

PERRYVILLE CHRISTMAS MARKET 2019 VENDOR APPLICATION

Date of Christmas Market: December 7, 2019

Application Deadline: October 25, 2019

Please read the **Vendor Guidelines** BEFORE submitting your application. The following information should be emailed to bnelson@perryvillemd.org or mailed.*

NAME

BUSINESS NAME

ADDRESS

PHONE

E-MAIL ADDRESS

WEBSITE/BLOG

NUMBER OF SPACES DESIRED

Provide a one paragraph biography (4-5 sentences) of the artist(s) or business.

If accepted, this statement may be used for publicity and promotional purposes.

Provide a brief (2-4 words) phrase that describes your work.

If accepted, this brief description may be used in promotional materials where space is limited. The phrase should tell people, at-a-glance, what kind of work you will be selling or exhibiting. (For example, "wheel thrown pottery," "soaps and lotions," etc.)

Entry Fee: Once you have been notified of inclusion, the fee should be mailed.* Check should be made out to **Town of Perryville.**

Required: Include three photographs that are representative of the work you propose to exhibit. If you are accepted into the Christmas Market, we may use your images to promote the Christmas Market. Please include one image of your exhibit/booth setup. ***If mailed, photos will not be returned.***

Pricing: Please include the price range of your products.

By signing below, I agree that I have read and understand the rules pertaining to exhibiting at the 2019 Perryville Christmas Market. I understand that the Perryville Christmas Market is a juried event and my application does not automatically allow me to exhibit or sell during the event. I understand that the entry fee is non-refundable.

Signature

Date

Mailing address: Perryville Christmas Market 2019, 515 Broad Street, Perryville, MD 21903

PERRYVILLE CHRISTMAS MARKET

Vendor Guidelines

The Perryville Christmas Market will be located in Lower Ferry Park, 104 Roundhouse Drive on Broad Street and Roundhouse Drive and will be held annually on the first Saturday in December.

2019 Perryville Christmas Market: December 7

The 2019 Perryville Christmas Market will be held Saturday, December 7, 2019 from 2:00 to 6:00 p.m. in Lower Ferry Park, 104 Roundhouse Drive, Perryville, Maryland. This will be part of a day of celebration that will include the Christmas parade and the Christmas tree lighting.

How to apply to the Perryville Christmas Market

- Complete the application above and email it or mail it to:
Perryville Town Hall: 515 Broad Street, Perryville, MD 21903.

Vendor Fees & Payment

- **All vendor fees/applications are due no later than October 25th.**
- Do not send payment until you have been notified of your acceptance.

Fees:

- **Regular Price: \$35/one booth space**

How to Pay: ONLY checks are accepted.

- Checks should be made out to: **Town of Perryville**
- Mail checks to: Town of Perryville, 515 Broad Street, Perryville, MD 21903

Christmas Market Rules

- All vendor fees are due and payable upon notification of successful jury selection.
- Vendor fees are non-refundable and non-transferable.
- The Town of Perryville reserves the right to use photos and descriptions of vendors' work provided in the application to enhance advertising and publications.
- Print images submitted to the jury will not be returned.
- Official Christmas Market hours are 2:00 p.m. – 6:00 p.m. All exhibitors and concessions are required to be set up prior to 1 p.m. and remain set up until 6 p.m.
- Vendor vehicles will be allowed to park on River Road.
- Exhibitors are responsible for their own set-up including tables, chairs, heaters and generators (no electric hook up is available). Event tents and lighting will be provided.
- Please be prepared for inclement weather; this is an outdoor festival that goes on rain or shine!
- Once selected, exhibitors may display and sell *only* the type of work which was juried. The Town of Perryville reserves the right to inspect booths after setup and to reject work which is not similar to that which was approved.
- 10' walkway frontage.

- If your display is larger than 10' along the walkway, please indicate this on your application. You will need to purchase more than one booth space.

Application Requirements

- All applicants are required to submit the following items:
 1. A completed and signed application form with your name and business name as you would like them to appear on publications.
 2. Images:
 1. Three (3) images that are representative of the work you propose to exhibit. Emailed images must be posting quality. Prints should be high quality enough to be scanned. Please do not send photocopied images or low-quality prints. If you are accepted into the Christmas Market, we may use your images to accompany press releases, online promotion, and advertisements to promote the Christmas Market. Of course, we will only use your images if you are accepted as a vendor.
 2. One (1) image of your exhibit/booth.

Publicity

- The Perryville Christmas Market is publicized through magazines, newspaper articles, web listings, PerryvilleMD.org, and social media. The Town of Perryville will use descriptions of your work and the images you provide to promote the Christmas Market. We will list the Christmas Market vendors on the www.PerryvilleMD.org website, including a link to each artist's website, if provided in the application.
- Help us promote the Christmas Market by providing high-quality images and a concise description of your work on your application form. You can also help us spread the word by following and sharing on Facebook, Twitter, Flickr, Instagram and YouTube.

If you would like to become a Perryville Christmas Market sponsor, or have questions about the Christmas Market, contact Billy Nelson, Perryville Town Hall at 410-642-6066.