

Staff Reports from Town Meetings

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Town Administrator's Report

June 6, 2017 Town Meeting

05/02 Prepared for and attended the Town Meeting

05/08 Ralph Ryan and I met with Phil Schaub of The Community Fire Co. of Perryville, MD, Inc. regarding Station 16 water tie-in. The fire company drilled a new well to improve their water supply at Station 16, but they are unfortunately having trouble with the new well. They requested to change the service from a main to a 2" water service line. However, the main would still need to be extended along Heather Lane, closer to the intersection with MD222 before the service line could be installed. Ralph, Aaron, PJ and I had a meeting on this topic on June 1. Ralph is re-working the costs again and he is looking into costs of directional drilling versus direct bury for the 2" line.

05/09 Town Staff met with Mr. Chambers regarding his plans for security, parking and other issues for the upcoming concert to be held at Lower Ferry Park on June 17. Mr. Chambers has made arrangements for use of some parking lots in town to handle the parking, he will be providing signage to direct people to the parking, he has hired 20 security staff and a medical person to be on the site.

05/11 Held a Leadership Meeting for all Department Heads. Inter-Departmental needs and other current needs were discussed, went over Town Meeting decisions and reviewed upcoming work session agenda.

05/16 Prepared for and attended the Town Work Session

05/18 Debbie Laubach and I attended the Tax Set-Off meeting held at the Cecil County Government Building for all Cecil municipalities

05/24 Mayor Eberhardt, Dianna Battaglia and I met with Mike Pugh regarding a potential annexation.

05/24 Chief Miller and I attended the Diamond in the Rough Triathlon meeting held at Town Hall

Mosquito Spraying: The Town of Perryville will be participating in the mosquito spraying program run by the Maryland Department of Agriculture during the months of June, July and August. Spraying will occur once weekly on Friday mornings (beginning 2am). For more information, including the Policy on Objection to Mosquito Control services and related exemption form if you wish to be excluded from the program, please visit the Dept. of Agriculture Mosquito Control Website http://mda.maryland.gov/plants-pests/Pages/mosquito_control.aspx

Electricity: The State held its reverse auction for electricity on May 24. State staff decided to put out bid requests for both 3 and 4 year terms as they had been getting some good information that 4 year prices would be very competitive. The low bid for Perryville's accounts was by Agera Energy at \$.0382 kwh for 4 years. (note: our prior rate was \$.06181). According to the State, the bid for Perryville came in lower for 4 years than it did for the 3-year term. The Blanket Purchase Order was issued to Agera on May 31 to lock in the bid.

Daily work – Al Wein, Cecil County Director of Administration, requested more information about the Reservoir Road property including the last MDE inspection of the dam. That information, including the

assessment the Town had done on the property was compiled and forwarded to Mr. Wein. Responded to some inquiries from the press. Put together an orientation packet for our new Commissioner. Worked with the Chief Miller, Lt. Budnick and Fred Sussman on some issues related to Police Asset Seizure. Completed and submitted the forms for mosquito spraying; also, made sure the required public notices were done. Reviewed Steel in the Air (SITA) assessment of the T-Mobile lease and drafted a lease amendment based on SITA's assessment for Mr. Sussman's review. This amendment will be submitting to T-Mobile and ultimately to the Board for vote. Met with Debbie Laubach several times throughout the month to review town finance procedures. Had some correspondence regarding a request for additional lighting on Rustic Court and scheduled a meeting for the same between staff and HOA representatives. Had some correspondence with MDE Representatives, Commissioner Reich, and George Smith regarding a possible grant for denitrification filters at the wastewater plant. A meeting is in process of being scheduled with MDE to discuss the grant process and agreement.

Assistant Town Administrator Report for the June 6, 2017 Town Meeting

Cable TV Franchise Agreement: The Franchise Agreement from Atlantic Broadband is being reviewed with Ms. Ferguson, Esq. to see what our next step will be.

The Economic Community Development Coordinator was filled by William Nelson and he will be starting on June 5, 2017. DPW position was advertised in house and in the paper. Going through applications to set up interviews.

Attended Work Session to review the different types of health insurances with the Mayor & Commissioners that are available to the employees.

