

**Town of Perryville
Meeting Minutes
April 1, 2008**

ATTENDANCE: Mayor: James Eberhardt, Commissioners: Barbara Brown, James Hansen, Gary Tennis and Tim Tolbert; Town Administrator: Denise Breder, and Police Chief Chris Daly.

The Town Meeting was called to order at 7:04 p.m.

Pledge to the Flag

APPROVAL OF THE MINUTES

Commissioner Tennis stated that there was a mistake regarding the name of a person on page 15 who spoke about her mother's water bill, the name should read Donna Ward, not Donna Morgan.

MOTION was made by Commissioner Brown and seconded by Commissioner Tennis to approve the March 4, 2008 Town Meeting Minutes with the change as noted above. **All in favor; motion carried.**

MAYOR'S REPORT-

Mayor Eberhardt spoke to the fourth graders about the MML "If I were Mayor Essay contest, where a winner is picked from each of the 10 districts to receive a \$250 Savings Bond. Mayor Eberhardt attended the Work Session on March 18th. Mayor Eberhardt met with County Commissioner Tome and the County Public Works Director Flannigan on the 25th of March on the continuing effort to get a sidewalk to the High School. They will be meeting with the State at a later date to discuss the estimate that the County worked up to get a sidewalk on St. Marks Church Road which was about \$300,000. The school board says that about 50 to 55 students from Beacon Point attend Perryville High School and no public transportation is provided. On the 27th of March there was a Council of Governments meeting which the Mayor attended. Mayor Eberhardt attended a meeting with the MD Transportation Authority along with Commissioner Brown regarding reconstruction of the Hatem Bridge; it appears that it is still about two months away from beginning. One issue in particular regarding that meeting is that we will be losing the overflow parking for the boat ramp that currently takes place under the bridge, it will be used for their equipment and contractor parking. Next month the MD Transportation Department is to set up some informational meetings for the public regarding the bridge lane closures, etc. The chief is scheduled for a

tabletop exercise for first responders for April 7th at the JFK Highway Barrack. Mayor Eberhardt had a discussion with a representatives from the US Fish and Wildlife from Blackwater National Wildlife Refuge. Garrett Island is now a part of the Blackwater National Wildlife Refuge and is managed by the same people. They are interested in enforcing “No Trespassing on Garrett Island and they plan on holding Public Hearings here in Perryville around May 15th probably at the Firehouse. Mayor Eberhardt commented that it will probably not be an easy process since it has been a long standing process for people to camp and spend the day on the island. Mayor Eberhardt also wanted to remind everyone that there will be a carnival in Town sponsored by the YMCA on the 14th through the 19th of April. Mayor Eberhardt wanted to comment on the Public Notice regarding the Election that was in the paper. He commented that it stated that the forms to register to vote were at the Town Hall, however if you are already registered to vote in the County and you voted and you live in the Perryville limits you will already be registered.

COMMISSIONER’S REPORTS –

COMMISSIONER HANSEN’S REPORT-

PLANNING & ZONING UPDATE

April 2008

PLANNING & ZONING MEETING

- At the March Planning and Zoning meeting the Planning Commission recommended approval to the Board of Appeals to permit a Double Wide Manufactured Home at 1424 Clayton Street. They reviewed a request for a retail liquor store at 5279 Pulaski Highway and tabled the request until the applicant provides more information on how he will meet the requirements of the Highway Corridor Overlay District. Finally, the Board reviewed the Preliminary Site Plan for Perryville Yacht Club II and tabled the application until the zoning ordinance is amended to address the setback and height requirements for this use.
- The next Planning and Zoning meeting will be held on Monday, April 21st at 6:30pm. At that time, the Planning Commission will hold a public hearing on the annexation request of Susquehanna Overlook. The Board will also review a preliminary site plan for Sumpter Woods, a concept plan for Honicker Woods and the General Development Plan for Woodlands Perryville.

BOARD OF APPEALS:

- No applications for the March Board of Appeals meeting were received therefore no meeting was held. The next Board of Appeals meeting will be held on Monday, May 5th at 7pm. At that meeting the Board will review the special exception request for a double wide manufactured home at 1424 Clayton Street.

Commissioner Hansen also attended a Work Session on March 18th where one of the topics discussed was the cat issues in the park. Although we have not made a decision yet on what we are going to do regarding the cats I did manage to get the American Legion to donate \$2,000 to the local veterinarian on Route 7 to help with the project that they are doing at the park and hopefully a decision will be made soon. Commissioner Hansen has been working with the State Highway on trying to get the intersection at Broad Street and Aiken Avenue straightened out, some trees were removed that were uprooting the sidewalk. Commissioner Hansen is trying to get the State to send a letter to allow the removal of the roots and the responsibility of the cost to be able to plant some nice flowers in place of the trees that were removed.

