

**Planning Commission  
Meeting Minutes  
April 16, 2018**

**ATTENDANCE:** George Jack, Ray Ryan, Henry Barret, Bob Taylor, Linda Yeatman, Marvin Nunez, Planning & Zoning Director Dianna Battaglia and Amanda Hickman Planning and Zoning Coordinator.

**Meeting called to Order at 6:31 p.m.**

**APPROVAL OF MINUTES:**

Without objection the minutes for the February 26, 2018 Planning Commission meeting were approved as written by quorum of attending members.

**NEW BUSINESS:**

**A. MDP review**

Dianna Battaglia explains that because we are incorporated, the Maryland Department of Planning requires that the Town report on all residential permits that are issued. More information regarding the regulations, our responsibilities and our plan for the future can be found between our Town Charter, Town Code and Comprehensive plan.

For this calendar year there were 0 (zero) permits issued.

Mr. Nunez asks if Mrs. Battaglia was able to attend the Builders Mart that was discussed at a previous meeting. She was not able to attend due to the weather. However, she has been informed that the Chris Moyer, Cecil County Economic Development Director, wants to hold a similar symposium in the fall in Cecil County and she will be attending that and assisting in the planning efforts.

Brief discussion regarding the recent Owens Landing condo fire and the number of units to be rebuilt.

**B. Roberts Rules**

As a refresher for existing members, and for new members of the board, Mr. Jack discusses the basic premise behind Roberts Rules of Order and explains the importance of the rules. He explains that though our meetings are typically very casual it is important to ensure the rules are followed during more formal meetings where the public is present and each member should at least know the regulations. He asks that everyone please review.

Mrs. Battaglia indicates that in the package for members there are quick reference guides to Roberts Rules.

**D. General Discussion**

Mr. Taylor requests that the board members receive the meeting materials in electronic form as well as hardcopy. New emails for all present members are collected.

The board requests an update on the new Royal Farms store. Mrs. Battaglia explains that they have received their U and O and there will be a soft opening April 24 from 11-1pm and if anyone would like to attend to please let her know by tomorrow. The store will be officially open on the 26<sup>th</sup>.

Mr. Jack brings up the vacant lots on Cedar Corner Rd. being for sale. Mrs. Battaglia explains that these lots are still only within the county and are therefore still under the Counties authority, however the owner is still pursuing annexation.

General discussion regarding Town corporate limits, Woodlands and the Cedar Corner housing development continues.

**Adjournment:**

Without objection the Planning Commission meeting adjourned at 6:57 p.m.

Respectfully Submitted,

Amanda Hickman  
Planning & Zoning Coordinator