ADMINISTRATION REPORT
May 2017

In Process: Rodgers Tavern

- ADA Bathroom and all bathroom fixtures – In progress
- Tavern Sign – Pricing Out

Events:

Current:

- May 13, 2017 – Perryville Community Park – Head of the Bay 5K
- May 20, 2017 – Lower Ferry Park Band Shell – First Baptist Church Concert

Upcoming:

- June 17, 2017 – Lower Ferry Park Band Shell – Chambers Concert Event
- July 8, 2017 – Perryville Community Park – Triathlon

Personnel Manual:

N/A

Statistics:

- Processed 2 payrolls. Along with A/P checks pertaining to Payroll and taxes
- Attended Work Session meeting and Town Meeting
- Processed 7 Pavilion Rentals
- Processed 3 Dump Trailer Rentals
- Processed 12 Deeds
- 2 Out of State Boat Ramp Stickers Sold (sold out)
- 70 In State Boat Ramp Stickers Sold (319)
- Boat Ramp Honor Box – 62 sold (\$620)
- Held Election
- Planning Volunteer Dinner

Treasurer's Report
Town of Perryville, Maryland
June 6, 2017

-Projects:

- **Police Station Financing**
 - Bond documents signed by Mayor and Staff on Tuesday, August 23rd.
 - Bond closed August 31st.
 - First reimbursement payment received September 26th.
 - Second reimbursement payment received on October 28th.
 - Third reimbursement payment received on November 21st.
 - Fourth reimbursement payment received on December 21st.
 - Fifth reimbursement payment received on January 30th.
 - Sixth reimbursement payment received on February 27th.
 - **Seventh reimbursement payment received on March 27th.**

- **Reverse Auction Bid – St of Md. Electricity Procurement**
 - Reverse Auction Bid held by Maryland on May 24 th.
 - Recommendation received from Md on May 25th. Maryland recommended Agera Energy, LLC. Agera bid \$.03820/per kwh – substantially less than the current rate of \$.06181.
 - Contract will be for a four year term.
 - Effective July 1, 2017.
 - Blanket Purchase Order sent to Agera May 31st.

- **Disposal of Surplus Items (MUNICIPAL Auction)**
 - Surplus items listed on www.municipalbid.com

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June 2017 Statistics:

- 227 purchase orders were processed totaling \$352,856.50.
- 152 accounts payable checks were processed totaling \$448,669.64.
- Invoices sent out totaling \$337.31.
- Processed cash & equivalent receipts totaling \$1,609,851.59
- We have received March Slot revenue from Cecil County and St. of MD in the amount of \$249,964.37. Life to date (Sep-10 to Mar 17) slot revenue received \$9,327,585.82.

Planning & Zoning Department

May Staff Report -- June 6, 2017 Town Meeting

Development/Projects:

- **Royal Farms Store #267 1825 Perryville Road:** PWA has been reviewed by Town Attorney and forwarded to Royal Farms for review; Landscape Agreement has been returned but still need Letter of Credit for plantings before execution; SHA approval is still outstanding.
- **Magraw Subdivision:** owner/developer is working with Fairgreens for Dedication Agreement for the road.
- **Frenchman Land:** As-built drawings of private and SHA construction have been requested but not received to date.
- **Cedar Corner:** no activity.
- **Corporate Boundary Survey:** McCrone's current status: completed field locations include all above I-95 at the casino, areas north of the Water Plant, east area of the Waste Treatment and points on Amtrak property; progressing through the Beacon Point area; working on Sumpter Drive and trying to resolve boundary designation with property boundaries.
- **Lower Ferry Park:** comfort station connection complete and tested and surrounding concrete, sidewalks, topsoil, grading/seeding complete; plantings in bio-swale completed by Cecil County Watershed Stewards Academy; Delmarva required to repair power outage.

Code Enforcement:

- Issue concerning playground equipment on Town right-of-way has been resolved.
- 9 Registered letters sent out for code violations of Chapter 30, 64.
- 17 Door hangers placed
- Illegal fence had been installed without permit, issue has been resolved.

Landlord-Tenant Board: Board members needed. No meeting was held in May.

Planning Commission: Meeting was held May 15th: reviewed and approved preliminary subdivision for 710 Front Street.

Board of Appeals: Hearing held May 22nd: revoke the Special Exception approval for the Highway Corridor Unified Development at 5271 Pulaski Hwy.

Meetings/Events:

- 5/4 meeting with David Georg; discussed available commercial space; Chesapeake Driving School to open in front part of the old High Roads School.
- 5/11 attended Cecil County branding meeting.
- Leadership Meeting: 5/11 attended.
- Department Meeting: 5/12 with staff members.
- 5/18 attended the Regional Heritage Corridor meeting at Havre de Grace Decoy Museum.