Mayor Eberhardt commented that we had a presentation at the Work Session from Delaware Valley Development to refurbish the Richmond Hill Apartments and it is my understanding that they have withdrawn the request.

Ms. Breder commented that they did withdraw their request.

Commissioner Brown inquired if we have a date yet for the Fish and Wildlife Public Hearing discussed by Mayor Eberhardt earlier.

Mayor Eberhardt commented that we do not have a date yet they were given the information to contact the Fire Department to schedule it.

COMMISSIONER BROWN'S REPORT-

ANNOUNCEMENTS:

April 14-19, 2008 YMCA Carnival Fundraisers- Town property adjacent to Rodgers Tavern.

April 19, 2008 Riversweep. Volunteers meet at the boat ramp and work their way

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down Roundhouse Drive or the Community Park and work around the perimeter at 9 a.m. Lunch will be in the large pavilion at the park at noon.

April 23, 2008 Organizational Meeting for the Diamond in the Rough, Town Hall Meeting Room, 6 p.m.

April 24, 2008 Perryville Greenway Meeting, 10 a.m., Ms. Breder's Office.

May 10, 2008 Spring Fling will be held in the Community Park. Vendors may get an application to participate from the Chamber website at www.perryvillecc.org

ADDITIONAL INFORMATION:

The following bid openings for the boat launch property were held and awards made for (1) installation of the water and wastewater, (2) a pre-cast restroom/concession building, (3) construction of a foundation for the building and stairs down to it from the trail. Our public works department is working on installing the super silt fence on site and also will install the electric to the site with final hookup done by Delmarva Power. The water and wastewater have been installed and other parties as well as DNR have inspected it for grant purposes. A landscaping plan for mitigation of the site has been done to plant along the trail near the VA property.

The shore erosion project in the park is progressing very well and is expected to be done this week weather permitting.

A contract has been signed with Northern Chesapeake Baseball to use the senior ball field in the Community Park on Sundays. Game dates are April 6, 13, 20, 27, May 4, June 1 & 8; practices are July 6, 13, 20, August 9, 16, 23, & 30. There will be a Fall schedule to follow later.

The HVAC design for Rodgers Tavern is moving along. We have been asked to have the building empty by May 30 at the latest, so we are packing. I still have concerns that we get the Trust to actually approve the design and let us move forward. Work cannot be done unless they concur.

Have spent considerable time working on the Parks and Recreation budget for next year. I am still waiting on the weather to break so that the fields can be finished.

MEETINGS ATTENDED:

- March 11, 2008 Met with Mark Prouty and Denise concerning the Property line and location.
- March 18, 2008 Attended the Perryville Chamber meeting particularly to work with them on needs for Spring Fling.
- March 18, 2008 Attended the March Work Session.
- March 24, 2008 Attended the Board Meeting of the Cecil Historic Trust. Commissioner Brown inquired if we received the check reimbursement for the grant at Rodgers Tavern.
- Ms. Breder commented that we had received the check for \$3,000.
- March 27, 2008 Attended the Perryville Greenway meeting & Council of Governments Meeting.
- March 28, 2008 Met with Mayor Eberhardt and representatives of the Maryland Transportation Authority to discuss suspension of overflow parking under the bridge during the upcoming re-decking.

Commissioner Brown in discussions with the MD Transportation Authority had mentioned that we had a trail that runs under the bridge and inquired if they were going to close that down. Commissioner Brown stated that they said that it was not going to be closed down that they would still be able to walk there. Commissioner Brown had also mentioned to them the possibility of a stormwater pond to catch the runoff from their drains and they indicated that they would look into that.

Commissioner Brown presented an Event form from the Rotaract Club of Cecil County who are a division of the Rotary Club of Cecil County. They are proposing to sponsor a 5K run/walk as a fundraiser which goes to the disaster relief program. They are looking for the road to be closed down from 7:50 a.m. until 9:00 a.m. They are also asking for use of the big pavilion to set up their displays and set up their awards.

MOTION was made by Commissioner Brown and seconded by Commissioner Hansen to approve the use of the pavilion, we allow them to have the fundraiser and that we close the road down that morning from 7:50 a.m. until 9 a.m. at no charge.

Mayor Eberhardt inquired what road they are looking to close.

Commissioner Brown replied that it was the park road from 7:50 a.m. until 9 a.m. and the date is August the 2nd so it will not interfere with any Little League games or anything. If we have any pavilion rentals after that there will be time for that to be cleaned up. Mayor Eberhardt inquired if they were asking for Police support.

Commissioner Brown indicated that she was going to ask Chief Daly for at least one officer to keep an eye on things.

Chief Daly commented that he would take care of it.

Mayor Eberhardt asked for a little more information regarding the Disaster Relief Program.

