

**Town of Perryville
Town Meeting Minutes
April 5, 2016**

ATTENDANCE: Mayor: James Eberhardt, Commissioners: Michelle Linkey, Ray Ryan,
Town Administrator: Denise Breder

Absent: Commissioners Barbara Brown and Alan Fox

The Town of Perryville Town Meeting was called to order at 8:30 p.m. by Mayor Eberhardt.

Pledge to the Flag

The Town Meeting in its entirety can now be listened to on the Town's web site at www.perryvillemd.org.

There were no requests for remote participation.

APPROVAL OF TOWN MEETING AGENDA

Mayor Eberhardt stated that there will be a slight change to the Agenda, under new business, Emergency Budget Amendment will just be an introduction tonight not to be passed as an Emergency Ordinance since the appropriate quorum is not in attendance.

Motion was made by Commissioner Ryan and seconded by Commissioner Linkey to approve the Town Meeting Agenda with the change as stated by Mayor Eberhardt. **All in Favor: Motion Carried.**

Consent Agenda Items: Mayor Eberhardt asked for a motion regarding the consent agenda items, which include the February 16, 2016 Special Meeting Minutes, The February 16, 2016 Work Session Minutes, the February 19, 2016 Work Session Minutes, the February 27, 2016 Strategic Planning Retreat Meeting Minutes, the March 1, 2016 Town Meeting Minutes, and the March 1, 2016 Town Meeting Closed Session Minutes.

Motion was made by Commissioner Linkey and seconded by Commissioner Ryan to approve the Consent Agenda items. **All in Favor: Motion Carried.**

Mayor's Report –

Mayor Eberhardt stated that on March 3, he along with Commissioner Linkey, Chief Miller and Denise Breder met with the Beacon Point HOA to discuss some issues that came up during snow plowing and we are working on these issues with them.

On the 10th the Mayor met with the leadership of Aberdeen Proving Ground who intend to have community involvement meetings regularly with leaders of the community to begin to establish interaction between the Federal installation and the community.

On the same day the Mayor along with Commissioner Fox met with State Treasurer Franchot to see the progress of the rebuilding of the Perryville Elementary School, which is on schedule to re-open when school opens this Fall.

On the 15th he met with the railroad bridge committee which the Town of Perryville is a part of, Commissioner Ryan specifically, regarding the new Amtrak Bridge across the Susquehanna River where they reviewed the design. There were some recommendations made by the committee to take back to Amtrak regarding the design of the bridge. There was also a Work Session on that day.

On the 17th there was a budget meeting and on the 26th there was a huge success with an Easter Egg Hunt at the Perryville High School with about 3,000 people in attendance. On the 31st he met with the Mayors who are on the Mayors Drug Council.

On Friday April 8th he and the Police Chief are meeting with MD. Department of Transportation to discuss the rules that they are going to put into place for when they start allowing bicycles to cross the Hatem Bridge on July 1st. On the 16th of April we are going to officially open the new playground at the Perryville Park. The 23rd of April is Riversweep and there a number of budget meetings coming up over the next few weeks.

Commissioners' Reports -

Commissioner Ryan's Report –

Commissioner Ryan stated that he had also met with the railroad bridge committee as mentioned earlier. On the 14th of this month there is another public meeting being held about the project at the Havre De Grace Community center.

On the 21st he attended a Planning and Zoning meeting where Mr. Reich was once again chosen as chairman and Mr. Jack as the co-chair of the Planning and Zoning Board. The MD. Dept. of Planning annual report was discussed and approved.

Commissioner Ryan did not have the Fire Company Report to give at this time.

Mayor Eberhardt commented that when they met with the railroad bridge committee they were hoping that the VA would be involved in the review process of the railroad bridge.

Commissioner Linkey's Report –

Commissioner Linkey reported that Riversweep is on April 23, where we will be doing the boat launch and the Perryville park, registration is at 8:30 a.m., the event is from 9 a.m. – 12 p.m. rain or shine, and lunch is provided. You can register on-line and we have a link through our website.

We have hired one new Public Works employee and one Park Employee and there are still two vacancies for Public Works which was advertised and closed.

Mayor Eberhardt wanted to remind people that walk-ups are welcome too for the Riversweep event.

