroad Monument sign. **All in Favor: Motion Carried.**

Town Hall Phase II Little League Project

Ms. Breder commented that as Commissioner Linkey reported, we had a meeting with the Little League which included the Little League, our staff, Mayor Ashby, Commissioner Linkey and herself. After looking at the project, we were able to rescope certain aspects of that project and have revised our prior recommendation to recommend that you reject all bids and re-bid the project to the pre-qualified bidders.

Motion was made by Commissioner Ryan and seconded by Commissioner Reich to approve the request to reject all three bids and re-bid the project. **All in Favor: Motion Carried.**

MS4 Consideration of Bids

Ms. Breder announced that we bid out certain aspects of the required Municipal Separate Storm Sewer Systems permit, and we received nine bids for that. We are making a recommendation to move forward with KCI Technologies. Our committee who reviewed the bids, comprised of Commissioner Reich, herself, Elizabeth Charleton, a town volunteer, and Ralph Ryan. KCI was not the lowest bidder, but they were the most qualified bidder to do the job and were still under our budget. We are working with them to do some suggested changes to their standard general contract which Mr. Sussman has reviewed. She is requesting that if you make the motion to approve it that you give Mayor Ashby the authorization to sign that contract on behalf of the town.

Commissioner Reich concurred with Ms. Breder that although the bid from KCI was not the lowest they received more points and were more informative on what they planned to do.

Motion was made by Commissioner Ryan and seconded by Commissioner Reich to approve the bid by KCI Technologies for the MS4 permit and pending the details being worked out on the contract allowing the Mayor to sign it. **All in Favor: Motion Carried.**

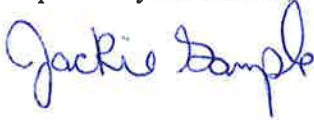
Mayor Ashby inquired if there were any other questions or comments from the audience on the meeting tonight.

Chanel Rhoads-Reed, representing BG&E, inquired when the BG&E Ordinance was going to be voted on, she thought that it was to be tonight.

Ms. Breder explained that it would be voted on at the October Town Meeting which will be the first Tuesday of the month.

Motion was made by Commissioner Reich and seconded by Commissioner Ryan to adjourn the September 4, 2018 Town Meeting at 7:24 p.m. **All in Favor: Motion Carried.**

Respectfully submitted,



Jackie Sample
Perryville Town Clerk

**Statement Regarding July 17, 2018 Closed Work Session Meeting for Inclusion in Minutes
of the September 4, 2018 Town Meeting**

On July 17, 2018, the Mayor and Commissioners of Perryville conducted a closed meeting at 6:44 p.m. in accordance with General Provisions Article, § 3-305(b)(4) to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. Mayor Ashby, Commissioners Linkey, Ryan and Taylor and Reich all voted in favor of conducting the closed meeting. In addition to the Commissioners, the Town Administrator, Denise Breder, Town Clerk, Jackie Sample, Financial Director: Debra Laubach, and Planning and Zoning Director: Dianna Battaglia, attended the entire closed session. During the meeting, the board voted to proceed with a proposal to present to a potential business seeking to locate in town and to allow staff to seek out an Economic and Fiscal Impact and Engineering Analysis.

Motion was made by Commissioner Ryan and seconded by Commissioner Taylor to adjourn the Closed Session at 8:40 p.m. **All in Favor: Motion Carried.**