Commissioner Brown commented that the Rotaract Club of Cecil County is a branch of a national organization. The fundraiser money goes to Shelter Box USA which deploys boxes of needed items in times of disaster. Commissioner Brown stated that it is done nationally; it is a nationally funded organization.

Mayor Eberhardt inquired if they had any information on the number of participants that they intend on having.

Commissioner Brown commented that they really don't, it is one of those things where they sign up for it similar to the Triathlon. She is going to work with them to define their parking and does not believe that they will have 200 people that they estimated.

MOTION was made by Commissioner Brown and seconded by Commissioner Hansen to approve the use of the pavilion, we allow them to have the fundraiser and that we close the road down that morning from 7:50 a.m. until 9 a.m. at no charge and Chris will have someone keep an eye on things while the road is closed. **All in favor; motion carried.**

Mayor Eberhardt announced that on April 15th at 9 a.m. WILMAPCO group on walkable communities are going to meet at the Train Station; Randy Novakoff will be the representative.

Mayor Eberhardt stated that based on the fact that we have a contract on a piece of property down at the river and are scheduled to settle in the next two to three months if it would be possible for the Town to include that property in the Riversweep event.

Commissioner Brown commented that if the Town would be willing to assume the liability should a volunteer get hurt.

Mayor Eberhardt inquired if that is what we do over at the park is assume the liability.

Commissioner Brown indicated that volunteers at the Riversweep event sign a permission slip and it is a waiver for the liability but are only good if you are on Town property. If you are on private property which is what the property you were inquiring about is it would not cover that.

Mayor Eberhardt commented that we would not pursue that then.

COMMISSIONER TOLBERT'S REPORT-

Commissioner Tolbert reported that the wastewater bids were still out and the day has been extended to April 15th. Commissioner Tolbert reported that work was progressing at the Water Treatment Plant. Commissioner Tolbert asked Mr. Pampuch; one of the Town's engineers to reiterate to his staff on site to relay to the contractor's that we still need to produce water. Commissioner Tolbert commented that on a couple of occasions that he has been over at the plant, there have been open holes, open junctions, and wires sticking out of the ground. Commissioner Tolbert wants them to clean up after themselves more effectively.

Commissioner Brown inquired what time the bid openings were going to be.

Commissioner Tolbert commented that most of them have been around 3 p.m. so he anticipates that this will be at the same time.

COMMISSIONER TENNIS' REPORT-

Commissioner Tennis reported that he also attended the Work Session on March 18th at the Town Hall where a big part of the discussion was the feral cat problem at the park which he was hoping we could make a move on tonight. Commissioner Tennis also attended the Woodlands presentation at the Firehouse and was very interested in what they had planned for the Charette and that the buildings that they are proposing are green buildings. They are hoping to use sunlight and cut down on the parking lots and save some of the water to recycle and seem to have put a lot of thought into the process. Commissioner Tennis had also met with Public Works Supervisor Mike Caldwell to discuss the budget needs for the upcoming budget process and the need for a new Public Works building.

Public Works Report-

Installed storm drains on Sumpter Drive and Cedar Corner Road.
Installed catch basins on Harvest Lane due to safety issues.
Retro fit new meters at John, Franklin and Charles Street.
Started installing silt fence at the boat launch.
Repaired pot holes in Town.
Repaired screw pump at the Waste Water Plant- motor and oiler.
The ramp at Town Hall was repaired.

Mayor Eberhardt wanted to also mention that the intent is to move the Public Works Department to another location. Mayor Eberhardt commented that it was not his intent to entertain a motion on the cat problem tonight we are looking into some legal information and has received additional information from some other parties. One of the parties discussed making a presentation at the next Work Session and he is still waiting to hear from some other parties, he wants to make sure that he has all of the information that he needs.

Commissioner Brown asked for clarification regarding the Public Works Building; that we were looking to build a new building on another location not move the existing building to another location.

Mayor Eberhardt commented that they would be demolishing the existing building.

Water Distribution Progress Report-URS- Kevin Pampuch

Mr. Pampuch commented that he will address Commissioner Tolbert's concerns regarding the Water Treatment Plant.

Mr. Pampuch reported on the progress of the Water Distribution project. Mr. Pampuch reported that there are 208 days until final completion.

Several valve vaults were worked on and some completed.
The interior control room block wall was constructed.
The interior electric work is ongoing.
The tank site has been straw mulched and seeded.
The perimeter fence installation is complete with the exception of the gate.
Site restoration has begun at the Cedar Corner tank valve vault area.
Progress meeting #10 was held on March 18, 2008, (next meeting April 15, 2008.)

There have been 11 pay requests and 4 change orders that have been approved with the total extension to the project presently at 60 days. A fifth change order is in the works which may add another 30 days to the extension; however the contractor is still anticipating being done much in advance of their original schedule. Mr. Pampuch summarized some pictures that he presented.

