

**Planning & Zoning  
Meeting Minutes  
April 21, 2014**

**ATTENDANCE:** Pete Reich, Ray Ryan, George Jack, Larry Souder, Paul Kurzer, Director of Planning & Zoning Mary Ann Skilling and Planning & Zoning Coordinator Dianna Battaglia.

**Meeting called to Order at 6:30 p.m.**

**APPROVAL OF MINUTES:**

Mr. Reich indicated one correction to be made on page 1, 1<sup>st</sup> sentence, delete duplicate word "Ordinance". Without objection, the February 24, 2014 Planning & Zoning Meeting minutes were approved as corrected.

**NEW BUSINESS:**

**2013 Annual Report – Maryland Department of Planning:**

Ms. Skilling indicated every year the Department of Planning requires all municipalities, as well as the State government, to report the numbers of permits for housing by the Planning Commission as the entity of approval for land use. If you approve this, then I will give a copy to the Mayor and Commissioners as your record for submitting this report. There were no building permits issued for new housing, we've had permits but no new construction, this only deals with new housing. In fact, there have been no new housing starts since 2010. Under number two, Happy Valley was submitted for annexation in 2007 but was not followed through to get certified as a Priority Funding Area (PFA). So I'm following up with that now to get it certified. It can be certified, there is a special process to go through. It was a PFA in the County but when annexed you have to make sure it meets the density requirement and there is an agreement with the County and the municipality, there has to be consistency there, which it is except we didn't go through the next steps to actually get it certified. So I have all the information together and will send it through. If you read in the paper last week about the tier maps and the County, and certain things about PFAs that play into this whole scenario, it may be we were one of the problems, I'm not sure.

There were no comments from the board members.

**Motion** made by Mr. Jack and seconded by Mr. Souder to approve the 2013 Annual Report to Maryland Department of Planning. **All in Favor. Motion Passed.**

**Adjournment:**

Without objection the meeting was adjourned at 6:40 p.m.

Respectfully Submitted,

Dianna M. Battaglia  
Planning & Zoning Coordinator