VA Update -

Marc Dallaire, the Project Contract Supervisor for the VA Medical Center at Perry Point, commented that they are in the process of looking at the verbiage of the signage that they plan to use at the truck entrance announcing that it will be restricted to commercial vehicles only effective June 1. Non-commercial vehicles will have to use the front gate off of Broad Street. Most of the signage will be on the Perry Point facility itself, the one sign that we are proposing to put on MD 327, which will be posted right on the wooden post. We have been in contact with SHA for permission to post this.

Mayor Eberhardt asked Mr. Dallaire to consider relaying a point of contact for the VA, to possibly reach out to the Lower Susquehanna Heritage Greenway Committee if they are interested in participating in future Riversweep events that are sponsored by the Lower Susquehanna Heritage Greenway Committee. He is not sure if they have ever reached out to them but certainly thinks that it is a gap that could be filled, whether it would be employees or able body Veteran's participation.

Town Administrator Report -

Ms. Breder announced that the next budget meeting is Thursday April 7 at 6:30 p.m. Phase I of the Municipal Complex project which is the Police Department has been put out to bid and the bids are due the end of the month. The rest of the report will be available on-line.

The Treasurer Report will be incorporated into her report on-line. Ms. Breder did want to mention that the Planning and Zoning Department is required to put a report out to the MD. Department of Planning and part of the requirement is to also file it with the local legislative body, which Ms. Skilling provided to the board tonight in their binders.

Police Report – Chief Miller

Chief Miller announced that the Little League Parade is this Saturday starting at 10 a.m. This Sunday is the State Attorney's Office Memorial Service for Victims of Violent Crimes at the Perryville Park starting at 1 p.m. There were 2,800 participants that showed up for the Easter Egg Hunt on Saturday the 26th of March and two Fire Police parked the majority of those vehicles. We are going to be advertising for a certified lateral police officer soon.

From the Floor

John Meck, 911 Frenchtown Road, had some questions and comments concerning Ordinance 2016-04 regarding write-in-votes. There was a brief discussion concerning his comments, including some minor changes to the wording of the Ordinance, and notification of Election results to write-in-candidates. He also made some suggestions on future Charter Amendments regarding vacancies on the board due to disqualified write-in-candidates.

Old Business -

Ordinance 2016-04 - Financial Disclosure for Write-In-Votes

Commissioner Ryan inquired if he could add the text change in Section D to his motion and also noticed the same verbiage in Section E, if that could be changed too.

Motion was made by Commissioner Ryan and seconded by Commissioner Linkey to approve Ordinance 2016-04 with the change in Section D of eliminating the word who in the first line, and in Section E eliminating the word but in the second line. **All in Favor: Motion Carried.**

New Business

Event Form Redesign

Mayor Eberhardt suggested one correction to be made regarding the proposed event form redesign. He suggested on page 3 on number 13 that it is clear on who is doing what. He suggested at the end of the second sentence adding, by the permittee and the approved provided to the town in advance of the event. Also number 11, add the word for, after refunds.

Motion was made by Commissioner Linkey and seconded by Commissioner Ryan to approve the new event form with the changes recommended by the Mayor on number 11 and 13. **All in Favor: Motion Carried.**

Server Upgrade

Ms. Breder summarized the cost of the proposed server upgrade. The total overall cost is \$29,130 to be split, \$15,050 and \$4,280 this fiscal year and \$9,800 after July 1.

Commissioner Linkey inquired if document scanning could be discussed during our budget planning meetings, to which the Mayor responded that it could be if a certain commissioner wished to bring that up.

Motion was made by Commissioner Linkey and seconded by Commissioner Ryan to approve the proposed server upgrade in phases, using money set aside for the document scanning project in Phase I and II for this year's budget and the balance of \$9,800 in Phase III in next years' budget. Discussion Ensued

Mayor Eberhardt inquired if we know what our computer maintenance requirements will be once we get this upgrade.

Ms. Breder replied that she does not have that information, but thinks it is important to have someone to go to for IT because we do not have the staff in house to do it. Further discussion ensued regarding future maintenance needs.

The original motion was brought forward and all were in favor and the motion was carried.

