

**Town of Perryville  
Town Meeting Minutes  
November 5, 2013**

ATTENDANCE: Mayor: James Eberhardt, Commissioners: Barbara Brown, Michelle Linkey, Alan Fox, Ray Ryan, Town Administrator: Denise Breder and Police Chief: Vince Wernz.

**The Town of Perryville Town Meeting was called to order at 7:00 p.m. by Mayor Eberhardt.**

**Pledge to the Flag**

The Town Meeting in its entirety can now be listened to on the Town's web site at [www.perryvillemd.org](http://www.perryvillemd.org).

**APPROVAL OF TOWN MEETING AGENDA**

**Motion** was made by Commissioner Ryan and seconded by Commissioner Fox to approve the November 5, 2013 Town Meeting Agenda. **All in Favor: Motion Carried.**

**APPROVAL OF MINUTES**

**Approval of September 17, 2013 Work Session Minutes**

**Motion** was made by Commissioner Brown and seconded by Commissioner Fox to approve the September 17, 2013 Work Session Minutes. **3 in Favor, 2 abstain**, (Mayor Eberhardt and Commissioner Ryan). **Motion Carried.**

**Approval of October 1, 2013 Town Meeting Minutes**

**Motion** was made by Commissioner Linkey and seconded by Commissioner Brown to approve the October 1, 2013 Town Meeting minutes. **All in Favor: Motion Carried.**

**Mayor's Report –**

Mayor Eberhardt read a Proclamation which recognized the month of November as Government Works Month. Mayor Eberhardt reported that he met with SHA along with Delegate Rudolph in an effort to get the sidewalk repair contract moving a little bit. He also met with the MD Transit Administration and Delegate Rudolph to discuss the MARC Train layover facility that is being proposed. He also met with the other Mayors in the Cecil County in the effort to form a Mayor's Drug Task Force to attempt to combat drug use in all of the towns in Cecil County.

## **Commissioners' Reports –**

### **Commissioner Brown's Report-**

Commissioner Brown reported on the various meetings that she attended throughout the month. One meeting in particular that she attended was the Watershed Interest Meeting at the County Administration Building. There were presenters from the State and County as well as the Sassafras River Association. The purpose of the meeting was to see how much and what type of interest there may be from Cecil County residents to form a group to address how to help water quality in our area. They are looking for volunteers and if interested you may contact Aaron Harding at 410-996-5267 or email [AHarding@ccgov.org](mailto:AHarding@ccgov.org). The next meeting is scheduled for November 12 at 6:30 p.m. in the County Administration Building.

Commissioner Brown congratulated Harvey Cage and Jeff Morton of the Parks Department for passing the test to be certified to cut and/or trim trees for the Town.

Mayor Eberhardt thanked the volunteers who participated at the Halloween Party and the American Legion for their contribution.

### **Commissioner Fox's Report -**

Commissioner Fox has been working with staff on issues with a sub-standard apartment building on Elm Street. He also reported on the Water and Wastewater Plant operations for the month of October.

### **Commissioner Linkey's Report –**

Commissioner Linkey reported on meetings that she had attended throughout the month of October. She reported that DPW was still in the process of installing crosswalks and detectable warning devices on sidewalks around town and that roadway striping throughout town is planned.

### **Commissioner Ryan's Report-**

Commissioner Ryan reported on the various meetings that he attended throughout the month. There was a Planning and Zoning meeting in October in which they reviewed a Special Exception application to operate a motor vehicle repair and glass shop at 5439 Pulaski Highway and to make a recommendation to the Board of Appeals. P & Z did make a recommendation to the Board of Appeals with conditions attached. Commissioner Ryan asked everyone to keep David Barr, Perryville Fire Police who was injured in the line of duty in their thoughts.

**Town Administrator Report – Denise Breder**

Ms. Breder reported that we will not be receiving the \$150,000 check from the Lower Susquehanna Greenway tonight for the pier project but expect it at the December meeting. Ms. Breder stated that we are still contesting a notice of violation from MDE at the Wastewater Plant and the MDE inspector was at the plant this week and had conducted their mid-year inspection and was very pleased. We are hoping that they will give full consideration to our request to waive or at least abate some of the violations. We notified the State Attorney General's Office in reference to appointing designees for the open meetings act and all but one of the designees has received their training.

**Treasurer's Report – Rachel Deaner**

Ms. Deaner reported that August and September Financials have been reconciled and that the audit has been completed and the auditors will make the presentation at the December 3<sup>rd</sup> Town Meeting.

**Police Report – Lieutenant Al Miller for Chief Wernz**

Lt. Miller reported on the various meetings attended and projects for the month of October. Lt. Miller reported that two arrests were made in the accident in which the small child was injured on Route 40.