Other:

- **Enterprise Zone:** Perryville expansion was approved by the county.

Zoning Certificates: 8 certificates approved; 1 in the Critical Area, IDA designation.

Grants:

- Received notification that no funding available from DNR Community Parks & Playgrounds Program FY2018 for application submitted for Lower Ferry Park solar lighting and misting umbrella.
- Façade Grant applications were reviewed by committee. Recommendations to be presented at June 6 Town meeting

Farmers market/Events- Market set to begin May 26th after completion of sidewalks at Lower Ferry Park.

Economic & Community Development:

Billy Nelson has been hired as the new Economic & Community Development Coordinator, to start June 5. Billy worked for 6 years as a recruiter for 1st Team Staffing Services, managing all phases of recruitment, developed creative strategies to address needs and utilized social networking to find qualified candidates. For 10 years Billy was a member of the Baltimore Blast and involved in community events, customer relations and team branding. Billy's varied experience provides many skills for his new position.

In process of formalizing agreement with Bay Venture Outfitters to provide kayak rentals at the Community Park on weekends during summer. Agreement to be presented at June 6 meeting.

Training: LGIT session-Dianna.

Website: information updates for related departments.

- EPA / MDE Phase II MS-4 Permit Regulations for Small Municipalities
 - **NO NEW UPDATES** WHIP requirements – the Town must reduce impervious surface by 20% by creating mitigation projects such as the following – Approx. \$50,000/yr
 - (1) Bioretention Projects (facilities similar to that being constructed for the Police Station)
 - (2) Ditch Improvements (such as grass channels and Bioswales)
 - (3) Upland Reforestation & Forest Riparian Buffers
 - (4) Retrofit existing Dry SWM ponds (update old SWM facilities)
 - (5) Street Sweeping
 - (6) Stream Restoration
 - (7) Wetland Restoration & Constructed Wetlands
 - **NO NEW UPDATES** Public Education & Outreach – Create and maintain public environmental seminars & hotlines to report to authorities environmental violations. Approx. \$5,000/yr
 - **NO NEW UPDATES** Public Involvement & Participation – Public participation of various environmental events. Approx. \$3,000/yr
 - **NO NEW UPDATES** Illicit Discharge Detection & Elimination – Create & maintain database / map of the Town’s storm drain system with extensive details such as outfalls, inlets, SWM facilities, and illicit discharge locations. Create Town ordinances / regulations that prohibit illicit discharges. Inspection of storm systems & document I&I issues. Fix all I&I issues as they occur and / or discovered. Approx. \$20,000/yr
 - **NO NEW UPDATES** Construction Site Stormwater Runoff Control – Town must formulate a legal contract w/ Cecil DPW to maintain these services with the Town. Approx. \$2,000 one time
 - **NO NEW UPDATES** Post Construction Stormwater – Inspection of SWM facilities. Create & maintain database / map of SWM features. Training of staff on inspections and design. Approx. \$15,000/yr
 - **NO NEW UPDATES** Pollution Prevention and Good Housekeeping – Staff training on water quality protection. Develop pollution prevention plans. Document any spills and documents efforts to reduce fertilizers, pesticides, and deicing materials. Approx. \$5,000/yr
 - **NO NEW UPDATES** Administrative duties, Documentation, Mapping, and Reporting to MDE on an annual basis. Approx. \$10,000/yr
 - Attended a MAMSA meeting on May 11th. The meeting discussed the likely possibility that the Trump Administration will alter or terminate many of the EPA SWM mandates. Federal funding for Maryland’s MDE will likely be cut as well.
- Reservoir Road Dam
 - Reservoir is being drained to lower water levels.
 - It was determined that an Emergency Action Report (EAP) for the reservoir dam must be finished before the Town can hire a contractor to drill a hole at the face of the dam. The drilled hole will permanently keep the reservoir water level low.
- Town Hall Site & Police Station
 - Perryville Police Station project is approximately 72% complete. The building superstructure is complete. Work is being conducted on the HVAC, electric, sprinkler system, metal framing, building veneer, doors & hardware, and painting. Project completion has been delayed over a month due to undercut operations from poor soil, bad weather, and destroyed roof trusses. Catanzaro Engineering has been hired by our Insurance Company to investigate the roof truss incident to see if the roof structure was properly braced.

