

TOWN OF PERRYVILLE

Multi-Purpose Field Permit

Applicant's Name: _____

Name of Organization: _____

Organization Mailing Address: _____

Organization Street Address: _____

Telephone (O): _____ (C): _____

Date of Use: _____ thru _____ Time: _____ a.m./p.m. thru _____ a.m/p.m.
For multiple uses, attach schedule. If a schedule is attached, it must be initialed by both permittee and Town.

Number of Persons Participating: _____

Brief Description of Use: _____

The Town reserves the right to terminate this permit at any time for good cause. When considering requested dates of use, first priority will be given to Town citizens.

RULES, REGULATIONS AND CONDITIONS FOR APPROVAL OF THIS PERMIT

1. A certificate of liability insurance must accompany this application. The Certificate of Insurance must list the Town of Perryville as an Additional Insured. The Town of Perryville and its employees and agents will be held harmless as a result of any accidents from participation in this group's activities. Permittee is responsible to obtain from all participants a Release and Hold Harmless acknowledgement on behalf of the Town of Perryville, its employees and agents. Parent or Legal Guardian must sign the Release and Hold Harmless acknowledgement for participants under the age of 18.
2. All vehicles must be parked in designated parking areas.
3. Organization agrees to vacate premises by closing time posted at entrance of park. All park rules will be followed. (A paper copy is attached.)
4. The speed limit is 15 miles per hour throughout the park.
5. The organization or Applicant is responsible for collection of all trash and its proper disposal during the permit period.
6. Use of your approved area may not interfere or encroach upon others in adjoining areas.
7. Someone in your group should have a cell phone for emergencies.
8. The applicant will supply all equipment necessary for their group.

9. No Town equipment is permitted to be moved. Abuse of Town property or equipment, policies of rules in this permit are prohibited. **Unruly conduct or behavior will not be tolerated and may result in termination of this permit.**
10. No buildings will be permitted on the property. No equipment and no personal property may be left on the property.
11. This permit may not be assigned to a third party.
12. Fees are due prior to issuance of permit. Permittee must have the permit with him / her during use and must show permit to Town of Perryville staff if asked.
12. Special Conditions:

Our signatures on this permit indicate our willingness to observe the regulations listed above and to accept all conditions of this agreement.

I / WE, THE UNDERSIGNED AUTHORIZED REPRESENTATIVES OF THE ORGANIZATION NAMED IN THIS PERMIT APPLICATION, AGREE TO ABIDE BY THE POLICIES OF THE TOWN OF PERRYVILLE AND ALL APPLICABLE LAWS AND AGREE FURTHER TO INDEMNIFY AND SAVE HARMLESS THE TOWN OF PERRYVILLE, ITS EMPLOYEES AND AGENTS, FROM ANY ACT OF COMMISSION OR OMISSION WHICH MAY RESULT IN ANY PERSONAL INJURY OR PROPERTY DAMAGE ARISING OUT OF OUR ORGANIZATION'S USE OF THE TOWN OF PERRYVILLE COMMUNITY PARK GROUNDS.

_____ Printed Name of President	_____ Printed Name of Chairman
_____ Signature of President	_____ Signature of Chairman
_____ Date	_____ Date

FOR OFFICE USE ONLY (NOTE: Permit is valid only when signed by authorized town official):

Approved: _____
Town Administrator or designee _____ Date _____

Fee Received: _____
Amount _____ Check no. or indicate other method of payment _____

For Profit: _____ Non-Profit: _____ (check one)

Schedule attached: Y / N (circle one) Insurance Certificate attached: Y / N (circle one)

List other attachments: _____

§ A86-5. Perryville Community Park Fees.

The following fees are payable for a permit to use multi-purpose fields at the Perryville Community Park:

1. For-profit organizations:
 - a. \$15 per two hour block, Monday through Friday.
 - b. \$20 per four hour block, Saturday and Sunday.
2. Non-profit organizations:
 - a. \$5 per two hour block, Monday through Friday.
 - b. \$7.50 per four hour block, Saturday and Sunday.

For good cause shown the Mayor and Commissioners may waive all or part of any fee for a particular application.

Permit fee will be refunded upon receiving cancellation request in writing at least two weeks prior to permitted date(s) of use.

GENERAL RULES AND REGULATIONS
FOR USE OF FACILITIES AT PERRYVILLE COMMUNITY PARK

1. All posted park rules will be followed in addition to those listed below.
2. All vehicles or trailers must be parked in designated areas near the facility you have rented. Do not block roadways as they serve as fire lanes as well as passage for emergency vehicles. (Attached Drawing)
3. No permit will be issued to any one under the age of 18 years. Your approved permit must be posted. The Town of Perryville also retains the right to deny use of the park to any group or individual as may be determined for just cause or reason. Violation of any of these rules is one example of just cause.
4. Alcohol is strictly prohibited.
5. The lessee is responsible to put all trash in the proper receptacles located at various locations around the park.
6. Use of staples, tacks, nails, etc., are prohibited on picnic tables and pavilion posts. Tape is permitted as long as it is removed at conclusion of lease period.
7. The Park is unattended on weekends and evenings. Lessee's may want to bring their own cell phone. In case of an emergency call 911.
8. All fees and deposits are required at time of reservation. No reservation will be accepted without prior payment. Deposit refunds could take up to 7 business days as an inspection of the facility will be made prior to a refund.
9. A lessee will have exclusive use of their reserved area (i.e., pavilion, tables, grill, ball field, etc).
10. Amplified music or public address systems are prohibited without prior approval.
11. Amusement apparatus, i.e., moon bounce, trampoline, is prohibited unless a certificate of liability insurance is provided.
12. Abuse of the park, park equipment or park policies is prohibited and will effect the Lessee's refundable deposit. Unruly conduct or behavior will not be tolerated and may result in denial of future park use and/or prosecution.

If the circumstance requires a rental to be cancelled (i.e., inclement weather, conflicting scheduling, etc.) deposits and permit fees will be refunded upon receiving the cancellation request in writing at minimum two weeks prior to the event. If cancellation is not at least two weeks prior to the rental date, only the deposit will be refunded.

We hope you enjoy your use of our park and its facilities.

If you have any questions or concerns please contact Town Hall
Monday – Tuesday 8:00 am -5:30 pm,
Wednesday – Thursday 8:00 am – 4:30 pm
and Friday 8:00 am – 2:30 pm
(410)-642-6066.