Mayor Eberhardt commented that previously Commissioner Tolbert had expressed concerns on putting a Tower for cell communications at the Cedar Corner vault site. Mayor Eberhardt wanted to know what would be left there once the tank is gone.

Mr. Pampuch commented that there would be two control valve vaults left there.

Commissioner Tolbert commented that the cable T.V. people will have there little building towards the rear.

Mr. Pampuch noted that they are proposing to eliminate the building and just have a pad with their building on it. Sprint is proposing to build a new cell tower once the tank is gone.

Commissioner Brown inquired whether the vaults were going to be in front of where the Tower is to go or will the Tower be in front of the vaults.

Mr. Pampuch commented that the vaults are within the perimeter of the existing fence towards the front of the site.

Mayor Eberhardt inquired when the painting on the I-95 tank was to begin.

Mr. Pampuch indicated that it would probably be about mid month and the logo will be facing towards RT. 222 and the lettering will be towards I-95.

Mr. Pampuch stated that Greensburg Environmental submitted payment request # 11 in the amount of \$134,980.52 which URS is recommending payment for.

MOTION was made by Commissioner Tolbert and seconded by Commissioner Brown to approve payment request #11 to Greensburg Environmental in the amount of \$134,980.52. **All in favor; motion carried.**

Water Plant Project-URS- Kevin Pampuch

Mr. Pampuch reported that there are 249 days until final completion. The installation of piping in and out of the Flocculation Tanks was completed. The installation of guide rails, discharge piping and related appurtenances from the Recycle Pump Station was completed. A large shipment of Zenon equipment was received at the site. The flooring in the office, bathroom, hallway, and break room is complete and the shower tile in the bathroom was installed. The kitchen cabinets were delivered and installed. The electric conduits for the Electrical Room to the Recycle Pump Station, CIP Waste Pump Station and the Waste Flow Meter Vault were installed. The Sewage Grinder Pump and installation of the Grinder Pump Control Panel on the exterior of the Control Building were completed. Relocation of the existing plant operation system to the control building is in progress. Water service connection to the control building was completed. There was a progress meeting held on March 25th at the project site. There have been 11 pay requests and 13 change orders, the total days in contract time has been extended to 73 from the original. Mr. Pampuch presented representative photographs of the progress.

Commissioner Tolbert addressed concern regarding the limited visibility that is there at night time at the project location but does not want to get into a lengthy change order process.

Mayor Eberhardt inquired if Mike Caldwell would be able to install an additional light.

Commissioner Tolbert commented that it needs to be located in an area where it is not going to get torn up tomorrow.

Mayor Eberhardt indicated that they must be getting close to moving in by looking at what is getting accomplished.

Mr. Pampuch commented that they are at about 53% of the overall project and probably a ways to go before they are ready to move, they will probably be going back and forth for a while.

Ms. Breder commented that at the last progress meeting that she attended they were anticipating that it would be about a month away, they were waiting for full electricity to the building which is on Delmarva Power Company. Ms. Breder agreed with Mr. Pampuch that operationally they will still have to go back and forth but as far as the office and the lab and they should be up and running within the next month or so.

The contractor submitted pay request #11 in the amount of \$262,867.64 in which URS is requesting payment for.

MOTION was made by Commissioner Tolbert and seconded by Commissioner Brown to approve payment request #11 to J.L.W. Associates in the amount of \$262,867.64. **All in favor; motion carried.**

Engineering Services for Water Distribution System Improvements-URS

Mr. Pampuch commented that they had sent a letter to the Town Administrator on March 19th in regards to some additional services that were requested by the Town outside the original scope of work for the Water Distribution System. The letter breaks down the various additional services needed. It involves Atlantic Broadband Facilities coordination. During the design of the project it was decided that the proposed 12" water line would be extended from the existing Town 12" water main on Turnpike Drive. It was determined that the existing water main was not previously completed. URS assisted the Town with the investigation of the water main and coordinated work to be completed with MDTA, several contractors and the Town to bring the main into service. There is no additional URS service that we anticipate be required. With the Sprint Cellular Facility the coordination of the new cell tower was not originally proposed when we started, additional URS coordination will be required. Some investigation was done regarding the existing water main easements in regards to the property boundaries of Mr. Pyles. The Town decided to obtain a survey of Town property in the area by a professional land surveyor. The initial scope of work for the water tank did not originally include elevated water tank paint inspection services. Mr. Pampuch commented that they have the line items broken down into the services provided to date and the estimated additional services that may be required and the overall total which amount to \$42,518.00, which we are requesting you to consider an increase to the budget.

Mayor Eberhardt commented that he thought that we had discussed the elevated water tank inspection and had previously approved it.

Ms. Breder indicated that the discussion had involved whether or not that was included in the original request for proposals and found that it was not, it was spelled out in the URS proposal that it was to be an additional service and he is now coming through to formalize that.