- Verizon is currently working to relocate their equipment along Otsego Street. Verizon reported that the work is extensive and will continue into June.
- Otsego Street
 - **NO NEW UPDATES** - Developing the construction plans for Otsego Street. The Otsego Street project has now expanded the scope of improvements, extending from Roundhouse Drive to Aiken Ave. A topographic survey must be completed along Otsego Street if the Town expects the project to move forward. I would like a very detailed survey along the more “urban” areas of Otsego Street in order to better protect the owners’ property. Several private properties along Otsego Street have private storm drain systems directly tied into the Town’s storm system. Permanent agreements, easements, and SWM facilities will need to be established and designed in order to re-build these private storm drains going into Otsego Street. I am commissioning a detailed survey for Otsego Street.
- Fire House Station 16 Water Tie-in
 - Imminent water needs for Station 16 will likely by-pass a preliminary engineering report for Federal funding. A less evasive and fiscally cheaper solution will be necessary for the Fire Station. A 2-inch PVC line is proposed to service the fire house.
- Royal Farms
 - Submitted tractor trailer turn radius data to SHA for review. SHA is also concerned with the nature of the traffic into the southern access from Rt. 222 and is reviewing the design. Calling SHA to ask for the status of the turn radius review.



Perryville Police Department

448 Otsego Street • P.O. Box 511 • Perryville, MD 21903

Allen Miller
Chief of Police

Tel: 410-642-3725 • Fax: 410-642-3724

James L. Eberhardt
Mayor

CURRENT PROJECTS

Police Building currently in the process of being completed.

Two police vehicles should be in June 1, 2017.

Working with the Perryville Outlets to curtail the amount of graffiti at the outlets.

Waiting for the completion of the last two rifle racks to be installed in our police cars.

Working on updates to the Police Operations Manual.

Working with Danielle from Outreach about getting a van for Outreach.

3 Officers are currently in training for bike training.

Working with HON to get furniture for the police building.

MEETINGS AND TRAINING ATTENDED

Attended the bi-weekly building meeting for the new police department. No problems, building set to be open in September 2017 without any further problems/issues.

Qualified at the Havre de Grace Pistol Range with firearms.

Attended the MdTA Police Fallen Heros Ceremony at their police headquarters.

Attended Leadership meeting at town hall.

Secretary Kim Crew attended the Tobacco Task Force Meeting for me, I was at the MdTAP Memorial Ceremony.

Met with my supervisors at the station to discuss personnel issues, finances etc.

Attended the Family Violence Meeting in Elkton.

Lt. Budnick and I attended a security key meeting with the contractors for the police building.

Meeting with Finance and the Asst. Town Administrator about the rest of the years budget.

Met with the Town Administrator and Mr. Sussman in reference to a pending legal issue.

The Mayor and I attended the Veterans Administration Ground Breaking Ceremony.

Lt. Budnick and I attended the Chief's Meeting in Elkton at DES.

Lt. Budnick and I attended the County's Controlled Substance Task Force Meeting.

Attended the Hip Hop Concert at the Bank Shell, the event was well organized with no problems.

Attended the Triathlon Meeting at Town Hall.

Attended the Wheels Day at the Perryville Elementary School. Good time had by all.

Perryville Police Department

Outreach Program

Town Report

May 2017

Overall Monthly Attendance: 163 as of May 30

Number of New Referrals: 0

Number of New Members: 0

Announcements

The Outreach Program has been working hard to finish up the school year strong. We have finished our mural on the stairwell wall. Many of our members had a part in painting and designing our mural. We are continuing our health kids initiative by letting our members participated in Pura Vida's youth fitness class. We had some fun activities this month. We created paint rockets and maid designs with them on paper. We went to the park and enjoyed a picnic lunch and played at the play ground on a beautiful day. We have decided to partner with Restore Church this month to help organize some of their clothes donations for the community. Our children did great on their first trip and we have decided to make it one of our regular scheduled activities. We even treated them to box car for all their hard work with our community service projects this month! We can't thank our community partners like the Lions Club enough this month. They were able to provide us with shoes for some of members that were very much needed. We will be partnering with the Susquehanna Workforce this summer and providing jobs at Outreach for 3 of our members. They will be paid by SWN and help us out as Camp Counselors in Training during the summer. Outreach will be helping them set up bank accounts and teach some financial planning as well! For pictures of them in action check out Facebook.