**Outreach Report – Emily Pierce**

Ms. Pierce, the new Administrative/Activities Assistant for the Outreach Program, reported on the various activities and classes attended throughout the month of October. The Outreach Program has started a Thanksgiving food drive to help support local families during the holidays. The goal is to collect 50 boxes with the traditional Thanksgiving items or donate \$25 toward the purchase of a box. They have also started the Toys-for-Tots campaign for the 5<sup>th</sup> year and are accepting new unwrapped toys from 10 a.m. - 7 p.m. Monday through Friday at the Outreach building.

**Planning and Zoning Report – Commissioner Ryan for Mary Ann Skilling**

Commissioner Ryan announced on behalf of Mary Ann Skilling, that Dianna Battaglia has successfully completed the process and examination to becoming a Certified Floodplain Manager which allows her to validate Floodplain requirements on properties in Perryville. The certification can also play a role in reducing the insurance rates for the citizens of Perryville.

**New Business –**

**Resolution 2013-28 Budget Amendment - Rachel Deaner**

Ms. Deaner summarized budget amendment numbers 14-15 through 14-22.

**Motion** was made by Commissioner Linkey and seconded by Commissioner Brown to approve Resolution 2013-28. **All in Favor: Motion Carried.**

**Resolution 2013-29 – Pilot Agreement Richmond Hills Apartments**

Ms. Breder explained that this Resolution is the Pilot Agreement which lays out the terms and conditions for a previous request of financial support in lieu of taxes between the Town of Perryville and Richmond Hill Manor Apartments Limited Partnership for the renovation of Richmond Hill Manor Senior Apartments.

**Motion** was made by Commissioner Linkey and seconded by Commissioner Brown to approve Resolution 2013-29. **All in Favor: Motion Carried.**

**Stop Signs on Park Road -**

A decision is to be made on putting Stop Signs on Marion Tapp Parkway prior to opening the truck route which was discussed at the last Work Session.

**Motion** was made by Commissioner Linkey and seconded by Commissioner Brown to put a stop sign coming from the VA truck entrance also adding two signs, one outgoing and one for incoming traffic to watch for truck entrance upon entering road on Marion Tapp Road. **All in Favor: Motion Carried.**

**Town Insurance Policy -**

There were two proposals submitted for Town Insurance coverage, one from the current carrier, Crothers and the other from LGIT. Ms. Breder briefly summarized both proposals.

**Motion** was made by Commissioner Brown and seconded by Commissioner Linkey to accept the offer made by LGIT for the Town's Insurance coverage. **All in Favor: Motion Carried.**

**Ordinance 2013-07 – Town Employee Retirement Plan**

Mayor Eberhardt introduced Ordinance 2013-07 to amend the Personnel Manual to reflect the change to the town employee's retirement plan from a Simple IRA to a 457 plan.

### **Board of Appeals Appointment -**

An existing member of the Board of Appeals whose term is expiring, Mike Salmon, was seeking re-appointment to the Board.

**Motion** was made by Commissioner Ryan and seconded by Commissioner Brown to reappoint Mike Salmon to the Board of Appeals. **All in Favor: Motion Carried.**

### **Cedar Corner Road Traffic –**

Discussion ensued in regards to sending a letter to the County, for them to consider that a portion of Cedar Corner Road be a one - way road out to Route 40 since that portion is a County Road. This is in response to previous concerns from residents in that area over traffic issues that already occur and concern of more traffic issues that will result from the proposed new development.

Commissioner Fox inquired if the letter was to be sent and the County was agreeable to this option if a public hearing would be held to hear what the residents would have to say.

Mayor Eberhardt responded that he suspects that the County would be the ones to do that since it is their part of the road.

Commissioner Ryan does not feel that we have enough background information to make that determination tonight. He stated that with that option you would be diverting traffic to the already busy intersection of 40 and 222 for the residents of that development to get back to their home.

**Motion** was made by Commissioner Brown to send a letter to the County to consider the request to make Cedar Corner Road to Route 40 a one - way road. There was no second on the motion.

Commissioner Linkey felt that this may need to come to another Work Session to gather more information needed to address any questions or concerns that we have before making a decision.

Mayor Eberhardt stated that if we are to take it to a Work Session that he wants specifics on what kind of data we are looking for to make this decision.

**Motion** was made by Commissioner Linkey and seconded by Commissioner Fox to take this issue back to a Work Session with each of the Commissioners emailing a list of questions and concerns that they have for staff to compile information to have at the Work Session. **Four in Favor. 1 opposed,** (Commissioner Brown). **Motion Carried.**

**Motion** was made by Commissioner Brown and seconded by Commissioner Linkey to adjourn the November 5, 2013 Town Meeting at 7:57 p.m. **All in Favor: Motion Carried.**

Respectfully submitted,

Jackie Sample,  
Town Clerk