Mayor Eberhardt inquired if there was anything that we have with Sprint now that we would recapture some of our expenses.

Ms. Breder indicated that currently we do not have anything but she thinks that there should be and that will probably be on next months agenda.

Mayor Eberhardt questioned the water main that was not previously completed which we thought was in service. Mayor Eberhardt inquired if this was a result of a contract that was placed on the original work and did not do what the contract called for.

Ms. Breder indicated that to her understanding that is what occurred.

Mr. Pampuch commented that it was not built per the construction plan and we cannot find any record of as-built drawings. On a drawing that they located it showed that the pipe ran along the shoulder which is not how it was and a gap was left out.

Mayor Eberhardt inquired whose contract it would have been and if we have any recourse into recapturing this expense.

Mr. Pampuch commented that you would have to look into the history of the whole project and how it was developed. It was probably the mining company's property to begin with then they probably turned the property over to the Transit Authority which it seems there would be some kind of agreement because the water and sewer seem to run in the direction of their site so if developed they would have a connection.

Mayor Eberhardt commented that this is just the URS expenses he would like to see the total expense for any recourse of getting it back.

Mr. Pampuch indicated that we paid two locating firms to come out there and paid a contractor to install the pipe. Mr. Pampuch believes that it was the Transit Authorities project so you may want to start with them and let them know that we do not have the as-built drawings and discuss the issues and if it was ever really dedicated to the Town.

Harlen Miller commented that another question would be if the permit was through the County or the Town.

MOTION was made by Commissioner Tolbert and seconded by Commissioner Hansen to approve the request for the Water Distribution additional services with staff pursuing reimbursement where applicable. **All in favor; motion carried.**

Mr. Pampuch suggested that they contact Sprint, Atlantic Broadband and the MD Transit Authority.

ADMINISTRATORS REPORT-Denise Breder

**Town Administrator's Report
Town of Perryville, MD
April 1, 2008**

- Prepared an invitation for bid for the surveying of the Town owned property at, and adjacent to, the water plant. Held an on-site pre-bid meeting that was attended by me, Mike Caldwell, and representatives from 5 surveying firms on March 27th at 2pm. The bid due date is April 10, 2008 at 4 pm.
- Pier Project update:
 - John Klein of CoastWatch Engineering is working on the package for Phase I submission to State Highway Administration for review.
- Annexation issues:
 - Received and forwarded to the Board the Fiscal Analysis for the proposed Susquehanna Overlook annexation. Also received, and distributed, the Traffic Impact Study for the same annexation.
 - The advertisements have been placed in the newspaper as required for the Susquehanna Overlook annexation for a 4/29 Mayor and Commissioners hearing.
- March 3, 2008 Met with Heather Erickson, Chris Rogers, Ed Sheets and John Gonzales regarding a Concept Plan for a townhouse development in Town.
- March 6, 2008 Held a staff meeting. The next meeting is scheduled for April 3rd at 10am.
- March 7, 2008 Met with Mike Caldwell and Cathy McCardell regarding the water and sewer meter reading and billing procedures, and how to make the process better.
- March 11 & 12, 2008 Attended Woodlands Charette.
- March 12, 2008 Held an Emergency Response Plan Committee meeting. Barbara Ballard, Mike Caldwell and I were in attendance. We are nearing completion of a draft plan, which will then go out to other agencies for review and comment.
- March 14, 2008 Met with Commissioner Tolbert, Mark Prouty, Ed Litvin and Fred Arku (both of the VA) regarding a temporary lease of property from the VA for use as a lay-down area during construction of the WWTP. I followed up with a letter to the VA formalizing the request.
- March 18, 2008 Prepared for and attended the Mayor and Commissioners work session.
- March 27, 2008 Prepared for and attended the Perryville Greenway Committee meeting. The next meeting is scheduled for Thursday, April 24, 2008 at 10am in my office.
- Follow up to last month's report and Town meeting:
 - The shoreline revetment that is to be reimbursed in part (primarily by) FEMA is under construction at the community park. A post-construction inspection

- by FEMA has been scheduled for 4/10 at 10 am, to begin in my office and then proceed to the site.
- I spoke with a representative of GW Stephens today regarding the as-builts for the Beacon Point development. GW Stephens ran into some difficulty with datum, but anticipates having the as-builts to the Town for review by our engineer within the next two weeks. The as-builts for the courtyard's development have been received and forwarded to URS for review so the infrastructure for those two developments is proceeding.
- Provided it does not cause any problems with the Town's contractors for the Water System Improvements project, I will be giving Sprint a one-month extension for removing their equipment from the water tower, which also gives the Town an additional month to work out the details of the agreement with Sprint.

Mayor Eberhardt would like Beacon Point to be prioritized in light of the recent issues regarding ownership and who pays for what.