Planning and Zoning Appointments

Motion was made by Commissioner Ryan and seconded by Commissioner Linkey to re-appoint Mr. Pete Reich and Mr. Henry Barrett to the Planning and Zoning Board and to appoint Ms. Tina Young to serve as an alternate board member to the Planning and Zoning Board. **All in Favor: Motion Carried.**

Ordinance 2016-07 Budget Amendment- Introduction

Introduction of Ordinance 2016-07 which is to cover the cost of settlement fees for the property that we purchased in the amount of \$3,000 which will move funds from the Mayor and Commissioners contingency to Parks and Recreation.

Chesapeake & Atlantic Coastal Bays Trust Fund Capital Improvement Grant

Mayor Eberhardt explained that Cecil County has applied for some funding to do some further erosion protection work in the park. They want to extend from the end of our section of rock revetment that we placed to protect the bank, north to the fishing pier. What is before us tonight is to rule on the County applying for the grant money to do the work in our park.

Ms. Breder explained that there were a couple of caveats to this happening, the grant was based on the fact that the costs were the costs from when we originally bid the whole project out but only had enough money to do a section of it, which was done. This is based on the cost that Unity bid out and we are asking to not have to rebid that because they wanted a shovel ready project. We should not need to get any Corps or MDE permits, the only permit we should need would be the County Sediment and Erosion control permit. There is no cash match for this from the town, but we will be managing the project not the County.

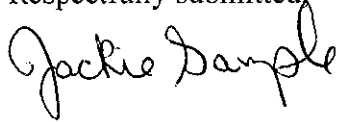
Commissioner Ryan inquired if the price is still the same as given a couple of years ago from the contractor.

Ms. Breder did not talk to the contractor directly but the County did and that is what they stated.

Motion was made by Commissioner Ryan and seconded by Commissioner Linkey to send the County a letter stating that it is ok for them to apply for this grant funding. **All in Favor: Motion Carried.**

Motion was made by Commissioner Linkey and seconded by Commissioner Ryan to adjourn the Town Meeting at 9:28 p.m. **All in Favor: Motion Carried.**

Respectfully submitted,



Jackie Sample
Town Clerk

**Statement Regarding March 1, 2016 Closed Meeting for Inclusion in Minutes of
April 5, 2016 Town Meeting**

On March 1, 2016, the Mayor and Commissioners of Perryville conducted a closed meeting at 8:07 p.m. in accordance with General Provisions Article, § 3-305(b)(3) & (7) to consider the acquisition of real property for a public purpose and matters directly related thereto and to consult with counsel to obtain legal advice on a legal matter. Mayor Eberhardt, Commissioners Fox, Linkey and Ryan all voted in favor of conducting the closed meeting. Commissioner Barbara Brown participated remotely via telephone immediately after the closed session began. In addition to the Mayor and Commissioners, the Town Attorney, Frederick C. Sussman, Esq., the Town Administrator, Denise Breder, and the Town Planning Director, Mary Ann Skilling attended the entire closed session. During the meeting, there was continued discussion by the Board regarding the purchase of real property in Perryville. Mr. Sussman provided legal advice on the draft Agreement of Sale and Purchase that was provided to him for review. The Board voted to purchase the subject property [Tax Map 801, part of Parcel 833] from Covenant Marine II, LLC in accordance with the Terms and Conditions set forth in the Agreement of Sale and Purchase subject to the modifications suggested by legal counsel for the total price of \$98,000 with \$86,000 being paid in the current fiscal year and \$12,000 being paid in Fiscal Year 2017. The meeting was adjourned at 8:16 p.m.

Statement Regarding February 19, 2016 Closed Meeting for Inclusion in Minutes of April 5, 2016 Town Meeting

On February 19, 2016, the Mayor and Commissioners of Perryville conducted a closed meeting at 4:00 p.m. in accordance with General Provisions Article, Sec. 3-305(b)(4) to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. Mayor Eberhardt, Commissioners Fox and Linkey all voted in favor of conducting the closed meeting. In addition to the Mayor and two Commissioners, the Town Administrator, Denise Breder, Mr. Lyle Sheldon and Dr. Richard Szumel attended the entire closed session. During the meeting, the Mayor and Commissioners discussed a proposal related to local healthcare services. The Board did not vote on any issues related to the proposal including whether to support or oppose the proposal. The meeting was adjourned at 5:37 p.m.