The Outreach Program participated in Adopt-A-Highway and Outreach Clean Up, along with other usual monthly activities. Please like our Facebook page and share any good news or activities you see within our community. Also check our monthly calander for upcoming activities.

Perryville Police Department Monthly Police Report
May, 2017

	March	April	May	Year to Date 2017
ROBBERY	0	0	1	1
ASSAULT	2	1	1	11
BURGLARY	1	4	2	10
THEFT	5	4	4	31
Auto Theft	1	0	0	3
CDS	4	4	2	20
DISORDERLY	0	0	1	3
MDOP	1	3	3	10
ADULT ARREST	17	14	14	74
JUVENILE ARREST	3	3	2	12
Referrals to Outreach	0	0	0	0
CITATIONS	50	38	25	154
WARNINGS	110	121	95	488
SEROS	25	47	24	104
ACCIDENTS	1	5	6	24
52 (Investigated)	1	4	4	15
89 (no Investigation)	0	1	2	9

May 30, 2017

DPW Report - May 2017

PUBLIC WORKS:

Projects/Other Events:

- Assistant Supervisor attending the annual Maryland Rural Water Conference (May 1st - May 4th)

Crosswalks/Detectable Warning Devices:

- DPW Staff will continue to install detectable warning devices and new crosswalks as they are needed and time allows.

Traffic Calming:

- DPW staff continues to investigate costs associated with other traffic calming devices (i.e speed humps, speed bumps, rumble strips, etc) that may be used in other areas of town to reduce speeding.
- DPW will continue installing stop bars at intersections throughout town as part of a traffic calming measure in the coming weeks.
- DPW employees are continuing to consolidate street signs where it's possible. This will reduce the number of sign posts but allow for the same traffic control information to be conveyed.

Paving/Sidewalk Repairs:

- A new sidewalk was installed along Roundhouse Drive from Broad Street to the entrance of Lower Ferry Park.
- A section of sidewalk was replaced in front of 509 Susquehanna Avenue.
- Employees have begun remarking no parking areas along roadways in the downtown area.
- DPW Staff repaired a pothole at the WWTP per the department's request.

Water/Sewer/Stormwater:

- DPW has received a pump back that has had the seals replaced to increase the longevity of the pump. That pump will be installed once coordinated with the electrician.

- A PRV (Pressure Relief Valve) Vault in the Beacon Point neighborhood has had all of its internal equipment replaced by the DPW Staff. Staff will be replacing the equipment in other vaults throughout town in the future.
- The small water pressure booster station on Ingleside Avenue was rebuilt. The piping was aging and as a proactive measure to prevent an emergency situation from occurring, all of the piping of the station was replaced.
- A fire hydrant was repaired and placed back into service on Frenchtown Road.

Training:

- Employees continue to obtain training through the LGIT website.
- Assistant Supervisor attending training seminars throughout the MRWA Conference.

Town Events:

- Metal signs that are used to advertise for the Farmer's Market were placed throughout town.

Weather Related Events:

- N/A.

Vehicle/Equipment Maintenance:

- The Public Works Department continues the responsibility of maintaining the Town owned vehicles, including Police Vehicles. This will allow for a savings throughout the Police Department's vehicle repair budget as well as all other vehicle repair budgets.

Other:

- An electric floor mounted pressure washer was installed at the DPW. The pressure washer is used to clean town vehicles and equipment.
- DPW Staff addressed issues at the Community Park kayak launch by installing pea gravel to address the drop off at the end of the ramp and to make the ramp safer to use.
- Wallace Patterson, a former part time employee has returned to the DPW.
- DPW Staff has taken ownership of a used Volvo Mini Excavator. This piece of equipment will be used for water repairs that do not require the larger backhoe due to issues such as size of the line needing repair or a limited amount of space for the equipment.

PARKS AND RECREATION:

Projects/Town Events:

- Jeff Barrows is the new employee that started with the Parks and Recreation Department on May 2.

Paving/Sidewalk Repairs:

- N/A

Maintenance:

- Cleaned trucks and serviced equipment.
- Park employees continue mowing the grounds for the upcoming spring and summer seasons.

Training:

- Parks employees continue to take online training through LGIT.

Rodgers Tavern/Lower Ferry Pier:

- A damaged pedestal was replaced at Lower Ferry Park. There are also lighting issues along the pier and staff is awaiting a quote to convert the lights to LED and eliminate any issues in the future with ballasts causing the existing lights not to work.