Mayor Eberhardt commented that Lt. Vazquez had suggested that a representative from Public Works also attend the desktop exercise that Chief Daly will be attending.

TREASURER'S REPORT-Ms. Breder

The Financial Statement Summary for the month of February 08 the MTD for the General Fund was at a deficit of (\$69,708.79) and a YTD surplus of \$706,887.81. The water fund MTD was a surplus of \$86,584.69 and a YTD surplus of \$36,793.87. The sewer fund MTD was a surplus of \$94,376.50 and a YTD surplus of \$50,954.29.

The bank balances for PNC; the balance was \$428,521.65 for the MD Government Investment Pool the balance is \$3,182,450.32, for Bay First Bank it is \$809,677.67, for Bank First \$2,431.03, and for NBRS it is \$69,642.96, for a grand total of \$4,492,723.63.

Perryville Police Department Chief's Report-

The Juvenile Outreach Program-

There were 27 individual appointments and 11 parent appointments.
There were several trips and activities in March.

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Chief Daly reported that Ms. Lewis has several trips and team building activities scheduled for April and wants parents to encourage their teens to stop by the new building at 304 Aiken Avenue to pick up permission slips.

Monthly Police Report-February

MONTH	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT
CRIME										
ROBBERY	1	0								
ASSAULT	8	2	8							
BURGLARY	1	0	0							
THEFT	21	12	17							
AUTO THEFT	0	2	1							
CDS	4	1	2							
DISORDERLY	12	7	15							
MDOP	10	6	12							
ADULT ARRESTS	2	4	3							
JUV. ARRESTS	2	0	3							
TRAFFIC CITATIONS	12	3	15							
WARNINGS	10	32	20							
SEROS PARKING VIOLATIONS BOAT RAMP VIOLATIONS	8	9	5							
ACCIDENTS	11	7								
CALLS	220	122	236							

Perryville Police Chief's Report-

Chief Daly reported that on March 22nd, 29th, and the 31st he met with four new applicants for the Police Department and three of them looked very favorable. Chief Daly reported that he also attended the Woodlands Charrette and was impressed with them addressing some safety concerns that he had.

Mayor Eberhardt reported that he just received the draft from the Chief in regards to his future plans and how it relates to the budget and his goals for the Police Department.

Chief Daly commented that it is final and he will distribute it to the rest of the board at a later time.

Commissioner Hansen suggested that the Crossing Guards stand at the intersection instead of sitting in their vehicles, kids will not wait and cross without them.

Chief Daly commented that he would address the issue.

Commissioner Hansen inquired if it was possible for the kids in the Outreach Program to do smaller jobs around Town.

Chief Daly indicated that for Community Service they can, he believes that some kids are volunteering for the Diamond in the Rough Triathlon event, and kids that are in trouble will paint or pick up trash or maintain items on Town Property. Chief Daly stated that if you have any suggestions to relay them to Michelle regarding things for them to do.

Commissioner Brown commented that Michelle had left a message to meet with her tomorrow she is not available tomorrow but will be available all day Thursday.

Chief Daly commented that he will be in court on Thursday morning which can be an hour or can be a good bit of the day; he thought she scheduled it for next Thursday.

Commissioner Brown asked Chief Daly to clarify the meeting schedule for her and get back to her once he finds out.

Harlen Miller, who resides on Susquehanna Avenue, raised concerns on the incident that just occurred on Susquehanna Avenue and Otsego Street that the Chief just had to leave the meeting for and returned from.

Chief Daly commented that there have been discussions already regarding the situation down there and he would rather talk to him after the meeting or tomorrow and not air it in the open meeting the plans they have for addressing this issue. He commented that issues have been raised and he plans on addressing them.

FROM THE FLOOR

Rob Lee, who resides at Beacon Point expressed concern regarding the next yard waste schedule not beginning until May 1, he inquired if there was a plan of action for the yard waste that accumulates before then.

Ms. Breder commented that our contract right now with our trash company stipulates May 1st as the date for yard waste; however, we are talking with our Public Works Department in the next fiscal year to do that service in-house and we have discussed doing something in the interim.

Mayor Eberhardt indicated that it was his understanding that they were going to do something in the interim.

Mr. Lee inquired if a letter would be coming out in the mail regarding this.

Ms. Breder commented that we will have to do something soon.

Commissioner Brown inquired if we could do a reverse 911.

Ms. Breder commented that we could try to.

Pamela Hancock, who resides at 1524 Frenchtown Road, indicated that she was hearing rumors that the mayor had started trapping, poisoning and killing the cats at the Perryville Park.

Mayor Eberhardt commented that this is not true.