Daily Events: (Both Departments)

- **Waste Water** -Check pumping stations to assure that all equipment is operating properly.
- **Flags**- Raised at locations throughout town. (Aiken Avenue, Town Hall, Community Center, Community Park and Rodgers Tavern)
- **Utility markings**- utility markings throughout town are completed for contractors that are doing underground construction within town limits.
- **Work orders**- Meter readings, leak detection, re-reads, building repairs, vehicle repairs, etc.
- **Maintenance and repairs**- All town owned equipment by performing oil changes, repair fuel lines, grease fittings, replace brakes, etc. DPW also maintains infrastructure by cleaning storm drains, cleaning waste water collection lines, etc.

- **Building Maintenance** – A DPW employee is performing monthly facility inspections and making repairs and addressing issues as needed.
- **Mowing** - DPW has resumed grass cutting responsibilities at the town owned properties. i.e, Town Hall, Community Center, Police Department, Lift Stations, Elevated Water Tanks, DPW Building, the hills along Frenchtown Road, etc. in the spring.
- **Parks** - Check Community Boat Launch for debris and clean as needed. Unlock and check public bathrooms, clean as needed. Check Tapp Parkway for any issues and clean/remove debris as needed. Check pet waste stations, empty and restock as needed. Pressure wash pavilions on a weekly basis prior to weekend rentals

Monthly/Scheduled events: (Both Departments)

- **Bulk Trash** - Picked up for those residents who scheduled for a removal.
- **Yard waste** – Was picked up twice this month for residents who requested placed approved items curbside.
- **Fire Hydrants/ Extinguishers** –The next fire hydrant flushing will be scheduled to take place prior to the water tower cleanings and mixer installation.
- **Dump Trailer Rental** - The town owned dump trailer is rented to citizens who are in need and then the contents are hauled by DPW staff to the landfill for disposal.
- **Parks and Recreation** - The Community Park, LSHG Trail, Mini Park, Rodgers Tavern, Ice House Park and Lower Ferry Park grounds are maintained on a weekly schedule.

Water & Wastewater Treatment Plants

Monthly Operating Report

May, 2017

Wastewater:

Plant Influent Monthly Flow:	22.53 Million Gallons
Plant Effluent Monthly Flow:	19.11 Million Gallons
Veterans Center Monthly Flow:	7.03 Million Gallons

The wastewater plant was in full compliance with the NPDES Discharge Permit for the month of April, 2017 and May, 2017 with the May's lab results received to-date.

Activities:

1. A. Hathaway completed Sacramento II wastewater training course for certification renewal & working on Sacramento II water for cross training
2. S. Patchell completed Sacramento III wastewater training course for certification renewal & working on Sacramento II water for cross training
3. J. Morton and T. Cregar to take the annual one week short wastewater course June, 2017
4. EMH Construction made a minor repair to raw pump piping
5. Cleaned both chlorine contact tanks
6. Lenny Gold from MCET on site visit for technical assistance
7. D&P Electric installed old belt press air compressor for use at admin shop
8. Performed 5 year maintenance greasing of SBR mixer motors
9. Working with MDE finance on possible grant for plant ENR upgrade
10. Building housekeeping was performed
11. Monthly tank cleaning was performed
12. Scheduled preventive maintenance was performed
13. Ordering multiple spare parts for inventory stock
14. Continued cross training water and wastewater operators
15. Tested all emergency lighting & monthly check of fire extinguishers
16. Conducted monthly staff meeting-MOR & DMR results review

Water:

Plant Raw Water Monthly Flow: 9.3 Million Gallons
Plant Finished Water Flow: 9.2 Million Gallons

Activities:

1. Collected quarterly TTHM and HAA5 required samples for analysis
2. Preparing Annual drinking water Consumer Confidence report
3. Working on clearing plant fence of overgrowth
4. Staff repaired lab benchtop turbidity meter
5. Ordered new chemical pump leak sensors
6. Plant in compliance with MDE regulations for the month of May
7. Continue training Justin Fain on plant preventive maintenance
8. Obtained second cost quote to recoat tank walls for membrane train #4
9. Replaced defective level sensor on chlorine contact basin #2
10. Installed additional shelving in garage and consolidated all spare parts to this area, organizing spare parts
11. L. Frazier & J. Fain continue working on SAC Wastewater II training course
12. Continued cross training of water and wastewater operators
13. Monthly housekeeping was performed
14. Scheduled preventive maintenance was performed