OLD BUSINESS-

Commissioner Hansen brought up his concerns again regarding resident parking, he commented that he has a list of addresses on Front Street that have no parking except for on the street. On the 300 block there were five residents that have no parking other than on the street; on the 400 block there were seven residents that have no parking other than on the street. Commissioner Hansen commented that there is a lot of growth going

on now increasing the amount of people in Town and that the resident only signs should be put back in place. Commissioner Hansen had done some research in old Town Meeting Minutes from 1989 and found that Resident only signs were permitted although not voted on to be put up when the Rendevous parking lot was put in across the street. Commissioner Hansen commented that when they repaved the Front Street last year some of the Resident Parking signs were removed and not replaced. Commissioner Hansen commented that it is understandable that if they have other parking besides in front of their house that they would not need them but inquired where they are expected to park if they do not have parking on the street in front of their house. Commissioner Hansen commented that a lot of people that live there have been there for a number of years and have paid taxes for a long time; this is the original part of Town. Commissioner Hansen commented that these people have nothing provided for them.

MOTION was made by Commissioner Hansen to keep on the books what was stated back in 1989 at a Town Meeting that a Resident Parking Only should be allowed if you do not have any parking off-street parking on a case by case basis. **There was no second on the motion.**

NEW BUSINESS-

Ms. Breder presented quotes that we have from Enoch for a new copy machine lease for the office.

Commissioner Brown indicated that there was a fairly new copy machine at Rodgers Tavern that we are paying for and is not getting used that we may want to look to see if it will serve our needs.

Ms. Breder thought that the copy machine that was at the Tavern was the one that the Accounting Department moved with them when they went to the Cedar Corner building and then here.

Mayor Eberhardt suggested that we wait until next month's meeting as long as the existing one is still working to determine if the one at the Tavern will serve our needs.

Ms. Breder presented the bids for the portable toilets.

Mayor Eberhardt indicated that the first two bids were very similar regarding A-1 Sanitation and Arrow Sanitary Service.

Ms. Breder stated that the overall monthly cost was the same at \$945 per month but the differences are seen in the extra services such as the ADA units, one is \$180 per month, the other is \$190, regular units, one is \$135, the other is \$125 per unit. The cleanings for A-1 are twice weekly, \$15 per unit; for Arrow they are twice weekly, extras at \$75 per call or per site and the one day event rentals vary. The overall monthly charges for Hall's Septic Service are \$1,905 per month and for William McGovern it is \$1,275 per month.

Mayor Eberhardt inquired who we use now.

Commissioner Brown indicated that right now we have one unit that she had brought in because of ball games from McGovern but it is not with a contract.

Ms. Breder commented that last years contract had expired but she believes that it was with McGovern.

Mayor Eberhardt inquired if we had used either of the first two.

Ms. Breder commented that she does not believe that we have used A-1 or Arrow, that we used McGovern because they are the ones that took over Queen Bee's.

Commissioner Brown commented that we have a list of where we need units and we are listing the Boat Ramp as one portable and one handicapped she inquired if we would be able to send them back once the contract starts since we are planning on building a restroom facility there.

Ms. Breder commented that we would have to stipulate that in the contract; we were not sure when the building was going to be completed so we included that in the bid request.

Commissioner Brown commented that this was her concern that she did not want to be held to a year's contract on a unit that we may only have for two or three months.

Commissioner Brown commented that part of the contract also includes events such as the Triathlon which may call for 2 dozen more units to be brought in. Commissioner Brown commented that we ask that the contract honor the price that the Town has for all events that we have, because in the past when we had events and people ordered port-a-pots they were charged a lot more money so we tried to make it more uniform so that the price was at the same rate. Commissioner Brown indicated that we made an extra effort to have the company that we used last year that went out of business to do an extra cleaning of the port-a-pots before the Triathlon event and they had never been cleaned and were running over.

Commissioner Brown inquired if we could work out when they clean the units, possibly on Fridays and Mondays since they get the bulk of the use on the weekends.

Ms. Breder thought that the intent was to have them cleaned on Mondays and Fridays but is not sure if that was part of the bid request but we can send that in the letter that we send to them.

MOTION was made by Commissioner Brown and seconded by Commissioner Hansen to award the contract to A-1 Sanitation Service Inc. **All in favor; motion carried.**

Commissioner Brown inquired if we can get the dates that we are looking for.

Ms. Breder referred to the affidavit of publication regarding the bid request ad which answered the question regarding the boat ramp units; they are to be on a month to month basis beginning April 3rd. Ms. Breder commented that the ad also stated that the bid should include two weekly cleanings/servicing at all locations, as well as one additional cleaning/servicing at all locations the day before the annual Triathlon and all other one day events as scheduled by the Town. The Town is requesting a guarantee that these cleanings/servicing be done as specified. Ms. Breder commented that this should allow us to be able to specify Monday and Friday.

Beacon Point Lights

Ms. Breder commented that some members of the Beacon Point HOA attended our Town Meeting last month to request for the Town to take over the lights at their development although the public infrastructure had not been turned over to the Town yet. It was not clearly spelled out when that development came on-board whose responsibility the lights would be. Ms. Breder indicated that the reason that it is on the agenda tonight is so that a motion would be made as to whether the Town will take over the responsibility of payment of the lights once the public infrastructure is turned over to the Town.

Commissioner Tolbert inquired what happens in the interim.

Ms. Breder indicated that legally we cannot pay for the lights until the infrastructure is turned over it will have to be Crouse or the Homeowner's Association.

MOTION was made by Commissioner Tolbert and seconded by Mayor Eberhardt to accept the street lights at Beacon Point once the public infrastructure is transferred to the Town; Mayor Eberhardt once again stressed expediting the process of getting the infrastructure turned over to us. (There was discussion before the motion was voted on.)

Mayor Eberhardt commented that there are other Town's where the HOA's do pay for the street lights such as Havre De Grace, but that would have to be stipulated in the Public Works Agreement. Mayor Eberhardt commented that in the future we will need to make sure that the responsibility of payment for the street lights is clearly spelled out in the Public Works Agreement.

Commissioner Brown indicated that this is a lesson learned that we need to be very vigilant in watching developers who are trying to skirt the HOA's or the Town when it comes to not finishing a job.

Commissioner Tolbert asked if the Power Company was still willing to keep the lights on.

Mayor Eberhardt commented that after last months meeting the Town did contact the Power Company whose representative contacted their regional office giving permission for the lights not to be turned off. In the meantime the HOA did end up having to pay for it.

MOTION was made by Commissioner Tolbert and seconded by Mayor Eberhardt to accept the street lights at Beacon Point once the public infrastructure is transferred to the Town; Mayor Eberhardt once again stressed expediting the process of getting the infrastructure turned over to us. **All in favor; motion carried.**

Budget Amendments-

Ms. Breder summarized the budget requests as follows:

1. To increase Administrative Departments various accounts with offset to Real Estate Tax Revenue, Highway User Revenue and funds not required for the annual audit. Real Estate Taxes are higher than budgeted and according to SHA's projection, so will Highway Users Revenues.
2. To increase the Planning & Zoning various budget accounts and General Services budget accounts with offset to Contingency, General Services-Capital Outlay, Building & Grounds and Coastal Communities Grant Income.
3. To recognize the grant for interior walkways at the Community park (the match is already accounted for in grant matches).
4. To increase/decrease Police Department budget accounts to reflect actual expenditures.

5. To transfer funds from the Police Department budget to the Juvenile Outreach Budget.
6. To increase/decrease Public Works Department budget accounts to reflect actual expenditures.
7. To increase/decrease Parks & Recreation Department budget accounts to reflect expenditures.
8. To increase/decrease Water Plant budget accounts to reflect actual expenditures.
9. To increase/decrease Sewer Plant budget accounts to reflect actual expenditures.

MOTION was made by Commissioner Brown and seconded by Commissioner Tennis to approve Resolution 2008-5 Budget Amendments. **All in favor; motion carried.**

Mayor Eberhardt presented a request pertaining to the MML Convention in June. Last year a booth was given to us in the Main Street area because of an award that the Police Department received for the Juvenile Outreach Program. Since the theme this year regards railroads and the impacts they have on towns and the Town has a great history with the railroad in the development of the Town he thought that it would be a good idea to have a booth again this year. Since it is incorporating early days and current days he has talked to Pat Stetina from the Railroad Museum to man the booth along with Jack McClune and take some literature and artifacts to handout and display. Mayor Eberhardt also talked to the MARC train people who commented that they may do their own booth since they impact several towns. Mayor Eberhardt is proposing for the Town to pay for the cost of the booth of \$175 for both men to man along with relief from those of us attending and for the hotel rooms for the period of time that they are down there.

MOTION was made by Mayor Eberhardt and seconded by Commissioner Tolbert for the Town to pay for the cost of the booth and the hotel rooms for the two members of the Railroad Museum who will be manning the booth. (There was discussion before the motion was voted on.)

Commissioner Brown stated that this was one of the kind of programs that she wanted the Hotel Tax for which promotes the Town.

Commissioner Brown indicated that she believes that the booth had two large tables last year with two chairs and a big display.

Mr. Stetina commented that they usually bring a small card table with them to hold some of the literature that he may bring.

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Mayor Eberhardt commented that we should have time to be able to get some trinkets to give away as well.

MOTION was made by Mayor Eberhardt and seconded by Commissioner Tolbert for the Town to pay for the cost of the booth and the hotel rooms for the two members of the Railroad Museum who will be manning the booth. **All in favor; motion carried.**

MOTION was made by Commissioner Hansen and seconded by Commissioner Brown to adjourn the April 1, 2008 Town Meeting at 9:00 p.m. to a closed Executive Session. **All in favor; motion carried.**

Respectfully submitted,

Jackie Sample,
Town Clerk

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